

**CITY OF FORT ATKINSON**  
**City Council Minutes ~ March 1, 2016**

CALL MEETING TO ORDER.

Pres Kotz called the City Council meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Becker, Cm. Hartwick, Cwmn. LaMuro, Cm. Lescohier and Pres. Kotz. Also present City Manager, City Attorney, City Clerk/Treasurer and City Engineer.

APPROVAL OF MINUTES OF FEBRUARY 16, 2016 REGULAR COUNCIL MEETING.

Motion by Cwmn. LaMuro, seconded by Cm. Becker to approve the February 16<sup>th</sup> council meeting minutes. Motion carried.

PUBLIC HEARINGS

a. *Public hearing on application for Class "A" Fermented Malt Beverage License for Vandenhouten Shopko Stores Operating Co., LLC d/b/a Shopko #51, for use at 1425 Janesville Avenue.*

After three calls and no comment, Pres. Kotz closed the public hearing.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

a. *Request to close Purdy Street from South Water Street East to East Milwaukee Avenue on Saturday, June 4, 2016 from 5:00 a.m. to 2:00 p.m. for American Legion Fishing Derby.* Manager Trebatoski discussed the request that reflects 5:00 am to 5:00 pm. Staff had no concerns.

Cm. Hartwick moved to approve the street closure of Purdy Street from South Water Street East to East Milwaukee Avenue on Saturday June 4<sup>th</sup> from 5 am to 5 pm for the American Legion Fishing Derby. Cm. Becker seconded and carried.

b. *Request to hold annual Buckskinners Rendezvous event on May 27-29, 2016 at Rock River Park and for waiver to gun discharge ordinance.*

Manager Trebatoski reviewed the request for waiver of the gun discharge ordinance. Chief Bump provided support for the event.

Trista Taylor, Fort Atkinson Chamber of Commerce discussed the well-attended event open to student field trips and the public.

Cm. Lescohier moved to approve to request for the waiver of gun discharge ordinance for the Buckskinners Rendezvous event on May 27-29, 2016 at Rock River Park. Cm. Hartwick seconded and carried.

## RESOLUTIONS AND ORDINANCES

*a. Amended Municipal Court ordinance giving Judge the power to add jail expense to sentence.*  
Manager Trebatoski provided the 2<sup>nd</sup> reading of the ordinance. Judge Frandson supports this ordinance and its adoption.

Cm. Lescohier moved to suspend the rules and send the ordinance through the third reading and adopt. Cm. Becker seconded the motion. Motion carried on a roll call vote with Hartwick opposed as he encourages three readings of ordinances even if the opportunity was not taken.

Cm. Lescohier moved to adopt the ordinance giving Judge power to add jail expense to sentence. Cm. Becker seconded and carried on a unanimous roll call vote.

*b. Amended semi-trailer parking ordinance.*

Cm. Hartwick moved to send the ordinance to its third reading. Cm. Lescohier seconded the motion and carried.

*c. Amended skateboard, in-line skates and play vehicles ordinance.*

Manager Trebatoski reviewed the amended ordinance that would allow for use of skateboards and in-line skates on the bike trail. These can also be used on sidewalks in downtown area. Current ordinance wording does not allow this. He provided the definition of play vehicles per State Statute that includes coaster, skateboard, roller skates, sled, toboggan, unicycle or toy vehicle in which a person may ride. These items are not motorized. Current signage states no motorized vehicle which would include hot wheels or battery operated.

Cm. Hartwick moved to send the ordinance to its third reading. Cwmn. LaMuro seconded the motion and carried.

*d. Ordinance for bow hunting restrictions.*

Manager Trebatoski discussed the bow hunting restrictions allowed per State Statute. This would not prohibit target practice at Rock River Park.

Cm. Becker moved to send the ordinance to its third reading. Seconded by Cwmn. LaMuro and carried.

Cm. Hartwick asked if someone can hunt off of a sidewalk. Trebatoski replied that is located in a public right of way and is not allowed.

*e. Delete ordinance pertaining to tavern dance halls.*

Manager Trebatoski addressed the request to delete the tavern dance hall ordinance.

Cm. Lescohier moved to suspend rules and send the ordinance to its third reading. Cwmn. LaMuro seconded and carried on a roll call vote, Cm. Hartwick opposed.

Cm. Lescohier moved to adopt the ordinance deleting tavern dance halls. Cwmn. LaMuro seconded and carried on a unanimous roll call vote.

*f. Delete ordinance pertaining to dances and dance halls.*

Cm. Lescohier moved to suspend rules and send the ordinance to its third reading. Cwmn. LaMuro seconded and carried on a roll call vote, Cm. Hartwick opposed.

Cwmn. LaMuro moved to adopt the ordinance deleting dances and dance halls. Cm. Lescohier seconded and carried on a unanimous roll call vote.

*g. Delete ordinance pertaining to amusement arcades.*

Cm. Hartwick moved to send the ordinance to its third reading. Motion failed due to lack of a second.

Cm. Lescohier moved to suspend rules and send the ordinance to its third reading. Cm. Becker seconded and carried on a roll call vote, Cm. Hartwick opposed.

Cm. Lescohier moved to adopt the ordinance deleting amusement arcades. Cwmn. LaMuro seconded and carried on a unanimous roll call vote.

*h. Resolution to combine Wards for Spring Election.*

Clerk Ebbert introduced the resolution to combine wards for the spring election.

Cm. Hartwick moved to approve and adopt Resolution combining wards for the Spring Election. Cm. Becker seconded and carried a roll call vote.

#### REPORTS OF OFFICERS, BOARDS AND COMMITTEES

*a. Minutes of Public Works Committee meeting held February 25, 2016.*

*b. Minutes of License Committee meeting held February 16, 2016.*

Cwmn. LaMuro moved to accept and file the reports of Officers, Boards and Committees. Seconded by Cm. Hartwick and carried.

#### UNFINISHED BUSINESS

*a. Recommendation from License Committee to approve application for Class "A"*

*Fermented Malt Beverage License for Vandenhouten Shopko Stores Operating Co., LLC d/b/a Shopko #51, for use at 1425 Janesville Avenue.*

Clerk Ebbert reviewed the application submitted by Shopko to sell fermented malt beverages. The store will undergo a few aisle reassignments in the next few weeks and the beverages will be limited to two to three areas where specific security cameras will be positioned. Beverages can only be sold from the front registers and authorized by one of the seven licensed key holders.

Cm. Becker moved to approve the license for Class "A" Fermented Malt Beverage License for Vandenhouten Shopko Stores Operating Co., LLC d/b/a Shopko #51, for use at 1425 Janesville Avenue. Cwmn. LaMuro seconded and carried.

*b. Recommendation from Public Works Committee to approve 2016 Street Program and water utility infrastructure improvements.*

Engineer Selle reviewed his presentation that was given to the Public Works Committee. The Committee will focus on 80% maintenance and 20% reconstruction for the upcoming year and potentially future years.

Cm. Hartwick appreciated the approach to replace water mains during reconstruction to avoid further reconstruction. He shared appreciation for the Public Works Department employees and their skills to assist with maintenance.

Cwmn. LaMuro echoed appreciation to consolidate efforts for street and water repair simultaneously.

Cm. Becker shared comments from citizens on the excitement for repairs and progress on some of the more rough streets in the City.

Engineer Selle will continue to update the street program and inform the Council of future plans.

Cm. Lescohier made a motion to approve the recommendation from the Public Works Committee to approve the 2016 street program and water utility infrastructure improvements. Cm. Becker seconded and carried on a unanimous roll call vote.

### NEW BUSINESS

*a. Request to subordinate City's collateral position on Badger47 LLC Revolving Loan.*

Manager Trebatoski discussed the collateral position on the revolving loan for Badger 47 LLC. The city received a request from Oregon Community Bank to subordinate our collateral position behind additional lending that the bank may approve in the future up to a total of \$4 million. Graef supported the subordinate City's position. The goal of the revolving loan program is to create jobs.

Cm. Hartwick asked what is the worst case scenario. Trebatoski stated they could default on the loan and the city could lose \$300,000. Loan re-payments are scheduled to begin in April.

Motion made by Cm. Lescohier to approve the request to subordinate the city's collateral position behind Oregon community Bank up to a total of \$4 million for this project. Cwmn. LaMuro seconded the motion and carried on a unanimous roll call vote.

*b. Presentation on Jefferson County Economic Development Consortium expanding focus to engage private sector.*

Genevieve Borich presented an update on the JCEDC. The JCEDC is working on a strategic plan and merging with the Watertown Economic Development Organization.

Cm. Lescohier asked how the merger was perceived in Watertown. Borich replied with their excitement following the presentation and discussion on the schedule for the strategic plan.

Cm. Lescohier asked on any fiscal impact for municipalities or members. Borich replied this item is not resolved but a focus of the group.

Cwmn. LaMuro asked if there is fear of one area being focused on more than others. Borich stated that focus can change daily. Potentially adding more staff could assist with providing exceptional focus to all municipalities and areas.

No action was taken.

## MISCELLANEOUS

a. *Temporary Class "B" beer license for Lions Club Smelt Fry at the Municipal Building on March 18, 2016.*

Clerk Ebbert reviewed the license application for the Lions Club. Staff has no concerns with the timely and complete application.

Cwmn. LaMuro moved to approve the Temporary Class "B" fermented malt beverage license for the Lions Club Smelt Fry on March 18, 2016. Cm. Hartwick seconded the motion and carried.

b. *Granting operator licenses.*

Cm. Becker moved to approve the operator licenses. Cwmn. LaMuro seconded and carried.

c. *Authorize chargeback of delinquent personal property taxes from 2014 tax roll.*

Clerk Ebbert provided the information regarding delinquent personal property taxes and the State Statute that allows municipalities to chargeback to the taxing jurisdictions. The city would write-off a total of \$175.18.

Cm. Lescohier moved to authorize the chargeback of delinquent personal property taxes in the amount of \$175.18 from the 2014 tax roll. Cm. Hartwick seconded and carried.

d. *City, Sewer, Water and Stormwater Utility Financial Statements as of January 31, 2016.*

Motion made by Cm. Hartwick, seconded by Cwmn. LaMuro to accept and file the City, Sewer, Water and Stormwater Utility Financial Statements as of January 31, 2016. Motion carried.

## CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. *Verified claims.*

The following is a list of bills to be approved:

### CITY, SEWER AND WATER

AT & T	Telephone service; fax; elevator phone	571.09
AT&T ADVERTISING & PUBLISHING	Advertising	52.18
AWWA	Membership	330.00
AFLAC	Feb. disability insurance	1,708.14
LW ALLEN LLC	Gasket; vloute	122.37
ALPHA YOUTH SPORTS INC.	Coaching materials	780.00
AMAZON.COM	Supplies	1,950.65
AMERICAN AWARDS & PROMOTIONS	Plaque	28.90
JEFF ARMSTRONG	LED traffic crossing sign; motor control	159.79
ASSOCIATED APPRAISAL	Feb. assessing; program; postage	3,622.20
REVERE ELECTRIC SUPPLY	Gym lights; conduit	358.89
BADGER METER INC	Meters	34,828.00
BENZ OIL INC	Oil	1,473.90
ADRIAN BUMP	Chief's conf. mileage/meal	122.61
BURTNESSE CHEVROLET INC.	Seat belt repair	71.25
CHARTER COMMUNICATIONS	TV internet service	68.72

CHIEF SUPPLY CORP	Seven safety vests	184.42
CLASS C SOLUTIONS GROUP	Supplies	361.92
COMPASS MINERALS AMERICA	Road salt	9,233.76
DELTA DENTAL OF WISCONSIN	March dental premiums	8,635.00
DEPARTMENT OF NATURAL RESOURCE	Bergner & McGowan - Cert. renewal	90.00
DIVERSIFIED BENEFIT SERVICES I	FSA Flex spending account	158.40
E-CONOLIGHT	Light bulbs; display lights	231.47
FASTENAL COMPANY	Supplies	10.27
5-ALARM FIRE & SAFETY EQP,INC	Repair fill station; goggles	489.70
FORT ATKINSON OPTIMIST CLUB	Youth Center formal dance	440.00
GALLS, an Aramark Co.	Langer - pants	47.20
GORDON FLESCH CO INC	Copier overage	39.57
GRAINGER	Air compressor; hour meter	231.40
GRAYBAR ELECTRIC CO INC	Light bulbs; box cover; wires	260.00
GREAT WEST	WI Deferred Comp	4,435.00
H & H FIRE PROTECTION,LLC	Three annual fire extinguisher inspec.	24.00
DAN HEFTY	Serval Assault conf. expense	10.00
HUMANE SOCIETY OF JEFFERSON CO	2016 Small Animal Collec. Contract	30,516.85
INTOXIMETERS	Intoximeter	395.00
JEFFERSON CO CIRCUIT COURT	Bond	350.00
JEFFERSON CO HEALTH DEPARTMENT	Weismann - Hep. A #1 shot	40.00
JIM'S KEY SHOP	Front door repair	360.98
JOHNSTONE SUPPLY	Heater motor	90.68
KEEPRS, INC.	Glock; sights	1,504.97
BRETT KETTERMAN	Jan. & Feb. car allowance	140.00
KUSTOM SIGNALS INC	Repair to radar unit	187.00
CHAD LANGE	Chief conf. expense	16.00
LARK UNIFORM OUTFITTERS INC	Gloves; flashlight; tie; pants; cap	1,021.04
SCOTT L LASTUSKY	Equip.; veh. allow.; dance costumes	1,716.15
MARTELLE	Chemicals	2,677.80
McMASTER-CARR SUPPLY CO	Steel hex nuts	62.69
MENARDS - JOHNSON CREEK	Supplies	1,373.68
MID-STATE EQUIPMENT	Seal; cap; oil; filter; blade; bumpers	275.06
JIM MIKULICH	Tai Chi classes	220.00
IVY MILES	Yoga classes	400.00
KEVIN A. MILLER	Sexual assault training	10.00
MONROE TRUCK EQUIPMENT INC	Boss spring	73.86
MUNICIPAL ENVIRONMENTAL GROUP	Membership dues	1,240.00
MUNICIPAL TREAS ASSOC OF WISC	Fall conference; dues	370.00
NAPA OF JEFFERSON	Auto parts	1,923.46
NASCO	Tape measure; water noodles	71.57
NORTH WOODS SUPERIOR	Shower shampoo; cleaning supplies	239.71
OAKHILL WEB DESIGN	Domain registration	133.00
OPPORTUNITIES INC	Envelopes; letterhead; voter sheets	1,167.93

POMP'S TIRE SERVICE INC	Tires	2,831.32
POSTMASTER	Postage for B zone bills	402.97
PRECISION ALIGNMENT, LLC	Oil changes	175.00
PREMIER BANK	Fed w/holding; S.S.; medicare	41,353.56
PUMP SOLUTIONS INC	Press; bearings; O-rings;	3,992.36
RBS ACTIVEWEAR	Volleyball t-shirts	620.50
RM SMALL ENGINE REPAIR, LLC	Filter; spark plugs	17.84
CLAIRE RACANELLI	Strong women class	460.00
RELIABLE ROOFING	Roof repair	175.00
RHYME BUSINNESS PRODUCTS	Copier lease	107.12
DONALD C RIESS	Safety glasses	200.00
ROCK COUNTY CLERK OF COURTS	Bond	677.00
ROGAN'S SHOES	Boots	586.50
ROGERS & WESTRICK SC	Record deed fee	30.00
911 RYAN BROS - FORT ATKINSON	Ambulance contract - Feb., 2016	7,861.21
TODD SCHULZ	Duty holster	124.95
SEWER UTILITY	WRS liability proceeds	107,961.63
TERRANCE G SIGLINSKY	Jury duty mileage	15.30
SIMPLEX GRINNELL	Alarm & detection repair	1,742.18
CLARA R. SQUIRES	DR intercept refund	124.00
STARTECH COMPUTING INC.	Server storage; Firewall internet setup	1,664.67
STORMWATER UTILITY	WRS liability proceeds	30,586.97
STREICHERS	Ear piece; flashlight	114.98
TJ's PLUMBING	Cross connection test	210.00
TENPIN MOTORS LLC	Oil changes	79.98
WILLIAM L. FLOOD	New squad setup	2,811.79
TRAFFIC & PARKING CONTL.CO,INC	Sign post and mounts	862.74
MATT TREBATOSKI	Veh. allowance; Lunch w/Chair/Clerk	259.14
TRIEBOLD OUTDOOR POWER LLC	Chainsaw annual buf	99.23
US CELLULAR	Tablet; cell phones	411.06
USA BLUE BOOK	Elastic chin	34.98
ULINE	1,200 wipes	144.53
UTILITY SALES & SERVICE, INC	Annual aerial inspection	1,283.44
UTILITY SERVICE CO., INC.	Maintenance	800.97
WASC	Spring training	25.00
RYAN WAGNER	Sexual assault training	10.00
WALMART COMMUNITY/RFCSELLC	Supplies	652.21
WATER DEPARTMENT	Water bills	82,408.34
WINTERGREEN RESORT	Winter code conference	246.00
WI DEPARTMENT OF REVENUE	State w/holding tax	7,715.18
WE ENERGIES	Electricity; natural gas	61,013.26
WISCONSIN RETIREMENT SYSTEM	Feb. retirement remittance	48,181.85
WI STEAM CLEANER SALES CO. INC	Pressure washer parts	84.36
XYLEM WATER	Pump control; flygt pump parts	2,070.60

ZARNOTH BRUSH WORKS INC	Rubber snowplow blade	164.67
COYLE CONTRACT	Maint/repair	360.00
<u>LIBRARY</u>		
ABENDROTH WATER COND. INC	Maint/repair	42.00
AMAZON.COM	AV/books/supplies	844.08
BANK OF AMERICA	AV/books/supplies	970.75
BRODART CO	AV/books/supplies	2,263.15
CENTER POINT LARGE PRINT	Books	189.56
CHARTER BUSINESS	Info sources	362.72
CLOUTE WINDOW/WALL WASHING,INC	Maint/repair	188.00
Entrance Technologies I	Supplies	156.00
FESTIVAL FOODS	Supplies	42.73
FILTRATION CONCEPTS	Maint/repair	114.84
GFC LEASING	Info sources	665.93
GALE/CENGAGE LEARNING	Books	369.47
GORDON FLESCH CO INC	Supplies	19.88
GREY HOUSE PUBLISHING	Books	368.05
INTER-QUEST, CORP	Info sources	49.98
JENSEN PLUMBING & HEATING, INC	Maint/repair	123.00
JIM'S JANITORIAL SERVICE	Maint/repair	500.00
MIDWEST TAPE	AV/books/supplies	14.99
PACKERLAND RENT-A-MAT, INC	Supplies	195.71
PER MAR SECURITY SERVICES,INC	Info sources	1,554.84
QUILL CORPORATION	Supplies	164.96
RELIANCE LABEL SOLUTIONS INC	Supplies	347.93
SANDY WAGENPFEIL	CE	45.25
WI LIBRARY SERVICES	Info sources	2,014.00
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TOTAL CITY ACCOUNTS		\$449,489.66
TOTAL SEWER ACCOUNTS		\$37,388.49
TOTAL WATER ACCOUNTS		\$54,192.29
 <u>DEBT SERVICE (Fund 4)</u>		
BADGER BANK	2012 aerial truck/radio loan	\$85,999.14
PREMIER BANK	2014 Fire Dept. SCABA loan	\$55,912.62
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TOTAL FUND 4		\$141,911.76
 <u>STORMWATER UTILITY (Fund 10)</u>		
BRUCE MUNICIPAL EQUIPMENT INC	Impeller; bearings; seal; belt	\$6,027.12

Cm. Becker moved to approve the list of verified claims presented by the Director of Finance and to authorize payments. Seconded by Cwmn. LaMuro and carried on a unanimous roll call vote.



ADJOURNMENT

Motion by Cwmn. LaMuro to adjourn the meeting at 8:05 pm. Cm. Becker seconded the motion and carried.

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Michelle Ebbert, City Clerk/Treasurer

APPROVED:

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PRESIDENT OF THE COUNCIL