

**CITY OF FORT ATKINSON**  
**City Council Minutes ~ April 4, 2019**

CALL MEETING TO ORDER.

Pres. Becker called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Kotz, Cm. Johnson, Cm. Lescohier, Cm. Hartwick and Pres. Becker. Also present: City Manager, City Attorney, City Clerk/Treasurer and City Engineer.

APPROVAL OF MINUTES OF MARCH 19, 2019 REGULAR COUNCIL MEETING.

Cm Hartwick moved, seconded by Cm Johnson to approve the minutes of the March 19, 2019 regular council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

*a. Request by Chamber of Commerce to hold Farmers Market in parking lot across from Post Office on Saturdays from May to October, and to close South Water Street East on six occasions for special events.*

Representatives from the Chamber of Commerce were present to discuss their annual requests. No concerns were provided by Departments.

Cm. Lescohier moved, seconded by Cm. Johnson to approve the request by Chamber of Commerce to hold the Farmers Market in the parking lot across from the Post Office on Saturdays from May to October, and to close South Water Street East on six occasions for special events. Motion carried.

*b. Request to close a portion of Purdy Street on Saturday, June 1, 2019 for American Legion Fishing Derby.*

Manager Trebatoski presented the annual request. The event will be held similar to past years with no changes. No concerns were presented by Departments.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the request to close a portion of Purdy Street on Saturday, June 1, 2019 for American Legion Fishing Derby. Motion carried.

RESOLUTIONS AND ORDINANCES

*a. Ordinance amending zoning of 124 West Milwaukee Avenue (Fire Department) and 101 South Water Street West (Police Department) from C-3 to C-5.*

Manager Trebatoski stated this is the third and final reading. No comments or concerns were presented.

Cm. Kotz moved, seconded by Cm. Johnson to approve and adopt the Ordinance amending zoning of 124 West Milwaukee Avenue (Fire Department) and 101 South Water Street West (Police Department) from C-3 to C-5. Motion carried on a roll call vote.

*b. Resolution proclaiming May 4, 2019 as World Migratory Bird Day in the City of Fort Atkinson.*

Dan Schneider, N1055 Cold Spring Road, and Yoyi Steele, 82 Lucile Street, spoke in support of the Resolution and thanked the City for its efforts.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the Resolution proclaiming May 4, 2019 as World Migratory Bird Day in the City of Fort Atkinson. Motion carried on a roll call vote.

*c. Resolution to update Wisconsin Public Employer's Group Health Insurance Program.*

Clerk Ebbert discussed the necessary Resolution following updates at the Department of Employee Trust Funds. This does not change anything with health insurance as this is improving manuals, bulletins and guide sheets.

Cm. Lescohier moved, seconded by Cm. Hartwick to approve the Resolution to update Wisconsin Public Employer's Group Health Insurance Program. Motion carried on a roll call vote.

#### REPORTS OF OFFICERS, BOARDS AND COMMITTEES

*a. Minutes of Historic Preservation Commission meeting held January 14, 2019.*

*b. Minutes of Transportation and Traffic Review Committee meeting held March 14, 2019.*

*c. Minutes of Joint City Council / Plan Commission meeting held March 19, 2019.*

*d. Minutes of Historical Society Board meeting held February 21, 2019.*

*e. Minutes of Finance Committee meeting held March 27, 2019.*

Cm. Kotz moved, seconded by Cm. Hartwick to accept and file the Reports of Officers, Boards and Committees. Motion carried.

#### UNFINISHED BUSINESS

*a. Recommendation from Transportation and Traffic Review Committee to amend parking restrictions on the north side of West Sherman Avenue west of North Main Street to two-hour parking from 9:00 a.m. to 8:00 p.m. Sundays through Saturdays, and Ordinance.*

Engineer Selle introduced the recommendation and addressed concerns. Discussion on parking stalls in the downtown area and hour restrictions.

Cm. Hartwick moved, seconded by Cm. Lescohier to approve the recommendation from Transportation and Traffic Review Committee to amend parking restrictions on the north side of West Sherman Avenue west of North Main Street to two-hour parking from 9:00 a.m. to 8:00 p.m. Sundays through Saturdays, and Ordinance. Motion carried.

*b. Recommendation from Transportation and Traffic Review Committee to designate one parking stall in front of the Municipal Building for taxi cab stand, and Ordinance.*

Engineer Selle reviewed the discussion that brought the recommendation for the designated stall.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the recommendation from Transportation and Traffic Review Committee to designate one parking stall in front of the Municipal Building for taxi cab stand, and Ordinance. Motion carried.

*c. Recommendation from Transportation and Traffic Review Committee to approve five locations for pedestrian activated crosswalks.*

Engineer Selle reviewed the locations for additional crosswalks.

Cm. Lescohier moved, seconded by Cm. Johnson to approve the recommendation from Transportation and Traffic Review Committee to approve five locations for pedestrian activated crosswalks. Motion carried.

*d. Recommendation from Finance Committee to return Revolving Loan Fund (RLF) cash on hand to Department of Administration (DOA) and buyout the receivables to establish a new City loan program to comply with DOA RLF closeout program.*

Manager Trebatoski discussed the closeout of the RLF program and the recommendation from the Finance Committee to buyout receivables.

Cm. Lescohier moved, seconded by Cm. Johnson to approve the recommendation from Finance Committee to return Revolving Loan Fund (RLF) cash on hand to Department of Administration (DOA) and buyout the receivables to establish a new City loan program to comply with DOA RLF closeout program. Motion carried on a roll call vote.

*e. Recommendation from Finance Committee to focus on blight properties and then low to moderate income benefit in determining projects to apply for grant under RLF closeout program.*

Manager Trebatoski continued discussion on the loan program closeout that will allow application to the DOA for grant funding available as a result of the closeout. Trebatoski discussed the criteria that is to be of focus when applying for the funds. Council discussed areas to research for potential projects.

Cm. Kotz moved, seconded by Cm. Johnson to approve the recommendation from Finance Committee to focus on blight properties and then low to moderate income benefit in determining projects to apply for grant under RLF closeout program. Motion carried.

#### NEW BUSINESS

None.

#### MISCELLANEOUS

*a. Granting operator licenses.*

Cm. Hartwick moved, seconded by Cm. Johnson to approve the granting of operator licenses. Motion carried.

#### CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

*a. Verified claims.*

Cm. Lescohier moved, seconded by Cm. Johnson to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion carried on a roll call vote.

ADJOURNMENT

Cm. Kotz moved, seconded by Cm. Hartwick to adjourn the meeting. Meeting adjourned at 7:49 pm.

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Michelle Ebbert, City Clerk/Treasurer

APPROVED:

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PRESIDENT OF THE COUNCIL