

CITY OF FORT ATKINSON
City Council Minutes ~ January 15, 2019

CALL MEETING TO ORDER.

Pres. Becker called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Kotz, Cm. Johnson, Cm. Lescohier, Cm. Hartwick and Pres. Becker. Also present: City Manager, City Clerk/Treasurer, City Attorney, City Engineer, City Assistant Engineer, Fire Chief, Police Chief and Water Supervisor.

APPROVAL OF MINUTES OF JANUARY 3, 2019 REGULAR COUNCIL MEETING.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the minutes of January 3, 2019 regular Council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

Curtis Abendroth, 1000 N. Main Street spoke on behalf of the Fire Department. He would like the project delayed after reading the article in the Daily Union on January 14th. He feels the need in the City is street repair and not the Fire Department. He is concerned with losing parking near the station and supports a station in the northwest side of the city. He feels the public would find street repairs more beneficial.

Troy Barnett, 5920 Christine Court - works in the community and commends the Council for looking at the vaping ordinance. She supports the adoption of the ordinance scheduled to appear on this Council agenda.

PETITIONS, REQUESTS AND COMMUNICATIONS

None.

RESOLUTIONS AND ORDINANCES

a. *Resolution declaring official intent to reimburse expenditures on Fire Station renovation and expansion project from proceeds of borrowing.*

Manager Trebatoski reviewed the debt schedule and provided the purpose of the resolution as to declare the following:

1. The City's desire to proceed with the fire station renovation and expansion project;
2. The City's official intent to finance the project on a long-term basis by issuing tax-exempt bonds, the principal amount of which is not expected to exceed \$6,000,000; and
3. The City's official intent to advance moneys from its funds on hand on an interim basis to pay the costs of the project until the bonds are issued.

The total budget is around \$5,500,000 and a total of financing at \$8,250,175. Using 2018 assessed value, the new debt would increase the City tax rate by approximately \$0.13 per thousand or \$26 per year on a \$200,000 property.

Cm. Johnson asked if the funding of the Fire Department prohibits the funding for street repair. Trebatoski stated the borrowing reduces the debt capacity but funds are still available for street repairs. Cm. Hartwick commented the vehicle registration fee is strictly for street repairs. Pres. Becker confirmed streets are a priority regardless of other projects as, for example, the City borrowed funds for improvements to Rockwell Avenue.

Cm. Lescohier commented the fire station was built in 1978, added on in 2000. The presentation in November focused on many issues including: structural, mechanical, plumbing, health and space needs, ventilation, roof leaks, mechanical problems, environmental, space constraints, deferred maintenance, electrical code violations, general malfunction, safety, gender. With the renovation, it could extend the life of the building for 40-50 years. The need is real and immediate.

Pres. Becker provided conversations he shared with former Fire Chiefs who commented the building was constructed to last as long as it has, however the many issues provide the timing is now for the improvements.

Cm. Lescohier moved, seconded by Cm. Hartwick to approve the Resolution declaring official intent to reimburse expenditures on Fire Station renovation and expansion project from proceeds of borrowing. Motion carried on a roll call vote.

**RESOLUTION NO. 1310
RESOLUTION DECLARING OFFICIAL INTENT
TO REIMBURSE EXPENDITURES ON FIRE STATION RENOVATION AND
EXPANSION PROJECT FROM PROCEEDS OF BORROWING**

WHEREAS, the City of Fort Atkinson, Jefferson County, Wisconsin (the "Issuer") plans to undertake a fire station renovation and expansion project (the "Project");

WHEREAS, the Issuer expects to finance the Project on a long-term basis by issuing tax-exempt bonds or other tax-exempt obligations (collectively, the "Bonds");

WHEREAS, because the Bonds will not be issued prior to commencement of the Project, the Issuer must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Bonds; and

WHEREAS, the City Council (the "Governing Body") of the Issuer deems it to be necessary, desirable, and in the best interests of the Issuer to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Issuer that:

Section 1. Expenditure of Funds. *The Issuer shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Bonds become available.*

Section 2. Declaration of Official Intent. *The Issuer hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$6,000,000.*

Section 3. Unavailability of Long-Term Funds. *No funds for payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer pursuant to its budget or financial policies.*

Section 4. Public Availability of Official Intent Resolution. *The Resolution shall be made available for public inspection at the office of the Issuer's Clerk within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.*

Section 5. Effective Date. *This Resolution shall be effective upon its adoption and approval.*

Approved: January 15, 2019.
Matt Trebatoski City Manager

ATTEST: Michelle Ebbert City Clerk/Treasurer

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. *Building, Plumbing and Electrical Permit Report for December, 2018.*
- b. *Minutes of Ordinance Committee meeting held January 3, 2019.*
- c. *Minutes of Plan Commission meeting held January 8, 2019.*

Cm. Hartwick moved, seconded by Cm. Lescohier to accept and file the Reports of Officers, Boards and Committees. Motion carried.

UNFINISHED BUSINESS

a. *Review and approve design and construction management services agreement for renovation and expansion project at Fire Station, as budgeted.*

Chief Rausch presented the goals of the renovation and expansion which were identified as follows:

1. The desire to stay on the current site
2. The ability to develop the facility without the need to purchase additional property.
3. The ability to expand the operation to include EMS housing at the current site without additional construction in the future.
4. The requirement to address existing firefighter health and safety issues and requirements contained in WI Admin Code SPS 330 and National Fire Protection Association recommendations.
5. The need to address existing multi-gender and diversity housing issues.
6. The ability to reuse as much of the current building as was practical.
7. The need to state the construction in such a manner so the department could continue to function from the site throughout construction.

The Council meeting held in November provided an introduction of Keller Planners and shared conceptual plans and layouts. Since the original design, modifications have been made following Engineering review and consideration. Chief Rausch added that several drafts have been modified each time reducing cost and improving functions.

Cm. Hartwick shared concerns for the process and feels more bids should have been sought for construction management. Rausch stated he was in contact with several construction firms, some commented they could not meet the goals established including renovation and operation during construction.

Manager Trebatoski added that at this time, the Council is only being asking to move forward with the design with Keller. The next step upon approval would be negotiation of the construction management estimates. Following negotiation, the next phase would return to the Council.

Cm Hartwick asked if approving the design tonight, is the City tied to Keller for the project or can the decision be made to use another vendor. Trebatoski confirmed if the Council choses, they could look into other vendors.

Cm. Lescohier moved, seconded by Cm. Kotz to approve the design agreement for renovation and expansion project at Fire Station with Keller Planners not to exceed \$240,000. Motion carried on a roll call vote.

b. *Review and approve SCADA equipment and installation contracts as budgeted.*

Water Supervisor Tim Hayden reviewed the CIP budget for the project. The total cost with design, installation and electrical will be \$291,763. The utility intends to fund the additional cost of the project by removing the elevated tank mixer from the 2019 CIP at a cost of \$80,000. Additional funds from 2018 that were not used will be carried over for the project.

Cm. Hartwick moved, seconded by Cm. Johnson to approve SCADA equipment and installation contract with Altronex Control Systems in the amount of \$233,400 and Jefferson Current Electric, Inc. in the amount of \$23,113. Motion carried on a roll call vote.

c. *Recommendation from Ordinance Committee to approve Ordinance pertaining to sale and possession of electronic cigarettes by minors.*

Chief Bump reviewed the ordinance that is focused on preventing juveniles from possessing and purchasing vape and vape devices in our community. The juices and substances used with these devices are not regulated by the FDA.

Cm. Kotz moved, seconded by Cm. Johnson to send the ordinance to its second reading. Motion carried.

d. *Recommendation from Transportation & Traffic Review Committee to approve agency fare increase to \$8.50 for shared ride taxi program.*

Engineer Selle stated that Brown Cab was awarded the shared ride taxi service contract for 2019. The cost of the 2019 contract will be \$87,806 more than the 2018 contract due to an increase in contract hours and an increase in the hourly rate of \$3.73/hr. The new contract feature several improvements:

1. Required an annual marketing plan across several media types to ensure ridership will increase.
2. Added an additional 1,065 hours (7% increase) to ensure service meets demand
3. Required additional service on New Year's Eve and during special events such as Rhythm on the River.

Cm. Kotz moved, seconded by Cm. Johnson approve the recommendation from the Transportation & Traffic Review Committee to approve agency fare increase to \$8.50 for shared ride taxi program. Motion carried on a roll call vote.

NEW BUSINESS

a. *Review and approve purchase of mobile data computers for police squads as budgeted.*

Chief Bump reviewed the budgeted purchase for new MDCs for squads. The MDC allows officers to maintain connectivity to Dispatch, CDA, RMS, TIME System and the TRACS Citation system while on patrol. Two units were tested by Staff, Getac and Panasonic. As part of the upgrade, Microsoft Office, docking stations and software will be purchased. Getac: 6 computers for a total of \$15,450; docking stations \$2,400; software \$1,530 for a total of \$19,380.

Cm. Hartwick moved, seconded by Cm. Johnson to approve purchase of mobile data computers for police squads as budgeted not to exceed \$19,380 through CDW-G. Motion carried on a roll call vote.

MISCELLANEOUS

a. *Denial of operator license.*

No action was taken.

b. *Granting operator licenses.*

Cm. Hartwick moved, seconded by Cm. Lescohier to approve the granting of operator licenses as presented. Motion carried.

c. *Temporary Class "B" Beer and/or Wine License for St. Joseph's School Heart Gala to be held on January 26, 2019.*

Cm. Hartwick moved, seconded by Cm. Lescohier to approve a Temporary Class “B” Beer and/or Wine License for St. Joseph’s School Heart Gala to be held on January 26, 2019 contingent upon having licensed operators and purchase products from a distributor. Motion carried.

d. Temporary Class “B” Beer and/or Wine License for Lions Club Smelt Fry to be held at the Municipal Building on April 19, 2019.

Cm. Kotz moved, seconded by Cm. Johnson to approve a Temporary Class “B” Beer and/or Wine License for Lions Club Smelt Fry to be held at the Municipal Building on April 19, 2019 contingent upon having licensed operators and purchase products from a distributor. Motion carried.

e. Temporary Class “B” Beer and/or Wine License for Lions Club Corn and Chicken Dinner to be held at Jones Park on August 18, 2019.

Cm. Hartwick moved, seconded by Cm. Johnson to approve a Temporary Class “B” Beer and/or Wine License for Lions Club Corn and Chicken Dinner to be held at Jones Park on August 18, 2019 contingent upon having licensed operators and purchase products from a distributor. Motion carried.

f. Request to change April 2, 2019 City Council meeting to Thursday, April 4, 2019 due to election.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the request to change the April 2, 2019 City Council meeting to Thursday, April 4, 2019. Motion carried.

g. Adjourn to closed session after regular Council meeting pursuant to Section 19.85 (1)(c), Wisconsin Statutes to conduct City Manager appraisal.

Cm. Lescohier moved, seconded by Cm. Hartwick to adjourn to closed session after regular Council meeting pursuant to Section 19.85 (1)(c), Wisconsin Statutes to conduct City Manager appraisal. Motion carried on a roll call vote.

Council will not come back into open session.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

Cm. Kotz moved, seconded by Cm. Hartwick to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion carried on a roll call vote.

ADJOURNMENT

Cm. Hartwick moved, seconded by Cm. Kotz to adjourn the meeting. Meeting adjourned at 8:21 pm.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL