

CITY OF FORT ATKINSON
City Council Minutes ~ February 5, 2019

CALL MEETING TO ORDER.

Pres. Becker called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Kotz, Cm. Johnson, Cm. Lescohier, Cm. Hartwick and Pres. Becker. Also present: City Manager, City Attorney, City Clerk/Treasurer, City Engineer, Assistant Engineer, Public Works Supervisor, Water Supervisor and Wastewater Supervisor

APPROVAL OF MINUTES OF JANUARY 15, 2019 REGULAR COUNCIL MEETING.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the minutes of January 15, 2019 regular Council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

Leah Ziemba, Attorney speaking on behalf of Jane Anderson, 1216 West Sherman Avenue. Ms. Ziemba represents the Andersons and spoke in regards to the Stormwater Plan and Management. She is requesting the public have access to the entire Plan rather than a summary that is being presented to the Council tonight. She also spoke on the Evergreen Pond and how it relates to the Stormwater Plan.

PETITIONS, REQUESTS AND COMMUNICATIONS

None.

RESOLUTIONS AND ORDINANCES

a. Ordinance pertaining to sale and possession of electronic cigarettes by minors.

Cm. Hartwick moved, seconded by Cm. Johnson to suspend the rules, waive the second reading and move the ordinance through its third reading. Cm. Kotz asked if the Police Department had an opportunity to communicate with local businesses. Manager Trebatoski confirmed that the Department has had communication and will continue. Motion carried on a roll call vote.

Cm. Hartwick moved, seconded by Cm. Johnson to adopt the Ordinance pertaining to sale and possession of electronic cigarettes by minors. Motion carried on a roll call vote.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. Minutes of Plan Commission meeting held January 22, 2019.

b. Minutes of Police & Fire Commission meeting held January 24, 2019.

c. Minutes of Historical Society Board meeting held December 18, 2018.

d. Building, Plumbing and Electrical Permit Report for January, 2019.

Cm. Kotz moved, seconded by Cm. Lescohier to accept and file the Reports of Officers, Boards and Committees. Motion carried.

UNFINISHED BUSINESS

a. Recommendation from Plan Commission to approve request to rezone 124 West Milwaukee Avenue (Fire Department) and 101 South Water Street West (Police Department) from C-3 to C-5.

Manager Trebatoski reviewed the recommendation from Building Inspector Brian Juarez.

Cm. Kotz moved, seconded by Cm. Johnson to set public hearing for March 5, 2019. Motion carried.

b. Update on Stormwater Quality Master Plan.

Eric Thompson of MSA presented the Plan to comply with the TMDL. This was a study of water quality via a modeling study, what type of pollutants come off the landscape in the City, what is the condition of the runoff. Thompson reviewed the pollution prevention practices and what does the City do to improve water quality. Several recommendations were provided including the creation of several large-scale ponds and increasing the street sweeping of City streets by the Public Works. The DNR evaluates levels and attempts to meet requirements every five years. Discussion continued on working with area farmers and options for credit trading.

Cm. Lescohier moved, seconded by Cm. Kotz to accept and file the update on the Stormwater Quality Master Plan. Motion carried.

NEW BUSINESS

a. Review and approve quote for purchase of Smart Antenna for Water Utility's geographic information system as budgeted.

Water Supervisor Tim Hayden reviewed the quotes for the smart antenna. This is a tool that allows the department to add and accurately locate services in real time to the GIS program. This is a 2019 CIP budgeted purchase. Staff was able to use a demo of the item and was very pleased.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the purchase of Leica GG04 Professional GNSS Smart Antenna from Geosystems for a total amount not to exceed \$9,348. Motion carried on a roll call vote.

b. Review and approve quote for purchase of Hurco valve and vac for Water Utility as budgeted.

Water Supervisor Tim Hayden reviewed the 2019 CIP budget that included purchase of the Hurco valve and vac, a trailer mounted device. The Hurco will assist in exercising the valve to ensure their operation in case of an emergency such as a water main break. The device allows the ability to clean out debris in the valve boxes that prevents them from being able to get their wrenches on the valves.

Cm. Hartwick moved, seconded by Cm. Lescohier to approve the purchase of Hurco Valve and Vac 250 in the amount of \$40,946 from Ferguson Waterworks. Motion carried on a roll call vote.

c. Review and approve quote to hire outside contractor to remove trees as budgeted.

Public Works Supervisor Kent Smith discussed the quote to remove trees that have a DBH of 1,361 inches. The budget includes up to \$40,000 for this process. Staff would still keep the

limbs, transport to the compost site where we can sell the logs. Staff will also have to grind out the stumps.

Cm. Kotz moved, seconded by Cm. Johnson to approve the quote from Krizsan Tree Service to remove 59 trees at a cost not to exceed \$36,502.02. Motion carried on a roll call vote.

d. Review and approve quote for solids storage building repairs and maintenance at Wastewater Utility as budgeted.

Wastewater Supervisor Paul Christensen discussed the 27 year old building. Recommended repairs include: straightening the columns, adding facing to the columns to protect from weathering, repair and adjustment of the support cables, adding bracing along the west wall and the installation of additional 6' steel wall panel on the west facing wall to better protect against wind-blow rain and snow. The budget contains \$24,000. The cost to repair is \$21,601 and a contingency of \$2,000 is being recommended.

Cm. Hartwick moved, seconded by Cm. Lescohier to approve the repairs to building #90 to be completed by Cleary Building Corp. through their local representative, Bos Design Builders for the cost not to exceed \$23,601. Motion carried on a roll call vote.

e. Review and approve purchase of Badger Books – electronic poll books for elections.

Clerk/Treasurer Michelle Ebbert shared the grant and donation for the purchase of Badger Books. Badger Books are electronic poll books used during elections to assist with voter check-in, voter registration and absentee ballot processing. The WEC recommends one book per 1,000 registered voters, the City has over 6,600 registered voters. Each books costs just under \$2,000.

Cm. Kotz moved, seconded by Cm. Hartwick to approve the purchase of seven badger books from PDS not to exceed \$14,000. Motion carried on a roll call vote.

MISCELLANEOUS

a. City, Sewer, Water and Stormwater Utility and Funds 4, 5, 6, 7, 12, 13 and 14 Year-End Financial Statements as of December 31, 2018, and approve year-end appropriations and non-lapsing accounts.

Manager Trebatoski reviewed the year end financials and highlighted various accounts.

Cm. Lescohier moved, seconded by Cm. Johnson to accept and file year-end financial statements for all Funds. Motion carried.

Cm. Lescohier moved, seconded by Cm. Hartwick to appropriate \$273,502.36 from the General Fund for the overdrawn accounts. Motion carried on a roll call vote.

Cm. Kotz moved, seconded by Cm. Lescohier to approve non-lapsing accounts of \$442,341.62 from 2018 to 2019. Motion carried on a roll call vote.

b. Six-month Class “B” Fermented Malt Beverage License for Fort Atkinson Generals Baseball Team to use at Jones Park.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the six-month Class “B” Fermented Malt Beverage License for Fort Atkinson Generals Baseball Team to use at Jones Park. Motion carried.

c. Six-month Class “B” Fermented Malt Beverage License for Fort Atkinson Lions Club to use at Ralph Park.

Cm. Lescohier moved, seconded by Cm. Hartwick to approve the Six-month Class “B” Fermented Malt Beverage License for Fort Atkinson Lions Club to use at Ralph Park. Motion carried.

d. Request to set date for Board of Review.

Clerk/Treasurer will check with the Assessor on changing to date to Wednesday, May 8th from 10:00 am to 12:00 pm.

e. Granting operator licenses.

Cm. Kotz moved, seconded by Cm. Johnson to approve the granting of operator licenses as presented. Motion carried

f. Adjourn to closed session after regular Council meeting pursuant to Section 19.85(1)(c), Wisconsin Statutes, to conduct City Manager appraisal.

Cm. Hartwick moved, seconded by Cm. Kotz to adjourn to closed session after regular Council meeting pursuant to Section 19.85(1)(c), Wisconsin Statutes, to conduct City Manager appraisal. Council will not come back into open session. Motion carried on a roll call vote.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

Cm. Lescohier moved, seconded by Cm. Hartwick to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion carried on a roll call vote.

ADJOURNMENT

Cm. Kotz moved, seconded by Cm. Hartwick to adjourn the meeting. Meeting adjourned at 8:44 pm.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL