

**CITY OF FORT ATKINSON**  
**City Council Minutes ~ January 3, 2017**

CALL MEETING TO ORDER

Pres Pro Tem Hartwick called the meeting to order at 7:00 pm.

ROLL CALL

Present: Cm. Becker, Cwmn. Gehred, Cm. Hartwick and Cm. Lescohier. Also present: City Manager, City Attorney, City Clerk/Treasurer and City Engineer. Excused absence: Pres. Paul Kotz.

APPROVAL OF MINUTES OF DECEMBER 20, 2016 REGULAR COUNCIL MEETING.

Cm. Becker moved, seconded by Cm. Lescohier to approve the minutes of the December 20, 2016 regular council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

Don Bladorn, 1246 Janette Street spoke in regard to Wilson Avenue stop signs. He appreciated the street work recently done. He discussed the speed on Sherman Avenue to Elsie Street. He would like speed limit signs installed on Wilson Avenue. Engineer Selle will connect with Mr. Bladorn on the proper channels to submit a request.

PETITIONS, REQUESTS AND COMMUNICATIONS

*a. Presentation of plaque to Edie Raether for years of service.*

Manager Trebatoski presented a retirement plaque to Edie Raether for her 35+ years of service.

*b. Request by Microlite Flyers to hold fly-in at the Airport on Saturday, January 7, 2017.*

Engineer Selle reviewed the annual request by the Microlite Flyers for their event to be held on January 7, 2017. They are required to name the city as additional insured, which has been done.

Cwmn. Gehred moved, seconded by Cm. Lescohier to approve the request by Microlite Flyers to hold fly-in at the airport on Saturday January 7, 2017. Motion carried.

Resolutions and Ordinances

None.

Reports of Officers, Boards and Committees

*a. Minutes of Traffic Review Committee meeting held December 15, 2016.*

Cm. Becker moved to accept and file the reports of officers, boards and committees. Seconded by Cwmn. Gehred and carried.

Unfinished Business

*a. Review and approve amended State/Municipal Financial Agreement for Whitewater Avenue project.*

Manager Trebatoski discussed the prior approval of the State/Municipal Agreement at the November 1, 2016 meeting. The main change is a reduction in the length of roadway. The new length of 1.40 miles runs from South 3<sup>rd</sup> Street to E. Highland Avenue. The removed section was added to the rural portion of the USH 12 project between Fort Atkinson and Whitewater. The state will now be fully responsible for this section. Due to the reduction, the City will be paying 16% instead of 12%.

Cm. Lescohier moved to approve the amended State/Municipal Financial Agreement for Whitewater Avenue project. Cm. Becker seconded the motion and carried on a roll call.

*b. Recommendation from Traffic Review Committee to place temporary stop sign on South Fourth Street West at Maple Street.*

Engineer Selle reviewed a request to install a stop sign on South Fourth Street West. The section from Janesville Avenue to Main Street does not have a stop sign. Data provided by Chief Bump reflected a large volume but not at excessive speed. The stop sign would be installed temporarily until the next Traffic Review Committee meeting.

Attorney Rogers asked if Selle would like additional action by the Council should the Committee prefer to make the sign permanent.

Cwmn. Gehred asked how the stop sign is being evaluated. Selle and Police Officers will monitor along with the local resident that requested the sign.

Pres. Pro Tem Hartwick moved to approve the temporary sign on South Fourth Street and Maple Street and to approve a recommendation by the City Engineer to make the sign permanent if they feel it is warranted. Cm. Becker seconded and motion carries.

*c. Recommendation from Traffic Review Committee to allow City Engineer to sign uncontrolled 3-way and 4-way intersections.*

Engineer Selle has received several requests for stop signs to be placed at various intersections throughout the city. He would like authority to insert stop signs upon requests following review of safety aspects and traffic flow.

Cwmn. Gehred asked if studies have been done on controlled, uncontrolled intersections. Selle stated various studies have been done that can prove crashes diminish with proper signage. He referenced various intersections that feature stop signs versus yield signs. He prefers stop signs.

Cm. Becker supports reviewing the intersections and inserting signs to increase safety.

Manager Trebatoski discussed travelers from outside the City may not be aware of the uncontrolled intersections.

Cwmn. Gehred asked if signs are ever removed. She prefers, as a driver, to have a yield sign.

Selle commented this is an identified danger as he referenced a specific intersection and recent accident where pedestrians were hit by a vehicle. He would rather be overzealous on the safety

end and consider removing them in the future should they not seem needed. Cwmn. Gehred spoke to one of the pedestrians hit by the vehicle, as referenced by Selle and the pedestrian did not feel a stop sign would have prevented her being hit by a vehicle.

Cm. Becker moved to approve the recommendation from the Traffic Review Committee to allow the City Engineer to sign uncontrolled 3-way and 4-way intersections. Motion seconded by Cm. Lescohier and carried.

New Business

None.

Miscellaneous

a. *Granting operator licenses.*

Motion made by Cm. Lescohier to approve operator licenses. Seconded by Cm. Becker and carried.

Claims, Appropriations and Contract Payments

a. *Verified claims.*

The following is a list of bills to be approved:

CITY, SEWER AND WATER

AT & T	Telephone services; fax	575.07
AT&T ADVERTISING & PUBLISH	Advertising	52.00
ADVANCED DISPOSAL SERVICES	Solid waste/recycling	55,825.06
AMAZON.COM	Calendar; printer; tape; Book	1,943.44
AMERICAN AWARDS & PROMO	Trophies; plaques	146.40
AMERICAN HIGHWAY PRODUCTS	Rubber adjusting rings	4,993.54
AQUAFIX INC.	Splitter box; digester foam	350.00
ASSOCIATED APPRAISAL	Dec. services; 2017 reval program	26,269.95
AUTOMATIC TRANSMISSION SERV	Transmission service	240.90
AUTUMN SUPPLY	Ovation custom mat	171.70
BAXTER & WOODMAN, INC.	Support service work	105.00
BATTERIES PLUS LLC	Batteries exit light	233.87
JOSH BENNETT	Hi vis clothing	94.92
TRACEY BENTE	Taxable allowance	92.35
JIM A. BERGNER	Taxable allowance	138.52
KURT BIRKETT	Taxable allowance	503.27
BOBCAT OF JANESVILLE	Chipper repair	1,909.05
BEN BOEVE	Taxable allowance	361.77
BENJAMIN BOEVE	Dec. stipend pay	150.00
BRUCE MUNICIPAL EQUIPMENT	Air cylinder; block	158.35
SEAN BRUSEGAR	Officiate basketball games	192.00
ADRIAN BUMP	Taxable allowance	37.78

BURTNESS CHEVROLET INC.	Replaced purge valve	190.06
PAUL CAMACHO	Testing new interpreter	35.00
CHAMBER OF COMMERCE	Gift certificates	400.00
CHARTER COMMUNICATIONS	Internet service	428.96
COMMAND CONCEPTS	Standard board;	831.00
COUNTY MATERIALS CORP.	Rock River Clubhouse manhole	6,714.00
DANIEL COURTIER	Taxable allowance	26.69
JEFFREY S DAVIS	Taxable allowance	271.47
CHRISTOPHER T. DeMOE	Hi vis clothing	87.60
DIVERSIFIED BENEFIT SERVICES	Flex spending adm. Fee	1,108.50
DONOHUE & ASSOCIATES INC	Dewatering centrifuge project	4,822.50
SUSAN D EBERT	Taxable allowance	124.34
E-CONOLIGHT	Bulbs	1,019.93
ELKHORN CHEMICAL & PKG	Pine cleaner	107.82
FARRELL EQUIP & SUPPLY CO INC	Union razor - back shovel	227.88
FASTENAL COMPANY	Parts	86.94
FERGUSON WATERWORKS	Induction clamp	343.20
XEROX BUISNESS SERVICES LLC	Cloud upgrade/set up	4,703.75
5-ALARM FIRE & SAFETY EQP,INC	Tools; repair parts	3,310.00
FRAVESSI / PAPER STREET	Cards	61.72
G.F.C. LEASING	Copier lease	431.98
CHRIS GLASENAPP	Jun - Dec. rural fire inspections	980.00
GOLD STAR WISCONSIN INC	Coffee and cookies	231.30
GORDON FLESCH CO INC	Copier overage	9.47
GRAINGER	Fan switch; supplies	156.92
GRAYBAR ELECTRIC CO INC	Ballast kit; lamp; bulbs	256.26
GRAY'S INC	Cargide	1,316.00
GREAT WEST	WI Deferred comp	5,075.00
HD Supply Waterworks Ltd.	Hydrant repair kit; stem	933.00
H & H INDUSTRIES INC	Centrifuge install	259,967.50
DAN HEFTY	Taxable allowance	240.28
LISA HEFTY	Taxable allowance	289.04
JEFF C HOTTMAN	Taxable allowance	351.44
SANDRA HOTTMAN	Taxable allowance	303.80
ISL	Anti-icer/de-icer	4,725.00
J3 EVENTS INC.	Youth triathlon deposit	100.00
J & L TIRE INC	Four tires	409.52
JEFF. CO. LAND INFO. OFFICE	MABAS box map	5.00
BRIAN JUAREZ	Taxable allowance	46.17
KEIL ENTERPRISES	Riggs - Operation rush training	195.00
JACOB KELTY	Hi vis clothing	84.38
BRETT KETTERMAN	Vehicle allow; conference	317.53
JASON KOLLWELTER	Officiate basketball games	192.00

CHAD LANGE	Taxable allowance	119.39
LISA LANGER	Taxable allowance	320.19
SCOTT L LASTUSKY	Vehicle allow; reimbursements	14,588.94
MICHAEL J LAWRENCE	Taxable allowance	213.96
THE LIFEGUARD STORE INC.	Mouthpiece cover/rescue tube	404.30
AMY LUTZKE	Taxable allowance	138.52
MAILFINANCE	Postage meter lease	384.84
MENARDS – JANESVILLE	Hand soap; hand & toe warmer	40.78
MENARDS - JOHNSON CREEK	Plug strip; supplies	930.99
MID AMERICAN RESEARCH	Biofiber microfiber roll	692.62
MID-STATE EQUIPMENT	Filter	49.70
MILLER/BRADFORD/RISBERG INC	Mirror	127.75
KEVIN A. MILLER	Taxable allowance	9.22
STEVE MODE	Lift rental	1,846.25
MONONA PLUMBING AND FIRE	Conduct RP testing	177.00
NASCO	Plastic whistle; dodgeball	166.56
NATIONAL CONSTRUCTION	Temporary panels	189.00
NFM	GBT belt	571.42
NORTH WOODS SUPERIOR	Cleaning supplies	220.50
NORTHERN SAFETY CO INC	Hi vis; cord	440.51
NORTHERN SEWER EQUIP CO INC	Overhaul kit	177.79
PEPSI-COLA COMPANY	Water/gatorade	108.29
PHYSIO CONTROL	Lifepak w/battery	2,402.43
PIERCE MANUFACTURING INC	Pierce Enforcer Pumper	537,628.00
POSTMASTER	Postage on bills	257.73
PRECISION ALIGNMENT, LLC	Brakes	341.00
PREMIER BANK	Fed w/holding; Soc. Sec.	66,342.06
RBS ACTIVEWEAR	Shirts	1,827.20
EDITH A RAETHER	Taxable allowance	222.54
DARYL RAUSCH	Emerg. Mtg training; taxable allow.	240.30
RED The Uniform Tailor	Nickel black letters	554.39
RHYME BUSINESS PRODUCTS	Copier lease	94.90
ROCK COUNTY CLERK OF COURTS	Bond	298.50
911 RYAN BROS - FORT ATKINSON	Ambulance contract	7,861.21
SK WINDOWS & DOORS LLC	Lower truck shed labor/materials	6,498.00
BRANDON SACHSE	Taxable allowance	71.48
LISA SCHMIDT	Taxable allowance	323.62
TODD SCHULZ	Taxable allowance	11.50
SEWER UTILITY	Ins./work comp refund	1,435.65
JAMES SLOCUM	Taxable allowance	138.52
SOLENIS LLC	Polymer	3,435.00
THOMAS M STEWART	Taxable allowance	1.88
STONECRAFT MASONRY & DESIGN	Stone pillars - Rotary bridge	2,000.00

STORMWATER UTILITY	EMC work comp refund	321.30
ROBERT STRANDT	Taxable allowance	155.23
ERIN SWEENEY	Taxable allowance	315.20
WILLIAM L. FLOOD	Equipment	2,504.34
Tessco, Inc	Radio/antenna/mount	170.20
DENNIS TESSMAN	Taxable allowance; safety glasses	477.05
LUKE TESSMAN	Taxable allowance	437.92
TRAFFIC & PARKING CONTL.CO,INC	Sign blanks; signs; cones	1,178.47
MATT TREBATOSKI	Vehicle allow/taxable allowance	413.41
TRIEBOLD OUTDOOR POWER LLC	Chain saw tools; battery	2,088.71
TRINITY ECO SOLUTIONS	Air fresheners	377.90
USABLUEBOOK	Lamp; tube; gloves	4,009.58
UNITED PARCEL SERVICE	Parcel service	16.78
UNIVERSAL RECYCLING	Recycled tvs	324.48
WALMART COMMUNITY/RFCSELLC	Candy & soda; games; frames	791.19
RYAN WALTERS	Taxable allowance	202.20
WATER DEPARTMENT	EMC work comp refund; water bills	4,484.11
WAUSAU EQUIPMENT CO INC	Rotor hub	591.36
WAUKESHA CO TECHNICAL COLLEGE	Field training	960.00
CHRIS WIESMANN	Overpaid health insurance	37.98
WI DEPT. OF REVENUE	Nov. sales tax	439.67
WI DEPARTMENT OF REVENUE	State withholding tax	12,410.92
WI DEPT. OF TRANSPORTATION	Vehicle registration	74.90
WE ENERGIES	Electricity	41,458.50
WI RURAL WATER ASSOC	Conference	340.00
DOUGLAS D YANDRY	Hi vis clothing; boots; glasses	385.00
JEREMIAH YANKE	Taxable allowance	92.35
ZARNOTH BRUSH WORKS INC	Brush	282.80
ANDREW ADELMEYER	Overpayment property taxes	180.54
NICOLE HEYDEN &	Overpayment property taxes	2,153.73
SHARON GREEN	Overpayment property taxes	229.75
LAURIE GRIEDL	Overpayment property taxes	192.37
DION HUPKE	Overpayment property taxes	192.91
BETHANY KATZER	Overpayment property taxes	190.88
FAY MARTIN	Overpayment property taxes	122.44
CATHY PRICE	Overpayment property taxes	139.45
JULIE SCHWARK	Overpayment property taxes	195.82
ROBERT VORPAGEL	Overpayment property taxes	114.33
<u>LIBRARY</u>		
ABENDROTH WATER COND. INC	Supplies	15.78
AMAZON.COM	AV/books/supplies	1,822.40
BANK OF AMERICA	AV/books/supplies	521.37

BRODART CO	AV/books/supplies	2,321.67
CENTER POINT LARGE PRINT	Books	97.38
CHARTER BUSINESS	Maint/repair	218.00
DEMCO, INC.	Supplies	127.43
DWIGHT FOSTER PUBLIC LIBRARY	Supplies	20.00
FESTIVAL FOODS	Supplies	36.67
FINDAWAY WORLD, LLC	Books	359.94
GFC LEASING	Supplies	665.00
GALE/CENGAGE LEARNING	Books	186.33
GORDON FLESCH CO INC	Supplies	4.97
HACHTEL PLUMBING, INC	Maint/repair	100.00
MINETTA LIPPERT	Taxable allowance	13.85
NASCO	Supplies	42.01
OFFICEPRO	Supplies	132.65
OXFORD UNIVERSITY PRESS	Books	41.08
PACKERLAND RENT-A-MAT, INC	Supplies	132.84
PENWORTHY COMPANY	Books	176.92
SERVICE SPRINKLER LLC	Maint/repair	85.00
STARTECH COMPUTING	Info services/tech	1,507.50
WI DEPT OF ADMINISTRATION	Info services/tech	600.00
	TOTAL CITY ACCOUNTS	\$824,732.24
	TOTAL SEWER ACCOUNTS	\$305,140.30
	TOTAL WATER ACCOUNTS	\$5,078.54
<u>STORMWATER UTILITY (Fund 10)</u>		
ADVANCED DISPOSAL SERVICES	Leaf pickup	22,069.37
COUNTY MATERIAL CORP.	Precast inlet risers	<u>3,298.80</u>
	TOTAL FUND 10	\$25,368.17
<u>KLEMENT BUSINESS PARK (Fund 12)</u>		
PAYNE AND DOLAN	Paving	\$ 48,531.20

Cm. Becker moved to approve the verified claims submitted by the Finance Director and authorize payment. Seconded by Cwmn. Gehred and carried on a roll call vote.

Adjournment

Cm. Becker moved to adjourn, Cm. Hartwick seconded and meeting adjourned at 7:32 pm.

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Michelle Ebbert, City Clerk/Treasurer

APPROVED:

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PRESIDENT OF THE COUNCIL