

**CITY OF FORT ATKINSON**  
**City Council Minutes ~ March 19, 2019**

CALL MEETING TO ORDER.

Pres. Becker called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Kotz, Cm. Johnson, Cm. Lescohier, Cm. Hartwick and Pres. Becker. Also present: City Manager, City Attorney, City Clerk/Treasurer, City Engineer and Water Supervisor.

APPROVAL OF MINUTES OF MARCH 5, 2019 REGULAR COUNCIL MEETING.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the minutes of March 5, 2019 regular Council meeting. Motion carried.

PUBLIC HEARINGS

a. *Public hearing on Annual Report on Stormwater Permit.*

After three calls, Pres. Becker closed public hearing – Refer to item 10-a below.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

a. *Request by Memorial Day Committee to hold annual parade on Monday, May 27, 2019 from American Legion to Evergreen Cemetery.*

Manager Trebatoski reviewed the annual request. Departments reviewed the request without concerns.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the request by Memorial Day Committee to hold annual parade on Monday, May 27, 2019 from American Legion to Evergreen Cemetery. Motion carried.

b. *Request by Hoard Museum to close Foster Street from South Fourth Street West to Whitewater Avenue for Dairy Day at the MOOseum event on Saturday, June 15, 2019.*

Museum Director Merrilee Lee was present to review their annual request. A cow parade is held on Foster Street.

Cm. Hartwick moved, seconded by Cm. Lescohier to approve the request by Hoard Museum to close Foster Street from South Fourth Street West to Whitewater Avenue for Dairy Day at the MOOseum event on Saturday, June 15, 2019. Motion carried.

c. *Request to hold Buckskinners Rendezvous event on May 24-26, 2019 at Rock River Park and for waiver of gun discharge ordinance.*

Museum Director Merrilee Lee reviewed the annual event. No concerns or changes were provided.

Cm. Lescohier moved, seconded by Cm. Kotz to approve the request to hold Buckskinners Rendezvous event on May 24-26, 2019 at Rock River Park and for waiver of gun discharge ordinance. Motion carried.

*d. Request to pursue proclamation from State of Wisconsin declaring the City be named as Intersectional Peony City of Wisconsin.*

Museum Director Merrilee Lee provided the proclamation.

Cm. Kotz moved, seconded by Cm. Johnson to approve the request to pursue proclamation from State of Wisconsin declaring the City be named as Intersectional Peony City of Wisconsin. Motion carried.

*e. Request to proclaim March, 2019 as Colorectal Cancer Awareness Month in the City of Fort Atkinson.*

Manager Trebatoski read the proclamation.

Cm. Hartwick moved, seconded by Cm. Lescohier to approve the request to proclaim March, 2019 as Colorectal Cancer Awareness Month in the City of Fort Atkinson. Motion carried.

#### RESOLUTIONS AND ORDINANCES

*a. Ordinance amending zoning of 124 West Milwaukee Avenue (Fire Department) and 101 South Water Street West (Police Department) from C-3 to C-5.*

Manager Trebatoski stated this is the second reading of the Ordinance. No comments have been received.

Cm. Hartwick moved, seconded by Cm. Johnson to send the Ordinance to its third reading. Motion carried.

#### REPORTS OF OFFICERS, BOARDS AND COMMITTEES

*a. Building, Plumbing and Electrical Permit Report for February, 2019.*

*b. Minutes of Joint City Council / Plan Commission meeting held March 5, 2019.*

*c. Minutes of Plan Commission meeting held March 12, 2019.*

Cm. Kotz moved, seconded by Cm. Hartwick to accept and file the Reports of Officers, Boards and Committees. Motion carried.

#### UNFINISHED BUSINESS

*a. Review and approve change order for S.C.A.D.A equipment at Water Utility.*

Supervisor Tim Hayden reviewed the change order for the upgrade to the SCADA system. Due to the short timeline, the design process was not completely thorough. As the project progresses, several improvements have arisen.

1. The MCC at Well#5 lacks control system drawings and requires continuous service due to the age of the control equipment. The booster pump control utilizes a single variable frequency drive with 10+ switching contactors which offers no redundancy or power savings. The work will be performed by Altronex and is quoted at \$18,920.

2. In order to collect draw down readings from the wells, pressure transducers need to be installed. SUEZ can perform this task in 20 hours at a quote of \$4,900.
3. The work to be performed at Well #5 will add hours to the contract with MSA at a quote of \$7,350.
4. In anticipation of additional items, a contingency fund is requested at \$8,830. This is 2.6% of the total project that could be used with the approval of Hayden, Engineer Selle and Manager Trebatoski.

The total cost of additional work is \$31,170 and the requested contingency of \$8,830. Adjustments will be made to items in the CIP to assist with accommodating this change order. Approval of the additional work will increase the total budget for the new SCADA system with contingency to \$332,400.

Cm. Lescohier moved, seconded by Cm. Hartwick to approve the additional items (Altronex \$18,920, SUEZ \$4,900, MSA \$7,350) totaling \$31,170 and an additional \$8,830 for a contingency fund activated with the approval of the City Manager, City Engineer and Water Supervisor. Motion carried on a roll call vote.

*b. Recommendation from Plan Commission to approve Preliminary Certified Survey Map creating a two-acre parcel at N1023 County Hwy. K and rezoning to A-3 (non-prime residential) (extra-territorial).*

Engineer Selle reviewed the recommendation. No comments have been received.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the recommendation from Plan Commission to approve Preliminary Certified Survey Map creating a two-acre parcel at N1023 County Hwy. K and rezoning to A-3 (non-prime residential) (extra-territorial). Motion carried.

#### NEW BUSINESS

*a. Review and approve Annual Report on Stormwater Permit and authorize signature by proper officials.*

Engineer Selle provided the annual report.

Cm. Kotz moved, seconded by Cm. Johnson to approve the Annual Report on Stormwater Permit and authorize signatures by proper officials. Motion carried.

#### MISCELLANEOUS

*a. Granting operator licenses.*

Cm. Kotz moved, seconded by Cm. Johnson to approve the granting of operator licenses as presented. Motion carried.

*b. City, Sewer, Water and Stormwater Utility Financial Statements as of February 28, 2019.*

Cm. Hartwick moved, seconded by Cm. Lescohier to accept and file the City, Sewer, Water and Stormwater Utility Financial Statements as of February 28, 2019. Motion carried.

#### CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

*a. Verified claims.*

Cm. Lescohier moved, seconded by Cm. Kotz to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion carried on a roll call vote.

ADJOURNMENT

Cm. Kotz Moved, seconded by Cm. Johnson to adjourn the meeting. Meeting adjourned at 7:24 pm.

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Michelle Ebbert, City Clerk/Treasurer

APPROVED:

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PRESIDENT OF THE COUNCIL