

**CITY OF FORT ATKINSON**  
**City Council Minutes ~ March 7, 2017**

CALL MEETING TO ORDER.

Pres. Kotz called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Becker, Cwmn. Gehred, Cm. Hartwick, Cm. Lescohier and Pres. Kotz. Also present: City Manager, City Attorney, City Engineer and City Clerk/Treasurer.

APPROVAL OF MINUTES OF FEBRUARY 21, 2017 REGULAR COUNCIL MEETING.

Pres. Kotz presented one correction on page 4, Cwmn. Gehred asked if any of the sanitary sewers had been lined. It was misreported as 'streets' instead of sanitary sewers.

Cm. Hartwick moved, seconded by Cwmn. Gehred to approve the minutes of February 21, 2017 regular council meeting as corrected. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

Laura Alwin, 214 Milwaukee Avenue East – spoke on her residency and enjoying living in the city of Fort Atkinson. She discussed hearing racial and unpleasant language in the community. She spoke of the *Unity Project*. The group will return to present to the Council at future meetings.

Nick Johnson, 809 East Street – he addressed the condition of the roadways. He has concern of the condition of Robert Street bridge.

Elaine Dorough Johnson, 1419 Jamesway – spoke of a letter to the editor printed in the Daily Union on February 9, 2016. It discussed a family that was subject to unpleasant behavior at a public restaurant.

Mairead Ahmad, 912 Riverside Drive – lived in the city for 12 years. She expressed concerns for Hispanic families in the community that are feeling unwelcome. She seeks support of the police department for all residents.

PETITIONS, REQUESTS AND COMMUNICATIONS

None.

RESOLUTIONS AND ORDINANCES

None.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. *Minutes of Planning Commission meeting held February 28, 2017.*
- b. *Minutes of License Committee meeting held March 1, 2017.*
- c. *Building, Plumbing and Electrical Permit Report for February, 2017.*

Cm. Lescohier motioned, seconded by Cm. Becker to approve the reports of officers, boards and committees. Motion carried

## UNFINISHED BUSINESS

a. *Recommendation from License Committee to approve Class “B” Fermented Malt Beverage and “Class C” Wine License for C-Mr. Brews, LLC, d/b/a Mr. Brews Taphouse to use at 201 North Main Street, Suite 220.*

Clerk Ebbert introduced the application for a Class “B” fermented malt beverage and “Class C” wine license for Mr. Brews Taphouse. The application and supporting documents were completed and submitted appropriately. This was reviewed and recommended for approval by the License Committee at their March 1<sup>st</sup> meeting.

Cm. Hartwick moved to approve the recommendation from License Committee to approve the Class “B” Fermented Malt Beverage and “Class C” Wine License for C-Mr. Brews LLC dba Mr. Brews Taphouse for use at 201 N. Main Street, Suite 220. Seconded by Cm. Becker and carried.

## NEW BUSINESS

a. *Review and approve quote for replacement of Truck #63 for Water Utility as budgeted.*

Water Supervisor Siglinsky presented the two quotes received to replace a water utility truck as budgeted in the capital improvement plan. Ewald quoted \$36,536 and Havill-Spoerl quoted \$37,005. Two quotes were also received for the utility box and transfer of the crane. Utility Sales and Service quoted \$21,297 and Monroe Truck quoted \$21,901. This vehicle will be a gas operated versus the existing diesel truck.

Cm. Lescohier inquired on the switch to a gasoline truck. Siglinsky confirmed the use of the vehicle for city use and diesel is not appropriate for its use.

Cwmn. Gehred asked if the quotes from the vehicles are different. Siglinsky confirmed there are the same specifications. Cwmn. Gehred asked if we have a policy on purchasing local. Manager Trebatoski discussed the direction to purchase locally when feasible.

Siglinsky confirmed they are recommending Ewald as the quote was lower than the local. It was difficult obtaining a second price from a vendor outside of the City.

Cm. Hartwick moved to approve the quote for replacement of Truck #63 for water utility as budgeted for a 2017 Ford F-550 from Havill-Spoerl and the purchase of the utility box and transfer of the crane from Utility Sales and Service not to exceed \$58,302 to support our local businesses. Seconded by Cwmn. Gehred and carried on a unanimous roll call vote.

## MISCELLANEOUS

a. *Temporary Class “B” Retailers License for Fort Atkinson Lions Club’s annual Smelt Fry at the Municipal Building on Friday, April 7, 2017.*

Cm. Hartwick moved to approve the Temporary Class “B” Retailers License for Fort Atkinson Lions Club’s annual Smelt Fry at the Municipal Building on Friday, April 7, 2017 contingent upon having licensed operators and purchasing from a wholesaler. Seconded by Cm. Becker and carried.

b. *Temporary Class “B” Retailers License for Fort Atkinson Lions Club’s annual Corn and Chicken Dinner at Jones Park on Sunday, August 20, 2017.*

Cm. Lescohier moved to approve the temporary Class “B” Retailer’s License for Fort Atkinson Lions Club’s annual corn and chicken dinner at Jones Park on Sunday August 20, 2017 contingent upon having licensed operators and purchasing from a wholesaler. Seconded by Cm. Becker and carried.

c. *Six-month Class “B” Fermented Malt Beverage License for Fort Atkinson Lions Club to use at Ralph Park.*

Cwmn. Gehred moved to approve the six-month Class “B” Fermented Malt Beverage License for Fort Atkinson Lions Club to use at Ralph Park. Seconded by Cm. Becker and carried.

d. *Six-month Class “B” Fermented Malt Beverage License for Fort Atkinson Generals to use at Jones Park.*

Cm. Lescohier moved to approve the six-month Class “B” Fermented Malt Beverage License for Fort Atkinson Generals to use at Jones Park. Seconded by Cm. Becker and carried.

e. *Chargeback of unpaid delinquent personal property taxes for 2015.*

Clerk/Treasurer Ebbert discussed the unpaid delinquent personal property tax from 2015. The other taxing jurisdictions will receive a request to refund their appropriate tax amount to the City. The City would be recording \$68.09 as uncollectable.

Cm. Hartwick moved to authorize the chargeback of unpaid delinquent personal property taxes for 2015. Cm. Lescohier seconded the motion and carried.

f. *Granting operator licenses.*

Cm. Becker moved, seconded by Cwmn. Gehred to approve the granting of the operator licenses. Motion carried.

g. *City, Sewer, Water and Stormwater Utility Financial Statements as of January 31, 2017.*

Cwmn. Gehred moved, seconded by Cm. Hartwick to approve the City, Sewer, Water and Stormwater Utility Financial Statements as of January 31, 2017. Motion carried.

#### CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. *Verified claims.*

The following is a list of bills to be approved:

#### CITY, SEWER, & WATER

ACC Publishing	Water envelopes	1,016.10
A T & T	Services; fax; Diggers	600.92
A T & T	Advertising	52.00
Armstrong, Jeff	Conference expense	190.00
Associated Appraisal	Revaluation	7,448.00
Assoc. Bank – Green Bay	Bonds	302.50
Autumn Supply	Ovation prem. Mat	112.90
Badger Coaches, Inc.	Trip to Miller Park	750.00
Board of Commissioners	Principal and interest	13,971.00
Bobcat of Janesville	Hyd. Filter	129.90
Boeve, Ben	Membership dues	45.00
Boeve, Ben	Feb. stipend pay	150.00
Brown, Dion	Brush truck meeting	56.45
Charter Communications	TV and internet	337.05
City of Fort Atkinson	Gas; rent	950.16
Conway, Paul Shields	Turn out boots	370.00
Diversified Benefit Services	FSA administration	3,547.48
Donohue & Assoc., Inc.	Dewatering centrifuge; phosphorous	96.00

Ebbert, Michelle	Election meals; LWM conference	159.58
Enger, Brian	Transfer firearm	350.00
Fastenal Co.	Skidsteer trailer parts	15.31
Filtration Concepts, Inc.	Nova pleat	145.80
First Supply LLC	Balance	70.00
5-Alarm Fire & Safety Equip.	Fit test	193.00
Fort Atkinson Glass & Mirror	Jones Park pump	159.75
Fort Atkinson Police Dept.	Frames; training; recertification	1,176.95
G.F.C. Leasing	Copier lease	856.76
Gordon Flesch Co., Inc.	Copy overage	3.94
Graybar Electric Co., Inc.	Lighting; ballast kit	283.37
Great West	Payroll	4,620.00
HD Supply Waterworks	Spool	547.30
Havill-Spoerl Ford Mercury	Oil changes	79.73
Jefferson Co. Circuit Court	Bail/bond	350.00
Jefferson Co. Treasurer	Dog licenses; jail assessments	2,011.36
Keepers, Inc.	Glocks	973.47
Ketterman, Brett	Feb. vehicle allowance	70.00
Lange, Chad	Scope	234.09
Lastusky, Scott	Feb. vehicle allowance	85.00
MB Companies	Pin lock	36.48
Marling Lumber	Deck/alum. Sweep	1,122.10
Mid-American Research	Green spray	277.23
Miller/Bradford/Risberg	Plug	30.79
Municipal Environ. Group	2017 membership dues	1,363.78
Municipal Services LLC	Inspections	584.25
Northern Safety Co., Inc.	Batteries; band aids; sign	124.01
Nye, Chris	Mileage	67.41
Opportunities, Inc.	Reports; forms; cards	315.50
Palace Theater	Buddy Holly Story trip	2,022.08
Palos Sports	Mini totemaster	287.92
Pepsi-Cola Co.	Beverages – Youth Center	129.08
Perez, Jesus	Duplicate citation payment	98.80
Petty Cash	Postage; photo IDs	45.23
Postmaster	B zone postage	392.20
Premier Bank	Payroll	42,313.54
Rausch, Daryl	Name on turn-out gear	121.79
Rigid Hitch, Inc.	Convert-a-ball; receiver	373.18
Safeguard Perfect Partner	Checks	1,086.14
Schmidt Custom Floors	Second floor seating	1,440.00
Sewer Utility	Sewer Utility on tax roll	3,682.28
Sleek Coating LLC	Flag pole holders	237.50
Solenis, LLC	Polymer	3,435.00
State of WI: Controller's Office	Penalty assessments	4,614.86
Stormwater Utility	Stormwater Utility on tax roll	824.57
TPF Outdoors LLC	Rifles	2,140.00
Three Harbors Council	Explorer Challenge	90.00
TotalFunds by Hasler	Postage	1,000.00
Trebatoski, Matt	Feb. vehicle allowance	200.00
Triebold Implement	Leaf blowers; roller; pin; blade	572.85
U.S. Cellular	Cell phones	725.62
USA Blue Book	Pressure gauge	43.95
United Parcel Service	Parcel service	148.88

Utility Service Co., Inc.	Maintenance	800.97
VWR International	Latex gloves	244.47
Van Galder Bus Co.	WI Dells trip	925.00
Wagner, Ryan	Trail run shoes	84.99
Walmart Community	Coax/Xbox/supplies	389.76
Walters, Ryan	Radisson safety conf.	246.00
Water Dept.	Water bills; tax roll	9,557.66
Wiesmann, Chris	Mileage – conference	176.55
WI Dept. of Revenue	Payroll	7,898.13
WI Dept. of Transportation	Unpaid parking citations	475.00
WeEnergies	Electricity; natural gas	70,532.69
WI Retirement System	Retirement remittance	51,284.48
WI Steam Cleaner Sales	Sched. Maintenance; interior pump	2,770.75
WI Supreme Court	Cont. judicial education	700.00
WI Taxpayer's Alliance	Renewal	17.97
Wolf Paving Co.	Cold mix	1,785.26
<u>LIBRARY</u>		
Abendroth Water Conditioning	Maint/repairs	7.89
Bank of America	AV/books/supplies	589.71
Bride's	Periodicals	13.50
Bridges Library System	Info services	5,235.00
Brodart Co.	AV/books/supplies	3,674.06
Charter Business	Info services	234.75
Cloute Window/Wall Washing	Maint/repairs	63.00
Country Living	Periodicals	29.97
Demco., Inc.	Supplies	409.54
Dwight Foster Public Library	Supplies/postage	117.15
Findaway World, LLC	Books	303.70
GFC Leasing	Info services	665.93
Gale/Cengage Learning	Books	816.51
Irvin Young Memorial Library	Supplies	75.00
Jensen Plumbing & Heating	Maint/repairs	206.00
Naviant	Info services	815.00
Officepro	Supplies	110.00
Outdoor Life	Periodicals	11.97
Oxford University Press	Books	46.10
Packerland Rent-A-Mat, Inc.	Maint/repairs	194.04
Penworthy Co.	Books	184.78
Per Mar Security	Info services	1,601.52
Popular Science	Periodicals	19.97
Postmaster	Postage	98.00
Ranger Rick	Periodicals	19.95
Service Sprinkler LLC	Maint/repairs	85.00
Startech Computers	Info services	855.00
TerKeurst, Kelly	CE	110.27
WI Library Services	Info services/tech	2,456.00
Woman's Day	Periodicals	19.97

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TOTAL CITY ACCOUNTS:	\$203,603.60
TOTAL SEWER ACCOUNTS:	\$ 53,852.62
TOTAL WATER ACCOUNTS:	\$ 27,392.29

DEBT SERVICE (Fund 4)

Board of Commissioners	Loan	\$ 80,820.31
Premier Bank	SCABA loan	<u>172,964.15</u>

TOTAL FUND 4 \$253,784.46

STORMWATER UTILITY (Fund 10)

Board of Commissioners	Loan	\$ 2,291.00
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NORTHWEST CORRIDOR (Fund 14)

Premier Bank	Loan – Mehta Lane	\$ 53,300.00
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Cm. Becker moved to approve the claims, appropriations and contract payments submitted by the Finance Director and authorize payment. Seconded by Cm. Lescohier carried on a roll call vote.

ADJOURNMENT

Motion made by Cwmn. Gehred, seconded by Cm. Hartwick to adjourn the meeting at 7:33 pm.  
Motion carried and meeting adjourned.

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Michelle Ebbert, City Clerk/Treasurer

APPROVED:

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PRESIDENT OF THE COUNCIL