

CITY OF FORT ATKINSON
City Council Minutes ~ March 6, 2018

CALL MEETING TO ORDER.

Pres. Becker called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Kotz, Cwmn. Gehred, Cm. Lescohier, Cm. Hartwick and Pres. Becker. Also present: City Manager, City Attorney, City Engineer, City Clerk/Treasurer, Building Inspector and Police Chief.

APPROVAL OF MINUTES OF FEBRUARY 20, 2018 REGULAR COUNCIL MEETING.

Cm. Kotz moved, seconded by Cm. Hartwick to approve the minutes of February 20, 2018 regular Council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

None.

RESOLUTIONS AND ORDINANCES

None.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. Economic Development Commission minutes held February 27, 2018

Cm. Lescohier moved, seconded by Cm. Kotz to accept and file the reports of officers, boards and committees. Motion carried.

UNFINISHED BUSINESS

None.

NEW BUSINESS

a. Review and approve purchase of Virtual Server Upgrade as budgeted.

Chief Bump reviewed the quote from Ignatek for a server upgrade. The servers actively support and maintain the agency records management systems. Funds were established in the 2018 budget under the Police Outlay account in the amount of \$10,000. The virtual server in a refurbished housing was quoted at \$12,468.99. A new server provided a quote of \$14,047.

Cm. Hartwick asked about security measures with a virtual server. Bump stated with extra connections to outside data sources, we have additional firewalls in place that are certified and mandatory through the State of Wisconsin. Security compliance is required and will be maintained to allow data sharing.

Cwmn. Gehred noted questions that were answered by the IT vendor. Bump confirmed the current provider has gone through security clearances and has been satisfied with the performance for the past few years from Ignatek.

Cm. Kotz moved, seconded by Cm. Lescohier to approve the purchase through Ignatek for the virtual server, software and installation using outlay funds not to exceed \$10,000 while using supplementing funds from the Police 2018 budget to cover additional costs at the quote provided of \$12,468.99. Motion carried on a roll call vote.

b. Review and approve bid for Madison Ave and Reena intersection signalization and road work.

Engineer Selle reviewed the quotes for signal installation and road work for the intersection of Madison and Reena Avenues.

Traffic signal portion: \$40,000 for installation and *\$60,000 for materials and equipment = \$100,000. Road work portion: \$50,000. *The materials and equipment portion was approved by City Council on February 20th in the amount of \$56,740.

Of the four bids requested, Red Arrow Electric provided a bid for installation of \$29,200 and Highway Lights of Watertown provided a bid for installation of \$35,840. It is the recommendation to approve the bid from Red Arrow Electric. Electrician Armstrong also recommends Red Arrow following extensive conversations regarding the project.

Cm. Hartwick moved, seconded by Cwmn. Gehred to approve the bid for Madison Avenue and Reena Avenue intersection signalization and road work from Red Arrow Electric not to exceed \$29,200. Motion carried on a roll call vote.

MISCELLANEOUS

a. Review and approve additional accounts overdrawn accounts at year-end.

Clerk/Treasurer Ebbert reviewed the additional overdrawn accounts that resulted from two accounts payable invoices that were entered in the wrong period and not updated to the general ledger.

Cm. Kotz moved, seconded by Cm. Hartwick to approve the transfer of funds from the General fund to cover the amounts of County Library Supplies \$796.96 and Library Supplies \$39.47. Motion carried on a roll call vote.

b. Review and approve correct carry-over of non-lapsing accounts from 2017 to 2018.

Clerk/Treasurer Ebbert discussed the two carry over non-lapsing accounts, County Library AV and Outlay-Senior Center.

Cwmn. Gehred moved, seconded by Cm. Hartwick to authorize the carry forward of unspent/overspent funds from accounts in 2017 to 2018. Motion carried on a roll call vote.

c. Move into closed session pursuant to Section 19.85(1)(e) Wisconsin Statutes to consider the sale of public property and purchase of public property.

Cm. Lescohier moved, seconded by Cm. Hartwick to go into closed session pursuant to Section 19.85(1)(e) Wisconsin Statutes to consider the sale of public property and purchase of public property. Motion carried on a unanimous roll call vote.

The Council will go into closed session for approximately 30-40 minutes and reconvene into open session for possible action(s) on items discussed in closed session.

d. Reconvene into open session.

Cm. Hartwick moved, seconded by Cm. Kotz to reconvene into open session. Motion carried on a unanimous roll call vote.

Cm. Lescohier moved, seconded by Cm. Kotz to accept the offer to purchase five acres at \$200,000, approval of the developer's agreement and to credit the buyer up to \$3,000 per acre following landscaping completion with L Tree Properties LLC. Motion carried on a unanimous roll call vote.

Cm. Lescohier moved, seconded by Cwmn. Gehred to accept the offer to purchase over one acre of parcel number 226-0514-0331-047, land adjacent to Haumerson's Pond, from the School District of Fort Atkinson for \$1.00. Motion carried on a unanimous roll call vote.

e. Granting operator licenses.

Cm. Hartwick moved, seconded by Cm. Kotz to approve the granting of operator licenses. Motion carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

Cm. Kotz moved to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion seconded by Cm. Hartwick and carried on a roll call vote.

ADJOURNMENT

Cm. Hartwick moved, seconded by Cm. Kotz to adjourn the Council meeting. Meeting adjourned at 8:06 pm.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL