

CITY OF FORT ATKINSON
City Council Minutes ~ January 3, 2019

CALL MEETING TO ORDER.

Pres. Becker called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Johnson, Cm. Lescohier, Cm. Hartwick and Pres. Becker. Also present: City Manager, City Attorney, City Clerk/Treasurer, City Engineer, City Assistant Engineer and Public Works Supervisor.

Excused absence: Cm. Kotz.

APPROVAL OF MINUTES OF DECEMBER 18, 2018 REGULAR COUNCIL MEETING.

Cm. Johnson moved, seconded by Cm. Lescohier to approve the minutes of December 18, 2018 regular council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

None.

RESOLUTIONS AND ORDINANCES

None.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. *Minutes of Transportation & Traffic Review Committee meeting held December 13, 2018.*
- b. *Minutes of Public Works Committee meeting held December 18, 2018.*
- c. *Minutes of Historical Society Board meeting held November 18, 2018.*

Cm. Hartwick moved, seconded by Cm. Johnson to accept and file the Reports of Officers, Boards and Committees. Motion carried.

UNFINISHED BUSINESS

None.

NEW BUSINESS

- a. *Review and approve purchase of communication headset system for Department of Public Works as budgeted.*

Public Works Superintendent Kent Smith reviewed the quote for headsets. One set would be used by the sanitary sewer crew, the other two for the tree trimming crew. During the winter, all three sets would be used at the same time. The total cost for three Sonetics Communication Headsets is \$15,164. Funding sources include the 2019 Annual Budget (\$5,054.67), 2019 CIP Street Machinery (\$7,000) and DPW equipment sold on the Wisconsin Surplus Auction (\$3,109.33).

Cm. Lescohier moved, seconded by Cm. Johnson to approve the purchase of three Sonetics Community Systems for a price not to exceed \$15,164. Motion carried on a unanimous roll call vote.

b. Review and approve quote for design services for 2019 roadway rehabilitation and water main replay projects.

City Engineer Andy Selle presented the design services for 2019 to include the area of Roosevelt Street, Messmer Street, Zaffke Street, Cloute Street and a portion of Caswell Street. The area contains post WWII era water main, steep running slopes, complicated intersection geometry, unsafe crown and cross slopes. Due to the nature, it was suggested to hire a design engineering firm. Four firms provided bids for the design work: MSA, Ruekert and Mielke, SEH and Batterman. Staff evaluated the bids based on project approach, their team, project examples, scope and fee. Staff recommends SEH as a total of \$47,445. Selle reviewed in depth the comparison and analyzation of the bids received. Discussion continued on the various quotes and estimated hours of design work.

Cm. Lescohier moved, seconded by Cm. Johnson to approve the quote from SEH – Short Elliot Hendrickson, Inc for design services for 2019 roadway rehabilitation and water main replay project not to exceed \$47,445. Motion carried with Cm. Hartwick opposed.

MISCELLANEOUS

a. Denial of operator license.
No action was taken.

b. Denial of operator license.
No action was taken.

c. Approve agent change for Class “B” Fermented Malt Beverage and “Class C” Wine License for Pizza Hut, 1550 Madison Avenue.

Cm. Lescohier moved, seconded by Cm. Johnson to approve agent change for Class “B” Fermented Malt Beverage and “Class C” wine License for EYM Pizza of Wisconsin, LLC dba Pizza Hut at 1550 Madison Avenue. Motion carried.

d. Adjourn to closed session after regular Council meeting pursuant to Section 19.85(1)(c), Wisconsin Statutes, to conduct City Manager appraisal.

Cm. Hartwick moved, seconded by Cm. Johnson to adjourn to closed session after regular Council meeting pursuant to Section 19.85(1)(c), Wisconsin Statutes, to conduct City Manager appraisal. Motion carried on a unanimous roll call vote.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion carried on a roll call vote.

ADJOURNMENT

Lesciher Moved, seconded Hartwick by to adjourn the meeting. Meeting adjourned at 741

Respectfully submitted

Michelle Ebbert
City Clerk/Treasurer