

CITY OF FORT ATKINSON
City Council Minutes ~ April 5, 2016

CALL MEETING TO ORDER.

Pres Kotz called the regular meeting of the City Council to order at 7:00 pm.

ROLL CALL.

Present: Cm. Becker, Cm. Hartwick, Cwmn. LaMuro, Cm. Lescohier, Pres. Kotz. Also present: City Manager, City Attorney, Fire Chief, Police Chief and City Engineer.

APPROVAL OF MINUTES OF MARCH 15, 2016 REGULAR COUNCIL MEETING.

Motion made by Cm. Hartwick, second by Cwmn. LaMuro, to approve the minutes of the March 15, 2016 regular Council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

a. *Request to dedicate use of City parking lot on East Sherman Avenue as well as four parking stalls on West Sherman Avenue along Creamery Building for regional job fair being held at the Creamery Building on Wednesday, May 11, 2016.*

Manager Trebatoski said the Jefferson County Economic Development Consortium has requested the City lot at the corner of North Main Street and East Sherman Avenue be dedicated for the use of a regional job fair being held at the Creamery (Verlo) Building on May 11, 2016. It was also suggested that the four parking stalls along West Sherman Avenue in front of the Creamery Building also be designated as parking for the event only.

Motion by Cm. Hartwick and seconded by Cm. Becker to approve the request to dedicate use of the City parking lot on East Sherman Avenue as well as four parking stalls on West Sherman Avenue along Creamery Building for regional job fair being held at the Creamery Building on Wednesday, May 11, 2016. Motion carried.

RESOLUTIONS AND ORDINANCES

a. *Beekeeping Ordinance.*

Manager Trebatoski stated this is the second reading of the Ordinance.

Cwmn. LaMuro indicated the Council appreciates receiving comments from various parties on this matter.

Peter Underwood of Whitewater addressed the Council going over behavior, water sources, screening and other items dealing with beekeeping.

Cm. Lescohier moved to send the beekeeping ordinance to its third reading. Cwmn. LaMuro seconded and carried.

b. *Resolution approving fee for beekeeping license.*

City Manager Trebatoski indicated the proposal is to charge a one-time \$25.00 license fee for a beekeeping license. Since the above ordinance was not adopted, no action was taken at this time.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. *Minutes of Historical Society Board meeting held February 18, 2016.*

Cm. Lescohier moved and Cwmn. LaMuro seconded to accept and file the reports of officers, board and committees. Motion carried.

UNFINISHED BUSINESS

a. *Update on Fire Department inspections and services.*

Chief Reel updated the Council that all initial inspections were completed for 2015 by Fire Department staff. He said they were under the impression that completion of all initial inspections would be sufficient to meet the audit requirements for 2015. However, upon completion of a preliminary audit, the State representative informed the Fire Chief and Pres. Kotz that a significant amount of reinspections would also be needed to be in compliance for 2015. Chief Reel said the “finish line” has now been changed by the State. The State has given a new deadline of May 7, 2016 to complete a significant amount of reinspections.

Cwmn. LaMuro asked Chief Reel when the enforcement of violations issue will be addressed, to which the Chief indicated they need to work with the City Attorney and Municipal Judge on the bond schedule and citation procedures.

Manager Trebatoski inquired as to why the initials of two of the fire inspectors only appear on the spreadsheet a couple of times. The Fire Chief said that was due to how many hours those two inspectors are spending on a couple of the properties with a large number of violations.

Cwmn. LaMuro asked the Fire Chief how the Council could help with the inspection problem. The Chief indicated the department needs more staff hours to do the work. There were a couple paid-on-call firefighters that had agreed to do inspections, however the workload got to be too much for them and they quit doing them. Cwmn. LaMuro said for one property to have 17 reinspections is ridiculous; the enforcement process needs to be enacted.

Pres. Kotz said he also believed the fire department was given bad information by the State on the deadlines.

Cm. Hartwick asked if it would be possible to approve additional funding for extra inspection assistance. He said there may also be the possibility of using an intern. The City Manager said that was a possibility. The City could also look at hiring a private firm to conduct inspections.

Chief Reel was asked if he felt with the current staff they would be able to meet the current deadline, to which he indicated they could if the State didn't change anything further on them. Cwmn. LaMuro suggested that Chief Reel contact the State and get a written response as to what they are expecting the Fire Department to complete and by what date.

Cm. Hartwick said he felt if enforcement of violations by fines was enacted, there would be fewer reinspections required.

Cm. Lescohier moved to accept and file the update on fire department inspections and services. Cm. Becker seconded the motion and carried.

NEW BUSINESS

a. Overview of ambulance service.

Aaron Ryan of Ryan Bros. addressed the Council and gave an overview of their service for the past three years. Mr. Ryan indicated their company has been servicing the City since 2002. They currently have two rigs at the Fort Atkinson location. It was indicated the employees at the Fort Atkinson location have great experience and longevity with the company. Ryan Bros. also does a large number of community projects, which they do free of charge.

Cwmn. LaMuro moved to accept and file the report on the ambulance service. Seconded by Cm. Becker and carried.

b. Update on Police Department’s drug officer position.

Chief Bump indicated this position was filled on January 4, 2016. The position had been vacant for five years. Since starting in January, the officer has acted on 53 complaints, of which 15 were forwarded to the District Attorney’s office for further action.

Cm. Hartwick asked the Police Chief if taking an officer away from a regular shift has impacted his department. Chief Bump said his department has been impacted by a few items recently, those being the retirement of one officer, one officer being designated to the K-9 requiring training, as well as the possibility of another officer retiring in the near future. Chief Bump also said the drug officer works closely with the County.

Cm. Hartwick moved to accept and file the update on the Police Department’s drug officer position. Seconded by Cm. Becker and carried.

MISCELLANEOUS

a. Six-month Class “B” Fermented Malt Beverage License for Fort Atkinson Generals to use at Jones Park.

Cm. Lescohier moved to approve the six-month Class “B” Fermented Malt Beverage License for Fort Atkinson Generals to use at Jones Park. Cm. Becker seconded the motion and carried.

b. Six-month Class “B” Fermented Malt Beverage License for Fort Atkinson Lions Club to use at Ralph Park.

Cwmn. LaMuro moved to approve the six-month Class “B” Fermented Malt Beverage License for Fort Atkinson Lions Club to use at Ralph Park. Cm. Hartwick seconded the motion and carried.

c. Granting operator licenses.

Cm. Becker moved to approve the operator licenses as presented. Cm. Lescohier seconded the motion and carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

The following is a list of bills to be approved:

AT & T	Phone service; fax; elevator phone	566.02
AT&T ADVERTISING & PUBLISHING	Advertising	51.50
AWMA	New uniforms	77.76

AFLAC	March monthly disability ins.	1708.14
AMAZON.COM	Supplies	2251.72
AQUAFIX INC.	Accelerator II and bug juice	1097.50
ARMSTRONG HEATING/COOLING,INC.	Heater repair; new furnace & A.C.	9127.00
JEFF ARMSTRONG	Winter Code updates	190.00
ASSOCIATED APPRAISAL	Assessing service; postage	3621.71
AUDIO CONTRACTOR	AV system and labor	20198.49
TIM AULT	Joist hangers	59.70
BAXTER & WOODMAN, INC.	Support work	612.50
BADGER BUS TOURS & HIGH ROLLER	Island Resort trip	2800.00
BADGER METER INC	Meters	1885.75
BAYCOM INC	Cars not uploading; arbitrator mic	1005.00
BENZ OIL INC	Oil	1161.10
BEN BOEVE	Kennel/treats/food scoop	96.06
BUMPER TO BUMPER	Supplies	289.00
CARLIN SALES CORPORATION	Jetpak sprayer solo	120.08
CARROT-TOP INDUSTRIES INC	Flags	100.84
ERIKA CASPER	Citation refund	27.00
CENTURYLINK	State program - long distance	75.04
CHARTER COMMUNICATIONS	Internet service	346.69
CITY OF FORT ATKINSON	Gas; oil; anti-freeze	894.13
COMPUFORT	Parks & Rec web hosting	256.39
DARKHORSE	K-9 squad graphics	900.00
DAY INSURANCE	Schmidt - Notary Bond	30.00
DELTA DENTAL OF WISCONSIN	April dental premium	8787.92
DISCOUNT INSULATION	Insulation	3800.00
DIVERSIFIED BENEFIT SERVICES I	Flexible spending	2224.31
DONOHUE & ASSOCIATES INC	Dewatering centrifuge project	5398.80
DRUG TASK FORCE	Drug assessments	111.00
MICHELLE EBBERT	Flash drives	28.96
SUSAN D EBERT	Relaxo-bak brace	45.00
ELITE K-9, INC	T-shirts; gloves; equipment	127.18
FASTENAL COMPANY	Supplies	21.73
JESSICA FENNER	Refund parking ticket	30.00
5-ALARM FIRE & SAFETY EQP,INC	MSA regulator; jacket	289.96
FRAVESSI / PAPER STREET	Cards and coloring books	121.41
G.F.C. LEASING	Copier lease	970.56
MAUREEN GASRUDE	Subpoena	5.00
GENERAL COMMUNICATIONS INC.	Speakers; inspection	187.35
GOLD STAR WISCONSIN INC	Coffee; popcorn; cookies	184.06
GORDON FLESCH CO INC	Copier overage	10.09
GRAINGER	Hose clamp; 3-yr repair coverage	158.30
GRAYBAR ELECTRIC CO INC	Switches; bulbs	337.48
GRAY'S INC	Bolt on-edge; blade savers	1304.11
GREAT WEST	WI Deferred comp	4440.00
H & H FIRE PROTECTION,LLC	Annual fire exting. Inspections; glasses	45.50

HAVILL-SPOERL FORD MERCURY INC	Building inspector truck	24994.00
SANDRA HOTTMAN	Shoes	58.01
TONY HOZENY	Performance	100.00
J & D CAR CARE	Window tinting K-9 squad	210.00
JAYBIRD	Guarded fogging unit	1526.64
JEFFERSON CO CIRCUIT COURT	Bond	374.00
JEFFERSON CO TREASURER	Jail assessments	1786.18
JONES DAIRY FARM	Permit refund	25.00
KELBE BROS EQUIPMENT CO INC	Bracket; grade rod	250.00
BRETT KETTERMAN	Mar. vehicle allowance	70.00
KNOX COMPANY	Knox box rapid entry	301.00
CHAD LANGE	Socks	8.43
LARK UNIFORM OUTFITTERS INC	Awards; knife; vest; jacket; boots	2667.49
SCOTT L LASTUSKY	Mar. vehicle allowance; costumes	986.00
LAWSON PRODUCTS INC	Deutsch connectors	328.87
LEADER PRINTING CO, INC	1/3 cost tour booklets	144.26
LOGO WORKS, INC.	Shirts; sweatshirt; embroidery	576.00
LYNN CARD CO.	Office supplies	127.45
MADISON AREA TECHNICAL COLLEGE	Rescue squad training	862.80
MAILFINANCE	Postage	384.84
MARTELLE	Chemicals	1230.43
MENARDS - JOHNSON CREEK	Compound; concrete; wood; supplies	432.49
AMY MILES	Subpoena	5.00
MULCAHY/SHAW WATER, INC.	Teledyne/isco sampler	3481.39
MUNICIPAL TREAS ASSOC OF WISC	Membership dues	55.00
NEWARK ELEMENT14	Relay's blower	40.55
NORTH WOODS SUPERIOR	Aderoknock out/shower cleaner	1233.68
NORTHERN LAKE SERVICE INC	Sludge analysis	536.20
PAL STEEL	Screws; anchors; deck; steel	568.47
PETTY CASH	Postage	95.05
POSTMASTER	Postage for A-zone bills	663.16
POWERS TIRE & AUTO SERVICE	Battery civil defense siren	119.95
PRECISION ALIGNMENT, LLC	Oil change	50.00
PREMIER BANK	Fed. w/holding; Soc. Sec.	40942.10
PUBLIC WORKS - IIP	Update addendum	9.00
RBS ACTIVEWEAR	T-shirts	537.65
RM SMALL ENGINE REPAIR, LLC	Propane	18.13
RACINE COUNTY CLERK OF COURTS	Bond - Boyle, myron	435.00
RELIABLE ROOFING	Roof repair	1210.40
RENNERT'S FIRE EQUIPMENT	Battery tray; susp repair	5586.11
RHYME BUSINESS PRODUCTS	Copier lease	100.12
RHYME	Copier overage	20.32
ROCK RIVER EXPRESS	Delivery of step decking	1000.00
ROCK ROAD COMPANIES INC	Final payment - 2015 street program	16523.44
SK WINDOWS & DOORS LLC	Spare garage door spring and belt	422.00
BRANDON SACHSE	WI Narcotic conference	46.42

SCHAEFFER MFG CO	Grease	625.30
ANDREW SELLE	Dry erase paint	63.21
SHERWIN-WILLIAMS CO.	Paint	85.98
TERRANCE G SIGLINSKY	Sam's Club towels; conference exp.	577.54
SNAP ON TOOLS CORP	Air hammer w/chuck	271.00
STARTECH COMPUTING INC.	Power supply; Symantec	1883.00
ST. OF WI: CONTROLLER'S OFFICE	Penalty assessments	5461.13
STREICHERS	Suspenders; pants; flashlight; patch	189.94
TnT CLEANING	March janitorial services	216.00
WILLIAM L. FLOOD	Squad set up K-9; headlight	2370.78
TRAFFIC & PARKING CONTL.CO,INC	Signs; bracing; brackets	861.28
MATT TREBATOSKI	Mar. vehicle allowance	200.00
TRI-COUNTY WATERWORKS ASSOC	Siglinsky - waterworks meeting	20.00
TRIEBOLD OUTDOOR POWER LLC	Chain saw parts	182.28
US CELLULAR	Cell phones	374.07
UNITED PARCEL SERVICE	Parcel service	13.81
UTILITY SALES & SERVICE, INC	Annual crane inspection	575.00
UTILITY SERVICE CO., INC.	Maintenance	5230.97
WMCA	District five meeting	65.00
WATER DEPARTMENT	Water bills	1828.78
WATER ENVIRONMENT FEDERATION	Membership renewal	158.00
WATERTWON POLICE DEPARTMENT	Bond	167.00
WHOLESALE DIRECT INC	Platform	442.45
WI DEPT. OF JUSTICE/CRIME	Record checks	28.00
WI DEPARTMENT OF REVENUE	State w/holding	7703.38
WI DEPT. OF TRANSPORTATION	K-9 squad registration	74.50
WI DEPT. OF TRANSPORTATION	Unpaid parking citations	305.00
WE ENERGIES	Electricity and natural gas	65309.84
WISCONSIN RETIREMENT SYSTEM	Mar. retirement remittance	48262.08
WI STEAM CLEANER SALES CO. INC	Stainless swivel	154.13
<u>LIBRARY</u>		
ABENDROTH WATER COND. INC	Maint/repair	42.00
AMAZON.COM	AV/books/supplies	1537.69
BANK OF AMERICA	AV/books/supplies	443.04
BRIDE'S	Periodicals	13.50
BRIDGES LIBRARY SYSTEM	Info sources	14431.66
BRODART CO	AV/books/supplies	4107.40
CENTER POINT LARGE PRINT	Center point large print	70.76
CHARTER BUSINESS	Info sources	208.70
COBBLESTONE	Periodicals	21.95
COUNTRY LIVING	Periodicals	31.97
COUNTRY SAMPLER DECORATING	Periodicals	19.97
CRICKET MAGAZINE GROUP	Periodicals	21.95
FAMILY HANDYMAN	Periodicals	24.98
FESTIVAL FOODS	Supplies	54.58
FINDAWAY WORLD, LLC	AV	659.92

GFC LEASING	Info sources	665.93
GALE/CENGAGE LEARNING	Books	747.52
GORDON FLESCH CO INC	Supplies	92.11
GROUND AFFECTS LANSCAPING INC.	Maint/repair	150.00
JIM'S JANITORIAL SERVICE	Maint/repair	180.00
KAPCO	Supplies	183.76
MEN'S HEALTH	Periodicals	29.97
MIDWEST ALARM SERVICES	Info sources	996.00
MIDWEST TAPE	Books	14.99
MONEY	Periodicals	10.00
NASCO	Supplies	14.51
NAVIANT	Maint/repair	956.43
NEW YORK REVIEW OF BOOKS	Periodicals	10.00
PACKERLAND RENT-A-MAT, INC	Supplies	189.10
PENWORTHY COMPANY	Books	219.60
POPULAR MECHANICS	Periodicals	34.00
POSTMASTER	Postage	147.00
PSYCHOLOGY TODAY	Periodicals	19.97
QUILL CORPORATION	Supplies	58.72
SERVICE SPRINKLER LLC	Maint/repair	85.00
MARTHA STEWART LIVING	Periodicals	28.00
KELLY TERKEURST	CE	43.60
VANITY FAIR	Periodicals	29.95
VOGUE	Periodicals	29.95
WOMAN'S DAY	Periodicals	19.97

TOTAL CITY FUNDS	\$288,355.04
TOTAL SEWER FUNDS	\$47,854.29
TOTAL WATER FUNDS	\$23,457.14

STORMWATER UTILITY (Fund 10)

BUMPER TO BUMPER	Supplies	18.60
FASTENAL COMPANY	Supplies	18.33
MENARDS - JOHNSON CREEK	Concrete/wood	172.22
ZARNOTH BRUSH WORKS	Part for 42 and 42A	1513.95

TOTAL FUND 10	\$1,723.10
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KLEMENT BUSINESS PARK (Fund 12)

JEAN M. KLEMENT	Land Purchase - Business Park	\$106,179.44
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Cm. Becker moved to approve the list of verified claims presented by the Director of Finance and to authorize payments. Seconded by Cwmn. LaMuro and carried on a unanimous roll call vote.

ADJOURNMENT

Cm. Lescohier moved to adjourn, seconded by Cm. Hartwick. Meeting adjourned at 8:21p.m.

Leila Carl, Acting Secretary

APPROVED:

PRESIDENT OF THE COUNCIL