

**CITY OF FORT ATKINSON**  
**Ordinance Committee ~ October 27, 2016**

CALL TO ORDER.

Pres. Kotz called the Ordinance Committee meeting to order at 4:00 pm.

ROLL CALL.

Present: Cm. Hartwick, Cm. Lescohier and Pres. Kotz. Also present: Cm. Becker, Cwmn. Gehred, City Manager, City Clerk/Treasurer and Chamber Director Carrie Chisholm.

REVIEW CITY ECONOMIC DEVELOPMENT COMMISSION ORDINANCE.

Cm. Becker addressed the Committee via public comment. He feels we need to do something proactive and be open to public participation but also work with Chamber of Commerce, JCEDC and Jefferson County. He agrees with the different views, but does not feel it is necessary to include all of the details into the ordinance. He supports the idea of the ordinance being nuts and bolts to allow the best productivity. He would like the commission to be shaped by those serving on the Commission and suggests a simple composition of those serving.

Cwmn. Gehred addressed the Committee via public comment. She supports seeing the city take a pro-growth stance. She feels there is more than just responding to inquiries and suggests streamlining the committee to see needs that are known but with a few additions. She became confused by reading additions as being more limited and feels her suggestions expanded the scope and freed up the committee to do more. She conducted research on other ordinances on committees throughout the state. She is not here to say specific language or go back to the original language but have a clear purpose of the commission and what would best serve that purpose.

Chamber Director, Carrie Chisholm addressed via public comment and appreciates Council efforts to get an ordinance in place. Regardless of Council decision on the final ordinance revisions, the Chamber will do research to see what it would take to bring a paid position to the City for economic development. She added that she felt the original ordinance was suitable as presented from the September 8, 2016 ordinance meeting.

Pres. Kotz opened the discussion with suggestions to review the ordinance from the beginning.

Sec. 2-343. Composition: members discussed word suggestions of 'diverse' and additional skill sets including marketing, sales, community/urban planning, architecture/design, sustainability, economic development.

Pres. Kotz noted that the recommendations for those to serve will be based on good judgement by the Council President and City Manager. Manager Trebatoski provided the ordinance wording for the Planning Commission composition which additionally echoes State Statutes.

The Committee agreed on the following: *Sec. 2-343. Composition: Six citizen members appointed by the City Manager with approval of the City Council. Citizen members shall be persons of recognized experience and qualifications.*

The Committee agreed on the following: *Sec. 2-343. Upon creation of the commission, initial terms of office shall commence January 1, 2017. All terms of office thereafter shall commence on May 1<sup>st</sup> in the year of appointment. Citizen members shall be appointed to three-year staggered terms.*

*Sec. 2-345. Meetings. There was no change to the original recommendation. Meetings will be held on a quarterly basis or at the call of the chairperson or City Manager, and all meetings shall be noticed and open to the public, except as provided in 19.85 Wis. Stats.*

*Sec. 2-346. Powers and duties.*

(a) Original wording stands as recommended from the Ordinance Committee at their September 8, 2016 meeting.

(b) The original wording was ‘*business recruitment*’. Cwmn. Gehred had provided a suggestion of including *retention*. The Committee discussed the intention of including the word ‘retention’ and if it would overlap on duties and actions of the Chamber and JCEDC. Cm. Lescohier did not support the addition of ‘retention’. Following lengthy discussion with Committee members and those in attendance, Pres. Kotz and Cm. Hartwick supported the addition of ‘retention’. The section shall read (b) *Business recruitment and retention*.

(c) Original wording stands as recommended from the Ordinance Committee at their September 8, 2016 meeting.

(d) Original wording stands as recommended from the Ordinance Committee at their September 8, 2016 meeting.

(e) Original wording stands as recommended from the Ordinance Committee at their September 8, 2016 meeting.

(f) Original wording stands as recommended from the Ordinance Committee at their September 8, 2016 meeting.

(g) Original wording stands as recommended from the Ordinance Committee at their September 8, 2016 meeting.

(h) Original wording stands as recommended from the Ordinance Committee at their September 8, 2016 meeting.

(i) Original wording stands as recommended from the Ordinance Committee at their September 8, 2016 meeting.

(j) Original wording stands as recommended from the Ordinance Committee at their September 8, 2016 meeting.

Pres. Kotz thanked the Committee and those in attendance for the dedication to the ordinance in creating it to be as beneficial to the City as possible.

Cm. Hartwick recommend to City Council with changes and adjustments noted. Seconded by Cm. Lescohier and carried.

ADJOURNMENT

Cm. Lescohier moved, seconded by Cm. Hartwick to adjourn the meeting at 5:18 pm. Motion carried and meeting adjourned.

Respectfully submitted  
Michelle Ebbert, City Clerk/Treasurer