

CITY OF FORT ATKINSON
City Council Minutes ~ February 7, 2014

CALL MEETING TO ORDER.

Pres Kotz called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Becker, Cwmn. Gehred, Cm. Hartwick, Cm. Lescohier and Pres. Kotz. Also present: City Manager, City Attorney and City Clerk/Treasurer. Excused absence: City Engineer.

APPROVAL OF MINUTES OF JANUARY 17, 2017 REGULAR COUNCIL MEETING.

Cm. Becker moved to approve the minutes of the January 17, 2017 regular Council meeting. Seconded by Cm. Hartwick and motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

None.

RESOLUTIONS AND ORDINANCES

None.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. *Minutes of Historical Society Board meeting held December 15, 2016.*
- b. *Minutes of Dwight Foster Public Library Board meetings held November 21, 2016 and December 19, 2016.*
- c. *Building, Plumbing and Electrical Permit Report for January, 2017.*

Cm. Lescohier moved to accept and file the reports of officers, boards and committees. Seconded by Cm. Becker and motion carried.

UNFINISHED BUSINESS

- a. *Review and approve Change Order No. 1 for centrifuge project at Wastewater Utility.*
Wastewater Supervisor Paul Christensen reviewed the request for the change order. The centrifuge project was a 2016 capital replacement item budgeted at \$800,000. Christensen noted completion anticipated by the end of March. There are six items that require a change order:
 1. Relocation of electrical items associated with the new wall opening for overhead door. \$2,165.
 2. Relocation of items associated with new hoist installation. \$4,085.
 3. Additional concrete removal associated with new centrifuge installation. \$3,608.
 4. Additional controls to integrate existing systems to new control panel. \$7,912.
 5. Slope leading edge of new overhead door opening. \$1,094.
 6. W2 water line modifications associated with hydraulic unit cooling water. \$3,851.

Cm. Hartwick asked who performed the labor. Christensen confirmed Electrician Jeff Armstrong provided some assistance; the rest was done by the contractors.

The total cost of Change Order No. 1 is \$22,715. This represents approximately 3.7% of the total construction cost, which is considered less than average change order expense percentage for a retrofit construction project.

Cwmn. Gehred moved to approve Change Order No. 1 for centrifuge project at Wastewater Utility for the cost of \$22,715 and the revised construction contract to H&H Industries including this change order to the cost of \$631,525. Motion seconded by Cm. Hartwick and carried on a roll call vote.

NEW BUSINESS

a. Request to amend Revolving Loan Fund Agreement with Direct Business Media.

Manager Trebatoski reviewed the request from Direct Business Media. DBM has a revolving loan fund in the amount of \$235,000 for their business at 403 Janesville Avenue. As part of the loan agreement, they were to create five new full time equivalent jobs by April 1, 2013. An amendment to the original loan agreement was drafted and approved by the City Council in early 2015 as they did not fulfill the job requirement in 2014. The amendment extended the time in which DBM had to create the five new FTE jobs to February 1, 2017. To date, they have only created two of the five. If the extension is granted, the City's RLF may not receive the \$7,500 penalty plus interest for the default. Staff recommends approval of the extension request as they have made timely payments and are current on the loan. They have created two new jobs and retained seven full time jobs.

Cm. Becker is supportive of the program, but does not support an additional agreement after February 2019 should this agreement be approved.

Manager Trebatoski confirmed the support of this amendment to be the last amendment allowed. If DBM does not meet the job requirement, they would be required to pay the penalty.

Cm. Hartwick made a motion to approve the request to amend the revolving loan fund agreement with Direct Business Media providing them an extension to February 1, 2019 to fulfill their commitment to create three additional FTE jobs. Motion seconded by Cm. Becker and carried on a roll call vote.

b. Overview on ambulance service.

Erin Ryan, of Ryan Bros. was present to review the service. Call volume was provided to the Council in their meeting materials. Ryan discussed the interfacility transfers that their ambulance will transfer from Fort Hospital and Watertown Hospital. Cm. Hartwick asked if Watertown pays for a portion of the ambulance as the City of Fort Atkinson does per contract. Ryan confirmed that the company, Ryan Bros., owns the remaining portion of the rig that allows transfers where they choose. Ryan noted they also monitor calls to CBRF facilities.

c. Update on Fire Department inspections and services.

Chief Rausch spoke on the past year of inspections and services. He reviewed the calls for service, 2016 accomplishments and plans for 2017. Goals noted as: restructure staffing to better utilize both career and paid-on-call members; pursue grants and alternative funding; review and update operational policies; continue to strengthen recruitment and retention of non-career staffing and plan for changing demographics of the community. Chief Rausch noted that fire inspection requirements were met and will be met for this year.

Cm. Lescohier asked about the false alarms/false calls. Are they paged out differently? Chief Rausch replied stating that when they receive a fire alarm, staff is paged and if no follow up call is received by the business owner stating it is a false alarm, trucks and staff respond. When they receive a call that the alarm is false, at least one staff will respond to inspect, confirm and reset the alarm.

d. Update on Police Department services.

Chief Bump provided a review of 2016 including grants, revenues and retirements and hiring. He also discussed cases for reports, traffic enforcement and service responses broken down by month, day and hour. Proactive approaches will be made throughout the community to continue to reach out, provide services and improve the quality of life.

Motion to accept and file the Ambulance, Fire Department and Police Department service updates made by Cm. Hartwick. Seconded by Cm. Becker and carried.

Miscellaneous

a. City, Sewer, Water, Stormwater Utility and Funds 4, 6, 12, 13 and 14 Year-End Financial Statements as of December 31, 2016 and approve non-lapsing accounts and year-end appropriations. Manager Trebatoski reviewed the 2016 year end financials statement highlights.

1. Accept and file year-end financial statements for all Funds.

Cm. Hartwick moved to accept and file year-end financial statements for all funds. Cm. Becker seconded the motion and carried.

2. Appropriate \$200,326.51 from the General Fund for the overdrawn accounts and approve reallocation of unspent salaries from the Fire Department and Street Machinery to the Retirees Health Insurance account totaling \$28,500.00.

Cm. Lescohier moved to appropriate \$200,326.51 from the General Fund for the overdrawn accounts and approve reallocation of unspent salaries from the Fire Department and Street Machinery to the Retirees Health Insurance account totaling \$28,500. Motion seconded by Cwmn. Gehred and carried on a roll call vote.

3. Approve non-lapsing accounts of \$633,555.45 from 2016 to 2017.

Cm. Lescohier made a motion, seconded by Cm. Becker to approve non-lapsing accounts of \$633,555.45 from 2016-2017. Motion carried on a roll call vote.

b. Request to change April 4, 2017 City Council meeting to Thursday, April 6, 2017 due to election.

Motion by Cm. Becker, seconded by Cwmn. Gehred to approve the request to change the April 4, 2017 City Council meeting to Thursday April 6, 2017 due to the spring election. Motion carried.

c. Granting operator licenses.

Cwmn. Gehred moved to approve the operator licenses as presented. Motion seconded by Cm. Becker and carried.

d. Adjourn to closed session after regular City Council meeting pursuant to Section 19.85(1)(c), Wisconsin Statutes, to conduct City Manager appraisal.

Cm. Hartwick made a motion to adjourn to closed session after regular City Council meeting pursuant to Section 19.85(1)(c), Wisconsin Statutes, to conduct City Manager appraisal. Seconded by Cm. Lescohier and carried on a roll call vote.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

The following is a list of bills to be approved:

CITY, SEWER AND WATER

APWA	2017 Annual Membership	110.00
AT & T	Fax; telephone service	648.68
AT&T ADVERTISING & PUBLISHING	Advertising	52.00
AWWA	2017 Annual Membership	30.00
ADVANCED DISPOSAL SERVICES	Annual equipment use	96.00
AFLAC	January disability ins. premium	2,569.66
JEFF ARMSTRONG	Cabinet lights	135.86
ASSOCIATED APPRAISAL	Revaluation program	11,172.00
ASSOCIATED BANK GREEN BAY	2007 April G.O. Bonds	132,681.00
BADGER METER INC	Meters	28,619.56
BENZ OIL INC	Oil	1,249.16
JIM A. BERGNER	Safety boots	85.00
MILWAUKEE AUDUBON SOCIETY	Annual membership fee	100.00
BEN BOEVE	Flashlight/cuffs w/case	198.75
BENJAMIN BOEVE	January stipend	150.00
BOYS & GIRLS CLUB FT ATKINSON	2017 summer charity concert	3,300.00
DION BROWN	Motor oil	119.86
LYNNETTE BROWN	Zumba classes	320.00
JAMES L BUENGER	Refund municipal wheel tax	19.83
ADRIAN BUMP	IACP membership dues; pizza; conf.	619.75
BUMPER TO BUMPER	Auto parts	980.57
CGC, INC.	Densities on various streets	416.75
PAUL CAMACHO	Language interpreter	35.00
CENTURYLINK	State program/long distance	60.30
CERTIFIED LABORATORIES	Grease	350.59
CHAMBER OF COMMERCE	Annual dinner; membership	444.00
CHAMPIONSHIP AWARDS LTD	Frame w/photo mount	84.67
CHARTER COMMUNICATIONS	Internet/tv service	956.40
CHASE BANK	2015 May G.O. Refunding Bonds	400,000.00
CHASE NYC	2012 & 2015 May G.O. Refunding Bonds	40,105.00
CITY OF FORT ATKINSON	Office rent; gas	880.86
CIVIC SYSTEMS, LLC	Clarity financial software	30,350.00
CLASS C SOLUTIONS GROUP	Supplies	383.68
COMPASS MINERALS AMERICA	Road salt	42,153.57
CVR - COMPUTERIZED	CVR plate fees	639.50

COUNTRY PLUMBER INC	Portable restroom rent	410.00
CREATIVE PRODUCT SOURCING INC	D.A.R.E. 2017	2,655.72
DELTA DENTAL OF WISCONSIN	Feb. dental premiums	8,894.08
DIGGERS HOTLINE INC	First payment	1,726.25
DIVERSIFIED BENEFIT SERVICES I	Jan. administration fees; flex spending	1,746.07
DOG WASTE DEPOT	6000 dog waste bags	293.00
DONOHUE & ASSOCIATES INC	Dewatering centrifuge project	12,123.77
DRUG TASK FORCE	Drug assessments - Jan. 2017	75.00
MICHELLE EBBERT	CR receipt printer	276.06
SUSAN D EBERT	Pants	37.97
E-CONOLIGHT	Light bulbs	793.96
EDUCATION & TRAINING SERVICE	Smith - leadership training	499.00
FASTENAL COMPANY	Black cable ties	65.70
XEROX CORPORATION	2015 Intl. fire codes	1,000.00
5-ALARM FIRE & SAFETY EQP,INC	Reg keeper; Hurst maint.	2,782.05
FLORENCE COUNTY SHERIFF	Bond	675.00
FORT ATKINSON COMMUNITY BAND	2017 annual stipend	2,500.00
FORT ATKINSON POLICE DEPT.	Sachse & Riggs training	575.00
G.F.C. LEASING	Copier lease	748.87
GENERAL COMMUNICATIONS INC.	2017 annual maint. Billing	5,190.00
GORDON FLESCH CO INC	Copier overage	7.52
GRAINGER	Storage bins; pliers; duct tape	132.17
GREAT WEST	WI Deferred Comp	9,210.00
HD Supply Waterworks Ltd.	Parts - Well #7 repair	1,909.09
H & H FIRE PROTECTION	Inspect & service extinguishers	1,313.60
HACHTEL PLUMBING, INC.	Water pump; piping new meters	7,626.40
HARDER CORP	Tissue; towels; gloves	592.59
HAVILL-SPOERL FORD MERCURY INC	Covers/oil change	394.80
DEBRA L HAYES	Cabinets	10.55
HUMANE SOCIETY OF JEFFERSON CO	2017 Small Animal Contract	31,483.32
I A E I	2017 NEC Code book	23.00
ICMA	2017 Annual Membership	758.18
iWorQ SYSTEMS	Permit & Code Enforcement Mngmnt	2,792.00
J & L TIRE INC	Tires	2,770.68
JEFF CO CHIEFS & SHERIFF ASSOC	2017 Membership dues	75.00
JEFFERSON CO CIRCUIT COURT	Bond	650.00
JEFFERSON CO COUNTY CLERK	Machine firm/hardware/modem	1,192.50
JEFFERSON CO DRUG TASK FORCE	2017 cash match	1,342.00
JEFFERSON CO FIRE CHIEFS ASSN	2017 Annual Membership	200.00
JEFFERSON CO HIGHWAY DEPT	Bridge inspection	530.00
JEFFERSON CO SHERIFF'S DEPT	Booking fee	50.00
JEFFERSON CO TREASURER	Jail assmt; Jan. dog lic.; tax settlement	1,456,833.30
JENSEN PLUMBING & HEATING INC	Boiler repair	774.00
JONATHAN LITTLE MANAGEMENT	Jan. 20th performance	400.00

BRIAN JUAREZ	Natl. Conf. travel expense	996.00
KALAHARI RESORT	WPLF conference	695.00
KEEPRS, INC.	Walters - glock w/night sights	513.98
BRETT KETTERMAN	Jan. vehicle allowance	70.00
LISA LANGER	Shoes	17.92
LARK UNIFORM OUTFITTERS INC	Boeve - boots and batteries	157.95
SCOTT L LASTUSKY	Speaker stand w/mount; vehicle allow.	304.98
LAWSON PRODUCTS INC	Pumice hand cleaner	79.67
LEAGUE OF WI MUNICIPALITES	2017 annual dues	3,373.30
LEARNING FOR LIFE	2017 Explorers dues	256.00
MADISON AREA TECHNICAL COLLEGE	Jan. tax settlement	303,809.05
MARTELLE	Chemicals	2,768.56
MASTER GRAPHICS	HP printer	4,985.00
BRAD McGOWAN	Safety boots	85.00
McMASTER-CARR SUPPLY CO	Washers and screws	35.95
MENARDS - JANESVILLE	Nuts; bolts; brushes	115.25
MENARDS - JOHNSON CREEK	Supplies	1,104.81
MERCY CREATIVE STUDIOS, LLC	Feb. 3, 2017 performance	315.00
MID-STATE EQUIPMENT	Oil filter	34.29
MID-STATE ORGANIZED CRIME	2017 Annual Membership	150.00
MIDWEST SEALCOAT LLC	50% down on four tennis courts	9,500.00
IVY MILES	Chair yoga classes	270.00
MILLER/BRADFORD/RISBERG INC	Filter; hose; switch	1,003.53
STEVE MODE	Haumerson Pond supplies	2,321.61
MONONA PLUMBING AND FIRE	Pipe repair	938.00
MONROE TRUCK EQUIPMENT INC	Mount & valve & flow pump	579.72
MUNICIPAL CODE CORP	Annual web hosting	700.00
MUNICIPAL ENVIRONMENTAL GROUP	2017 Membership dues	1,240.00
MUNICIPAL TREAS ASSOC OF WISC	Ebbert MTAW dues	55.00
NCL OF WI INC	Chemicals/ supplies	403.58
NASCO	Evidence supplies	270.60
NATIONAL CONSTRUCTION	Temporary fence panels	189.00
NATIONAL REC & PARK ASSOC	Membership dues	330.00
NEENAH FOUNDRY COMPANY	Clubhouse manhole cover	1,185.00
NORTH WOODS SUPERIOR	Sunfresh disinfectant	115.60
NORTHERN SAFETY CO INC	Gloves; safety glasses	369.41
OSI ENVIRONMENTAL INC	Filters	90.00
OAKHILL WEB DESIGN	Fort Preserv. Domain registration	133.00
PEPSI-COLA COMPANY	Water and gatorade	107.08
EARL PETERSON	IAEI annual membership	120.00
POSTMASTER	Postage; presort fee	860.31
PREMIER BANK	Fed. w/holding; Soc. Sec.	75,363.91
PRO PHOENIX CORP	2017 annual support	11,237.00
R M REPAIR	High flow blade	161.70

DARYL RAUSCH	Work shirts; food	291.90
RHYME BUSINESS PRODUCTS	Copier lease	94.90
RHYME	Copier overage	14.71
DONALD C RIESS	Safety glasses	200.00
RIGID HITCH INC	Pintle hook & mounting bracket	101.14
911 RYAN BROS - FORT ATKINSON	Jan. ambulance contract	7,939.82
SW-WEIA	2017 Annual membership	25.00
SAFETY FIRST, INC	Semi-annual calibration	199.93
SCHAEFFER MFG CO	Fuel treatment	380.16
SCHNEIDER PRINTING INC	Water bills	1,525.20
SCHOOL DISTRICT OF	January tax settlement	3,481,737.06
SCHULTZ, J.W. INC.	Curb & Gutter; 2016 Street Program	115,278.60
SCHUMACHER ELEVATOR INC	Annual maintenance contract	2,015.90
ANDREW SELLE	DNR permits	310.58
JAMES SLOCUM	Safety boots	85.00
SOLENIS LLC	Polymer	6,870.00
STARTECH COMPUTING INC.	Sonic wall; computer; server	5,001.25
ST. OF WI: CONTROLLER'S OFFICE	Jan. penalty assessments	3,101.15
STORAGE SYSTEMS MIDWEST INC	Storage supplies	83.45
ROBERT STRANDT	Handcuffs w/case and pants	151.98
SYMBIONT ENGINEERS	GIS services	7,229.88
TONY ROCKER ENTERPRISES	Feb. 14, 2017 performance	250.00
TOTALFUNDS BY HASLER	Postage	1,000.00
TRAFFIC & PARKING CONTL.CO,INC	Temp. stop signs; walk/don't walk parts	1,044.83
TRANSCENDET TECHNOLOGIES	Annual tax/pet software support	750.00
MATT TREBATOSKI	Vehicle allow; seminar	240.00
TREESTUFF	Saw blade; carabiner	143.40
TRI Air Testing, Inc.	SCBA air test	172.00
UEMSI	Leader hose	456.76
US CELLULAR	Cell phones; tablet	500.41
USABLUEBOOK	Oil; tubing; chlorine; rags	841.59
ULINE	Supplies	1,281.47
UNITED PARCEL SERVICE	Parcel service	3.66
UNITED SEPTIC & DRAIN	Pumped catch basin	325.00
UTILITY SERVICE CO., INC.	Maintenance	6,031.94
WPLF CONFERENCE REGISTRATION	Bump, Lange, Schulz Conference	540.00
W.L.E.E.D.A.	Strandt - Explorers	1,250.00
WMCA	Ebbert 2017 membership	65.00
W.W.O.A.	Christensen & Sweeney seminar	150.00
WATER DEPARTMENT	Water bills	1,977.03
WAUKESHA COUNTY SHERIFF'S DEPT	Strandt - Seminar	625.00
CITY OF WEST ALLIS	Netmotion system 2017 maintenance	600.00
WIEDENBECK INC	Aluminum FL/tube; flag holders	200.19
WI ASSOC OF SR. CENTERS, INC	2017 Membership dues	75.00

WI CHIEFS OF POLICE ASSOC	Bump, Schulz & Davis membership	290.00
WI CITY/COUNTY MGNT ASSOC	2017 Membership dues	145.00
WI DEPT.OF EMPLOYEE TRUST FUND	Feb. health ins. premiums	118,769.86
WI DEPT. OF JUSTICE: TIME	Time access annual charge	1,398.00
WI DEPT. OF REVENUE	2016 manufacturing prop. Assmt.	3,537.14
WI DEPARTMENT OF REVENUE	State tax w/holding	13,948.37
WE ENERGIES	Electricity; natural gas	81,036.59
WI PARK & RECREATION ASSOC	2017 Departmental membership	130.00
WISCONSIN RETIREMENT SYSTEM	Jan. 2017 retirement remittance	47,899.43
WI RURAL WATER ASSOC	2017 System Membership renewal	555.00
WOLTER POWER SYSTEMS, CORP.	Generator repair	169.37
WORLDPOINT ECC INC.	Aquatic training	164.70
ANTHONY BELL	Overpayment 2016 property taxes	2,423.24
NATHAN JAEGER	Lottery credit refund	139.45
JOHN OR JANICE ORTON	Overpayment 2016 property taxes	186.59
THOMAS PINNOW	Lottery credit refund	139.45
ROBERT TAYLOR	Overpayment 2016 property taxes	107.38
<u>LIBRARY</u>		
AMAZON.COM	AV/books/supplies	2,918.33
ARMSTRONG HEATING & COOLING	Maint/repairs	53.81
BANK OF AMERICA	AV/books/supplies	1,336.44
BRIDGES LIBRARY SYSTEM	Supplies; info services	14,492.00
BRODART CO	AV/books/supplies	2,890.85
CHARTER BUSINESS	Info service	234.75
CHICAGO MAGAZINE	Periodicals	18.90
CLOUTE WINDOW/WALL WASHING,INC	Maint/repairs	1,144.00
COAST TO COAST	Supplies	344.36
COUNTRY	Periodicals	14.98
COUNTRYSIDE	Periodicals	19.99
COVENTRY HOUSE PUBLISHING	Books	8.99
DISCOVER	Periodicals	24.95
EMBASSY CONTROLS	Maint/repairs	1,103.72
FESTIVAL FOODS	Supplies	27.51
FILTRATION CONCEPTS	Supplies	268.45
FINDAWAY WORLD, LLC	Books	494.91
GFC LEASING	Info service	665.93
GALE/CENGAGE LEARNING	Books	521.40
GREY HOUSE PUBLISHING	Books	368.05
HORTICULTURE	Periodicals	27.95
JEFFERSON COUNTY TOURISM	Books	349.12
JENSEN PLUMBING & HEATING, INC	Maint/repairs	127.45
JONAS OFFICE PRODUCTS, LTD.	Supplies	649.75
JUNIOR LIBRARY GUILD	Books	2,062.20
KIPLINGER'S PERSONAL FINANCE	Periodicals	23.95

KONE	Maint/repairs	3,891.03
LA CROSSE PUBLIC LIBRARY	Books	18.53
LOOKOUT BOOKS	Books	351.86
NATIONAL GEOGRAPHIC SOCIETY	Periodicals	39.00
NATURAL HISTORY	Periodicals	28.00
NEW YORK REVIEW OF BOOKS	Periodicals	10.00
OFFICEPRO	Supplies	263.15
OUR WISCONSIN	Periodicals	18.98
OXFORD UNIVERSITY PRESS	Periodicals	64.49
PACKERLAND RENT-A-MAT, INC	Maint/repairs	199.26
PSYCHOLOGY TODAY	Periodicals	19.97
QUILL CORPORATION	Supplies	274.27
QUILTING ARTS	Periodicals	14.95
SPORTS ILLUSTRATED	Periodicals	38.64
STARTECH COMPUTING	Info services/tech	720.00
STATE OF WISCONSIN- DSPTS	Maint/repairs	220.00
TALLGUY PRODUCTIONS	Info services/tech	1,950.00
VENMILL INDUSTRIES, INC	Supplies	139.98

CITY TOTAL	\$ 6,179,327.88
SEWER TOTAL	\$ 49,885.65
WATER TOTAL	\$ 423,121.74

DEBT SERVICE (Fund 4)

CHASE BANK	2010 March BAB; 2012 MAY G.O. refndg.	475,000.00
CHAS NYC	2010 March BAB; 2012 MAY G.O. refndg.	81,546.25
TOTAL FUND 4		\$ 556,546.25

REVOLVING LOAN FUND (Fund 6)

GRAEF	Administration fee	100.00
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STORMWATER UTILITY (Fund 10)

ROCK RIVER STORMWATER GROUP	2017 Membership dues	5,000.00
SYMBIONT ENGINEERGS	GIS Services	3,614.94
TOTAL FUND 10		\$ 8,614.94

KLEMENT BUSINESS PARK (Fund 12)

ASSOCIATED BANK GREEN BAY	2007 April G.O. Bonds	30,619.00
CHASE BANK	2012 May G.O. Refunding	205,000.00
CHASE NYC	2012 & 2015 May G.O. Refunding	26,835.00
TOTAL FUND 12		\$ 262,454.00

DOWNTOWN ECON. DEV. (Fund 13)

CHASE BANK	2012 May G.O. Refunding	200,000.00
CHASE NYC	2012 May G.O. Refunding	21,725.00
	TOTAL FUND 13	\$ 221,725.00

Cm. Becker moved to approve the verified claims submitted by the Finance Director and authorize payment. Seconded by Cwmn. Gehred and carried on a roll call vote.

ADJOURNMENT

Cm. Becker moved to adjourn the meeting at 8:41 pm. Cm. Hartwick seconded and meeting adjourned.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL