

CITY OF FORT ATKINSON
City Council Minutes – January 5, 2016

CALL MEETING TO ORDER.

Pres. Kotz called the regular meeting of the City Council to order at 7:00 pm on January 5, 2016.

ROLL CALL.

Present on call of the roll: Cm. Becker, Cm. Hartwick, Cwmn. LaMuro, Cm. Lescohier and Pres. Kotz. Also present: City Manager, City Attorney, City Engineer and City Clerk/Treasurer.

APPROVAL OF MINUTES OF DECEMBER 15, 2015 REGULAR COUNCIL MEETING.

Cwmn. LaMuro moved, seconded by Cm. Hartwick to approve the minutes of the December 15, 2015 regular council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

None.

RESOLUTIONS AND ORDINANCES

a. Ordinance amending zoning of vacant lot across from Klement Business Park on Janesville Avenue from R-3 (multi-family and office district) to C-3 (General Commercial).

This is the third reading of the ordinance to rezone the vacant lot. This was requested by the property owner.

Motion by Cm. Lescohier, Cm. Becker seconded to approve and adopt Ordinance amending zoning of vacant lot across from Klement Business Park on Janesville Avenue from R-3 to C-3. Motion carried on a unanimous roll call vote.

b. Resolution adopting fee for street opening permits.

Engineer Selle reviewed the request for a fee for street opening permits. The recommended fee is \$50.00.

Cm. Lescohier asked how many of these permits are issued in a year. Selle estimated maybe 20 in the past six months with most applicants being utility companies including WeEnergies, AT&T or Charter. Selle discussed the type of construction and underground utilities that exist which require such permit.

Cm. Hartwick asked if notices were made on this fee. Staff replied notices are not required to be published. It was on the Agenda which is posted and available for the public.

Cm. Hartwick moved to table this resolution to the next meeting. Motion failed due to lack of a second.

Cm. Lescohier asked if others municipalities charge.

Cm. Lescohier moved to approve the resolution adopting the fee for street opening permits. Seconded by Cm. Becker and carried with Cm. Hartwick opposed.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. *Minutes of Traffic Review Committee meeting held December 10, 2015.*
- b. *Minutes of Historic Preservation Commission meeting held November 9, 2015.*
- c. *Minutes of Historical Society Board meeting held November 19, 2015.*
- d. *Minutes of Police & Fire Commission meeting held December 16, 2015.*
- e. *Minutes of Planning Commission meeting held December 22, 2015.*

Cm. Hartwick moved Cm. Lescohier seconded to accept and file the reports of officers, boards and committees. Motion carried.

UNFINISHED BUSINESS

- a. *Recommendation from Traffic Review Committee to designate handicapped parking stall in front of Beauty & the Bean on East Milwaukee Avenue.*

Engineer Selle asked if the Council had concerns from the Traffic Review Committee minutes from the meeting held on December 10th.

Cwmn. LaMuro asked about the raised curb in front of the property. Selle stated there is a curb cut to allow for a stall.

Motion by Cm. Hartwick to approve the recommendation from the Traffic Review Committee to designate handicapped parking stall in front of Beauty & the Bean on East Milwaukee Avenue. Seconded by Cwmn. LaMuro and carried.

- b. *Recommendation from Traffic Review Committee to temporarily lift parking restriction on north side of East Blackhawk Drive during construction project at Ball Corporation, and Resolution.*
- Engineer Selle reviewed the progress of construction at Ball Corporation in regard to parking restrictions. The construction project is scheduled to begin in February. The parking in the street would be for construction/contractor employees and not employees of Ball Corporation. No overnight parking of equipment will be in the roadway. Public Works could plow in the evening once vehicles have left for the day.

Motion by Cm. Lescohier, seconded by Cm. Hartwick to approve and adopt recommended Resolution from the Traffic Review Committee to temporarily lift parking restrictions on the north side of East Blackhawk Drive during construction project at Ball Corporation. Motion carried on unanimous roll call.

- c. *Recommendation from Traffic Review Committee to restrict parking on both sides of Mehta Lane from Reena Avenue to its western terminus, and Ordinance.*

Engineer Selle discussed the recommendation for no parking on Mehta Lane from Reena Avenue to the west. It is anticipated for the new businesses to open in March. Staff discussed the safety of the parking locations with traffic exiting from the fast food establishments.

Cm. Lescohier moved to approve the recommendation from the Traffic Review Committee to restrict parking on both sides of Mehta Lane from Reena Avenue to its western terminus, suspend the rules and move the ordinance through its second and third readings and adopt. Seconded by Cm. Becker and carried on a unanimous roll call vote.

Cm. Lescohier moved to adopt the ordinance. Cm. Hartwick seconded and carried on a unanimous roll call vote.

d. Recommendation from Traffic Review Committee to restrict parking on the east side of Robert Street from Madison Avenue to a point 175 feet north, and Ordinance.

Engineer Selle reviewed the recommendation for the east side of Robert Street approval would requiring the moving of a sign and painting the curb line.

Cm. Hartwick moved to approve the recommendation from the Traffic Review Committee to restrict parking on the east side of Robert Street from Madison Avenue to a point 175 feet north and move the Ordinance to its second reading. Seconded by Cwmn. LaMuro and carried on a unanimous roll call vote.

e. Recommendation from Traffic Review Committee to place stop sign at Janette and Council Streets intersection.

Engineer Selle reviewed the uncontrolled intersections. A few of these intersections remain, which Staff are looking into.

Cm. Lescohier motioned, seconded by Cm. Becker to approve the recommendation from the Traffic Review Committee to place stop signs at Janette and Council Street intersection. Motion carried.

f. Recommendation from Traffic Review Committee to place stop sign on Mehta Lane at Reena Avenue.

Cm. Hartwick motioned, seconded by Cwmn. LaMuro to approve the recommendation from the Traffic Review Committee to place stop sign on Mehta Lane at Reena Avenue. Motion carried.

g. Recommendation from Traffic Review Committee to remove truck route in the area of Lorman, Clarence and Hake Streets, and Ordinance.

Engineer Selle discussed the current truck routing that leads traffic to a halt. With the closing of adjacent business, the route is currently not used. The signs could be replaced in the future if a need arises.

Cm. Hartwick asked if the City could require trucks to be weighed if they appear overweight.

Cm. Hartwick moved to approve the recommendation from the Traffic Review Committee to remove truck route in the area of Lorman, Clarence and Hake Streets and move the ordinance to its second reading. Cm. Becker seconded and carried on a unanimous roll call vote.

New Business

a. Review and approve quote for purchase of new squad car for Police Department as budgeted.

Chief Bump reviewed the quote for the purchase of a new squad. This is an annual, budgeted purchase. The 2016 Chevy Impala quote came in at \$19,338 from Ewald Automotive Group. The provided quote is the State rate negotiated for all law enforcement agencies.

Cm. Hartwick made a motion to approve the quote by Ewald Automotive Group not to exceed \$19,338 and not to exceed \$6,662 for squad change over and graphics package. Seconded by Cwmn. LaMuro and carried on a unanimous roll call vote.

MISCELLANEOUS

a. Granting operator licenses.

Motion by Cm. Becker, seconded by Cwmn. LaMuro to approve operator licenses as presented.
Motion carried.

b. Adjourn to closed session after regular City Council meeting pursuant to Sec. 19.85(1)(c), WI Statutes, to conduct City Manager appraisal.

Cm. Lescohier moved, seconded by Cwmn. LaMuro to adjourn to closed session after regular City Council meeting pursuant to Sec. 19.85(1)(c), WI Statutes, to conduct City Manager appraisal. Motion carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

The following is a list of bills to be approved:

CITY, SEWER AND WATER

AT & T	Telephone services; fax; elevator phone	\$564.35
AT&T ADVERTISING & PUBLISHING	Advertising	51.50
JUDY ALMQUIST	Sewing class	570.00
AMAZON.COM	Extension cord; paddle; cable; supplies	730.43
AMERICAN AWARDS & PROMOTIONS	Engrave two plaques	10.00
ASSOCIATED APPRAISAL	Services; postage; revaluation program	3617.83
AUTOMATIC TRANSMISSION SERVICE	Transmission repair	2001.37
BAXTER & WOODMAN, INC.	Support; blower install	3020.57
BADGER METER INC	Profiling; meter repair	791.14
BAKER TILLY VIRCHOW KRAUSE LLP	Financial statement audit	4457.00
BARABOO TENT & AWNING INC	Three umbrellas repaired	234.00
BATTERIES PLUS LLC	Exit light repairs	16.24
JOSH BENNETT	Boots	84.39
BENZ OIL INC	Oil/grease	1021.24
BOBCAT PLUS INC.	Bolt knife bandit drum	260.32
LAUREN V. BROWN	Plan exhibits	100.00
BRUCE MUNICIPAL EQUIPMENT INC	Cap; jetter repair	2810.04
BUMPER TO BUMPER	Auto parts	208.74
CRAIG ROOST	Jones Park Grandstand	500.00
PAUL CAMACHO	Language interpreter	70.00
CARRICO AQUATIC RESOURCES INC	Pool filter; vacuum head	173.05
CHARTER COMMUNICATIONS	TV service; internet	829.68
CITY OF FORT ATKINSON	Gas; life insurance; street opening permits	10718.92
DELTA DENTAL OF WISCONSIN	Jan. dental insurance premiums	8570.83
DRUG TASK FORCE	Drug assessments	56.00
MICHELLE EBBERT	Monitor cable	29.99
E-CONOLIGHT	Exit lights; bulbs	183.60
FILTRATION CONCEPTS INC	Filter	176.04
FIRST SUPPLY LLC	Sewer PVC gasket	954.46

FLAG CENTER INC	US & WI flags	127.10
FORT ATKINSON COMMUNITY	Water tower repair	523.68
FORT ATKINSON POLICE DEPT.	Training; weapon light	544.13
FORT MEMORIAL HOSPITAL	Naloxone; nasal atomiz	151.00
FREEDOM MUNITIONS, LLC	REM 55 GR	1084.23
G.F.C. LEASING	Copier lease	949.89
GENERAL COMMUNICATIONS INC.	Upgrades to investigator radio	309.42
CHRIS GLASENAPP	Township fire inspections	980.00
GORDON FLESCH CO INC	Copier overage	8.71
GRAINGER	Fuse; timer; connector; gloves; soap	763.80
GREAT WEST	Deferred compensation	8920.00
H & H FIRE PROTECTION,LLC	Fire exting. Inspections; rain coat; glasses	298.07
HAVILL-SPOERL FORD MERCURY INC	S-109 parts	27.94
LISA HEFTY	Running shoes; coffee maker; pizza oven	175.24
SANDRA HOTTMAN	Pants and shoes	48.08
JM CARPETS, LTD	New window blinds	336.00
JEFFERSON CO CIRCUIT COURT	Bond	150.00
JEFFERSON CO SHERIFF'S DEPT	Booking fee	50.00
JEFFERSON CO TREASURER	Jail assessments; dog license fees	2599.78
JOHNSTONE SUPPLY	Heater building #80	135.49
MICHAEL KAKUSCHKE	Hi-vis yellow vest	100.00
JACOB KELTY	Hi-vis yellow vest	100.00
BRETT KETTERMAN	Dec. vehicle allowance; gift cards	120.00
LARK UNIFORM OUTFITTERS INC	Poly armor skin; duty shirt	197.60
SCOTT L LASTUSKY	Conf. expense; vehicle allowance	1240.52
LAWSON PRODUCTS INC	Spacer rings	105.29
LOGO WORKS, INC.	3 shirts; 2 jackets	149.00
ROBERT LULLING	CPR instruction	1066.00
MAILFINANCE	Postage meter lease	384.84
MARTELLE	Chemicals	3208.45
max-R	Signs	3333.00
MENARDS - JANESVILLE	Supplies	51.57
MENARDS - JOHNSON CREEK	Supplies	439.12
MID-STATE EQUIPMENT	Mulch kit and blade	490.46
MIDWEST ALARM SERVICE	Fire inspections	384.00
MILLER/BRADFORD/RISBERG INC	Strut; dipstick; damper; axle grease	767.98
NASCO	Paper; markers	15.90
NORTH WOODS SUPERIOR	Hand soap	470.59
OPPORTUNITIES INC	City tax newsletter	233.00
PATTERSON BUILDERS	Salt shed framing	59600.00
EARL PETERSON	Electrical inspections	37.50
POSTMASTER	Postage for B zone bills	403.86
POWERS TIRE & AUTO SERVICE	Batteries - Municipal building siren	359.85
PRECISION ALIGNMENT, LLC	Oil change; mount and balance tires	139.00
PREMIER BANK	Fed. w/holding; Soc. Sec.; Medicare	125879.14

RM SMALL ENGINE REPAIR, LLC	Cutter blade; bar & chain oil	156.29
REINDERS, INC.	Discharge baffle/bearing	133.66
ROGERS & WESTRICK SC	Fourth quarter health insurance	2543.32
911 RYAN BROS - FORT ATKINSON	Ambulance contract	7892.78
SCHUMACHER ELEVATOR INC	Replaced emergency lights	21.72
SHORT ELLIOTT HENDRICKSON INC	Rockwell Ave. TEA applic; Jones Park rehab.	3024.46
SNAP ON TOOLS CORP	Swivel grip filter wrench set	83.00
SOLENIS LLC	Polymer	3435.00
SPARKS N SPLINTERS LLC	Jones Park post pads	310.00
STAR TECH	Support; synology DiskStation	1753.00
ST. OF WI: CONTROLLER'S OFFICE	Penalty assessments	3494.55
STORAGE SYSTEMS MIDWEST INC	Labels	49.10
TnT CLEANING	Janitorial services	192.00
Tessco, Inc.	Antenna and mount	153.45
DENNIS TESSMAN	Hi-vis yellow vest	100.00
TRAFFIC & PARKING CONTL.CO,INC	Street signs	1581.81
MATT TREBATOSKI	Vehicle allowance	200.00
US CELLULAR	Tablet; modem; cell phones	416.40
UNITED PARCEL SERVICE	Parcel service	33.76
UNITED SEPTIC & DRAIN	Catch basin	325.00
WALMART COMMUNITY BRC	Games; posters; DVDs; candy	473.30
WATER DEPARTMENT	Sewer locates; water bills	7456.99
WILL ENTERPRISES	T-shirts	749.57
WI DEPT.OF EMPLOYEE TRUST FUND	Health insurance premiums	134082.00
WI DEPT. OF REVENUE	Business tax registration	10.00
WI DEPARTMENT OF REVENUE	State w/holding; annual sign fee	23891.53
WI DEPT OF TRANSPORTATION	Annual sign fee	150.00
WE ENERGIES	Electricity; natural gas	61341.00
WI STEAM CLEANER SALES CO. INC	Parts for pressure washer	625.00
DOUGLAS D YANDRY	Hi-vis yellow vest	100.00
ROY BUDLONG	Overpayment on 2015 property taxes	115.43
ADRIAN BUMP	Overpayment on 2015 property taxes	115.43
RUSSELL J CARTWRIGHT	Overpayment on 2015 property taxes	115.43
HENRY LESLIE	Overpayment on 2015 property taxes	115.43
JOHN McGINN	Overpayment on 2015 property taxes	115.43
KEITH MORITZ	Overpayment on 2015 property taxes	1250.93
MADELINE ROME	Overpayment on 2015 property taxes	115.43
NICOLE MILDENSTEIN	Overpayment on 2015 property taxes	40.44
DONALD RUDE	Overpayment on 2015 property taxes	115.43
CU COMPANIES	Overpayment on 2015 property taxes	720.00
DOVEN MUEHLE	Overpayment on 2015 property taxes	3003.41
KATHY L MORGAN	Overpayment on 2015 property taxes	115.43
<u>LIBRARY</u>		
BANK OF AMERICA	Books	890.95
BLUE COLLAR DOLLAR PUBLISHING	Books	203.40

BRODART CO	Books	1051.13
CENTER POINT LARGE PRINT	Books	188.26
CHARTER BUSINESS	Info sources	162.21
CLOUTE WINDOW/WALL WASHING,INC	Supplies	1089.50
DWIGHT FOSTER PUBLIC LIBRARY	Postage/supplies	58.07
FINDAWAY WORLD, LLC	Books	1022.27
GFC LEASING	Books	665.93
GALE/CENGAGE LEARNING	Books	259.91
GROUND AFFECTS LANSCAPING INC.	Supplies	130.00
INTER-QUEST, CORP	Info sources	993.75
JUNIOR LIBRARY GUILD	Info sources	1902.00
MIDWEST ALARM SERVICES	Info sources	1306.77
PACKERLAND RENT-A-MAT, INC	Supplies	66.61
POSTMASTER	Postage/supplies	47.00
PRAIRIE FIRE SYSTEMS	Supplies	85.00
VENMILL INDUSTRIES, INC	Supplies	139.98
WI DEPT OF ADMINISTRATION	Info sources	<u>600.00</u>
	TOTAL CITY ACCOUNTS	\$439,789.91
	TOTAL SEWER ACCOUNTS	\$56,604.04
	TOTAL WATER ACCOUNTS	\$35,456.66

REVOLVING LOAN FUND (Fund 6)

GRAEF	Loan administration	\$520,000.00
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STORMWATER UTILITY (Fund 10)

City of Fort Atkinson	2015 tax real estate transfer agreement	\$1,144.03
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NORTHWEST CORRIDOR (Fund 14)

Traffic & Parking Control	Mehta Lane signs	\$971.00
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Cm. Becker made a motion to approve list of verified claims presented by the Director of Finance and to authorize payment. Cwmn. LaMuro seconded and carried roll call vote.

ADJOURNMENT

Cm. Hartwick moved, seconded by Cm. Becker to adjourn the January 5, 2016 City Council meeting at 7:40 pm. Motion carried.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL