

CITY OF FORT ATKINSON
City Council Minutes ~ January 17, 2017

CALL MEETING TO ORDER.

Pres. Kotz called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Becker, Cwmn. Gehred, Cm. Hartwick, Cm. Lescohier and Pres. Kotz. Also present: City Manager, City Attorney, City Engineer and City Clerk/Treasurer.

APPROVAL OF MINUTES OF JANUARY 3, 2017 REGULAR COUNCIL MEETING.

Cm. Hartwick moved to approve the minutes of the January 3, 2017 regular council meeting. Cm. Becker seconded the motion and carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

None.

RESOLUTIONS AND ORDINANCES

a. Resolution combining Wards for February 21, 2017 Spring Primary Election.

Clerk Ebbert requested approval of the Resolution to combine wards. The ballot will consist of a primary for State Superintendent of Public Instruction. Separate wards are not necessary for the one ballot style.

Cm. Becker moved to approve and adopt the Resolution combining wards for the February 21, 2017 spring primary election. Motion seconded by Cm. Hartwick and carried on a unanimous roll call vote.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. Minutes of Historic Preservation Commission meeting held December 12, 2016.

b. Minutes of Planning Commission meeting held January 10, 2017.

c. Building, Plumbing and Electrical Permit Reports for December, 2016.

Cm. Lescohier moved to accept and file the reports of officers, boards and committees. Motion seconded by Cm. Hartwick and carried.

UNFINISHED BUSINESS

a. Review and approve Amendment #1 to contract for Rockwell Avenue project design.

Engineer Selle reviewed the approved contract with MSA Professional Services in the amount of \$139,750. It was also authorized for changes up to \$5,000 be made with the City Manager's approval during the design. Three areas identified for extra attention were stormwater solutions, historic gas station at South Main Street and Rockwell Avenue and the intersection of Rockwell Avenue and Whitewater Avenue. Hydrocarbons were found to be present in the historic gas station. A quote was received for \$6,680 for correction and removal of the material. Staff recommends approval of the \$6,680 amendment with MSA Professional Services. This would bring the contract to a total of \$146,430.

Attorney Rogers questioned a monitoring well in the area. Selle stated a map indicated wells in the 1990s. Usually wells are closest to tanks and could represent the maximum contamination.

Cm. Hartwick asked who would be responsible for the contamination. Selle confirmed that we could go back to the responsible party if chosen. This is to focus on contamination in the right of way of Rockwell Avenue only. Results may take a few weeks.

The two other areas of concern are still being reviewed. Future amendments may arise for stormwater solutions and the intersection of Rockwell and Whitewater.

Cwmn. Gehred asked how businesses on Rockwell Avenue will be affected by the street work. Selle replied that they are meeting with businesses along the route. There could be 2-3 months of construction. Smaller vehicles may be able to navigate during construction.

Cm. Lescohier made a motion to approve Amendment #1 to the contract for Rockwell Avenue project design not to exceed \$6,680 with MSA Professional Services. Motion seconded by Cm. Hartwick and carried on a unanimous roll call vote.

NEW BUSINESS

None.

MISCELLANEOUS

a. Granting operator licenses.

Cwmn. Gehred moved to approve the granting of operator licenses. Cm. Becker seconded the motion and carried.

b. Adjourn to closed session after regular City Council meeting pursuant to Section 19.85(1)(c), WI Statutes, to conduct City Manager appraisal.

Cm. Hartwick moved to adjourn to closed session after the regular City Council meeting pursuant to Section 19.85(1)(c), WI Statutes, to conduct City Manager appraisal. Motion seconded by Cm. Becker and carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

The following is a list of bills to be approved by the Council:

CITY, SEWER AND WATER

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| ABENDROTH WATER CONDITIONING | Rental; salt | 117.67 |
| ACE HARDWARE | Supplies | 505.45 |
| ADVANCE AUTO PARTS | Air compressor nozzle; wiper blades | 36.17 |
| ADVANCED DISPOSAL SERVICES | Solid waste pickup/recycle | 53,251.82 |
| AIRGAS NORTH CENTRAL | Services | 389.71 |
| RICK ALLARD | Hi-vis | 100.00 |
| AMAZON.COM | Metal ball; cable; bulbs | 620.31 |
| ARMSTRONG HEATING/COOLING,INC. | Return air grill | 40.00 |
| REVERE ELECTRIC SUPPLY | Supplies; Code Book; wire | 519.78 |
| BAKER TILLY VIRCHOW KRAUSE LLP | Financial Audit | 5,077.00 |

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| BEAVER TREE SERVICE | Tree removal | 11,982.90 |
| BROWN CAB SERVICE INC | Dec. subsidized taxi service | 17,954.10 |
| BUMPER TO BUMPER | Brake/cleaner/electric | 41.47 |
| CHAMBER OF COMMERCE | 4th Quarter room tax | 20,738.89 |
| CHARTER COMMUNICATIONS | TV service; internet | 141.51 |
| CINTAS CORP | Services | 1,129.06 |
| CITY OF FORT ATKINSON | Gas; oil; office rent; battery | 1,459.15 |
| COUNTRY PLUMBER INC | Bal. of Dec. invoice restrooms | 25.00 |
| DAILY JEFFERSON COUNTY UNION | Dec. publications | 346.23 |
| DODGE CONCRETE INC | Concrete | 211.00 |
| TAMMY DOELLSTEDT | Gift certificates | 120.00 |
| DRUG TASK FORCE | Dec. 2016 drug assessments | 65.00 |
| EMC INSURANCE COMPANIES | Worker's compensation | 4,374.70 |
| EMERGENCY SERVICES MARKETING | I Am Responding Conference | 934.27 |
| FESTIVAL FOODS | Supplies | 345.90 |
| FOREST LANDSCAPING | Water and street rehab project | 592,861.48 |
| FORT MEMORIAL HOSPITAL | Blood alcohol test | 56.74 |
| INSIGHT FS | Gas | 24,056.06 |
| GORDON FLESCH CO INC | Base copier | 140.45 |
| GRAINGER | Wireway - inspections desk; parts | 42.70 |
| GRAYBAR ELECTRIC CO INC | General lighting | 167.51 |
| H & H FIRE PROTECTION | Inspections | 178.96 |
| HACH COMPANY | Assembly probe | 1,983.39 |
| HAUSZ BROS INC | Snow removal; sand | 1,441.35 |
| HAVILL-SPOERL FORD MERCURY INC | Ford body repair; rust proofing | 5,558.61 |
| HERO 247 | FF workshirts | 1,353.00 |
| JAECKEL BROS, INC. | Watermain repairs | 1,983.47 |
| CITY OF JEFFERSON | W-2 forms & 1099s | 247.47 |
| JEFFERSON CO TREASURER | Dec. dog lic & park tags; jail assmts. | 1,934.41 |
| JENSEN PLUMBING & HEATING INC | Boiler repair | 349.00 |
| JONAS OFFICE PRODUCTS LTD | Paper; calendar; supplies | 79.75 |
| JONES DAIRY FARM | Gift certificates | 300.00 |
| LAKESIDE INTERNATIONAL, LLC | Repairs | 120.58 |
| MB COMPANIES INC OF WI | Bearing; pivot pin | 93.13 |
| MARTELLE | Chemicals | 865.19 |
| MENARDS - JANESVILLE | Supplies | 716.53 |
| MID-STATE EQUIPMENT | Mulch blade | 62.46 |
| MILLER/BRADFORD/RISBERG INC | #40 parts | 472.92 |
| SECURIAN FINANCIAL GRP/MN LIFE | Feb. life ins. premium | 1,318.63 |
| NAPA OF JEFFERSON | Auto parts/supplies | 764.62 |
| NORTHERN LAKE SERVICE INC | Oil and grease | 310.00 |
| NORTHLAND EQUIP. CO. INC. | Platform/raise arm | 596.37 |
| OPPORTUNITIES INC | Parking tickets | 964.50 |
| O'REILLY AUTO PARTS | Auto parts/supplies | 141.48 |
| PAL STEEL | Electrical support beam | 188.50 |

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| PAYNE AND DOLAN | Asphalt | 4,325.10 |
| POMP'S TIRE SERVICE INC | Tires; liftmaster; tires | 5,246.86 |
| PREMIER BANK | Fed. w/holding; Soc. Sec.; Medicare | 1,018.02 |
| PRO BUILD NORTH | Wood; supplies | 1,014.26 |
| R & H SERVICES INC | Repair heater dryer | 800.60 |
| RED The Uniform Tailor | Name plates | 194.25 |
| ROGERS & WESTRICK SC | Fourth quarter health insurance | 2,543.32 |
| ROLYAN BUOYS | Two buoys with bands | 741.50 |
| SEWER UTILITY | 2016 fuel refund | 320.74 |
| SHOPKO STORE OPERATING CO.,LLC | Supplies | 321.91 |
| STARTECH COMPUTING INC. | Dec. service agreement | 1,950.00 |
| ST. OF WI: CONTROLLER'S OFFICE | Dec. penalty assessments | 3,042.53 |
| TnT CLEANING | Dec. janitorial services | 192.00 |
| TOTALFUNDS BY HASLER | Postage | 3,000.00 |
| TRIBOLD IMPLEMENT | Parts | 332.91 |
| UNEMPLOYMENT INSURANCE | Dec. unemployment | 213.72 |
| UNIFORM & ACCESSORIES WAREHOUS | Four shirts | 113.92 |
| WALMART COMMUNITY/RFCSLLC | Security system; HDTV | 806.00 |
| WI DEPT. OF REVENUE | Dec. sales tax | 138.02 |
| WI DEPT. OF TRANSPORTATION | Unpaid parking citations | 100.00 |
| WE ENERGIES | Electricity; natural gas | 11,310.76 |
| WISCONSIN RETIREMENT SYSTEM | Dec. retirement remittance | 99,993.65 |
| WI STATE LAB OF HYGIENE | Fluoride | 25.00 |

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| CITY TOTAL | \$ 644,256.24 |
| SEWER TOTAL | \$ 20,680.68 |
| WATER TOTAL | \$ 233,809.50 |

STORMWATER UTILITY (Fund 10)

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| BACKYARD CONCRETE | Concrete removal | \$ 1,260.00 |
| EMC INSURANCE COMPANIES | Worker's compensation | \$ 135.30 |

TOTAL FUND 10

NORTHWEST CORRIDOR (Fund 14)

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| VANDEWALLE & ASSOC., INC. | Lexington Square planning | \$ 1,293.00 |
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Cm. Becker moved to approve the verified claims submitted by the Finance Director and authorize payment. Cm. Lescohier seconded the motion and carried on a unanimous roll call vote.

ADJOURNMENT

Cm. Hartwick made a motion to adjourn the meeting, seconded by Cm. Becker. Meeting adjourned at 7:19 pm.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL