

CITY OF FORT ATKINSON
City Council Minutes ~ April 5, 2018

CALL MEETING TO ORDER.

Pres. Becker called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Kotz, Cwmn. Gehred, Cm. Lescohier, Cm. Hartwick and Pres. Becker. Also present: City Manager, City Attorney, City Engineer, City Clerk/Treasurer, Fire Division Chief Lawrence and Wastewater Supervisor.

APPROVAL OF MINUTES OF MARCH 20, 2018 REGULAR COUNCIL MEETING.

Cm. Lescohier moved, seconded by Cm. Kotz to approve the minutes of the March 20, 2018 regular council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

None.

RESOLUTIONS AND ORDINANCES

a. *Ordinance amending parking restriction on Monroe Street north of Cramer Street.*
Manager Trebatoski stated this is the second reading of the Ordinance. This will allow parking on the east and west side of Monroe Street, 20 feet north of the intersection of Cramer Street. No comments were received from the public.

Cwmn. Gehred asked if the surrounding property owners were notified. This was a request from a property owner in this area and has been in research and discussion by Staff for several weeks.

Cm. Hartwick moved, seconded by Cm. Kotz to send the ordinance to its third reading. Motion carried.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

None.

UNFINISHED BUSINESS

a. *Review and approve bid for Rockwell Avenue reconstruction project (replace utilities and rebuild road).*

Engineer Selle discussed the reconstruction of Rockwell Avenue. All utilities will be replaced with the corridor and rebuild the driving surface to a commercial traffic service level.

Additionally, a bike path will be added to the north side of the road between Janesville Avenue and Whitewater Avenue. Jones Dairy Farm and the City collaborated on and secured a one

million dollar grant award through the State of Wisconsin TEA grant. The construction period includes a potential completion by the end of October.

The project was estimated at \$3-\$5 million dollars. The final engineer's estimate was \$4,968,638 with a 5% contingency. The City will be borrowing for the total cost of the project, minus the one million dollar grant. James Peterson Sons was the low bidder at \$4,210,649. The City recommends approval of the bid. Final quantities may vary from estimates but will be paid at the contract unit price as noted in the contract documents.

Cwmn. Gehred asked what and how references were checked on the contractor. Selle discussed other projects they performed, bonding and insurance provided by the contractor. MSA also conducts performance checks on the contractors.

Cm. Lescohier inquired on the construction timeline and what consequences could be faced should the project last longer than anticipated. Selle stated that completion benchmarks are in place including layers of asphalt which can be finalized in spring of 2019. Selle further discussed potential drawbacks on the construction schedule.

Cm. Lescohier moved, seconded by Cm. Hartwick to approve the bid for Rockwell Avenue reconstruction project, to replace utilities and rebuild the road from James Peterson Sons at \$4,210,649. Motion carried on a unanimous roll call vote.

b. Review and approve bid for multi-use path on north side of Rockwell Avenue.

Engineer Selle reviewed the multi-use path estimate. A small portion of Rockwell Avenue lies outside of the City owned right-of-way. An easement agreement to construct the multi-use path in this area is moving forward with NASCO, owners of the adjacent property. State law does not allow any funding for projects not constructed within the City owned right-of-way, therefore this short portion of the project was bid separately. This will be a connection to the existing bike/walking path providing access east/west.

Three bids were received with the low bid from Johnson and Sons in the amount of \$33,110. This was \$10,235 over the engineer's estimate.

Cm. Kotz moved, seconded by Cwmn. Gehred to approve the bid for multi-use path on the north side of Rockwell Avenue from Johnson and Sons in the amount of \$33,110. Motion carried on a unanimous roll call vote.

c. Review and approve construction oversight services contract for Rockwell Avenue project.

Engineer Selle provided the estimated timeline of approximately 22 weeks of construction time for Rockwell Avenue. MSA has provided a bid for construction management services for the project. The City will supplement the time with a full time summer intern and staff time. The scope of the project was negotiated as much as possible. The final contract amount can vary if construction moves faster or is prolonged due to unforeseen circumstances.

Cm. Lescohier moved, seconded by Cm. Hartwick to approve the construction oversight services contract for Rockwell Avenue project with MSA in the amount of \$262,748. Motion carried on a unanimous roll call vote.

d. Review and approve bid for demolition project at intersection of Madison Avenue and Reena Avenue.

Engineer Selle discussed the five components of the project, procurement of the materials for the traffic signals, installation and mounting of the poles and wiring for the signals, demolition of the existing narrow radii on the south side of the intersection, construction of new curb and gutter and sidewalk and finally pulverizing and paving the new road surface. This work will be paid out of TID 8 funds. The low bid was received from Gallitz Excavating in the amount of \$5,428 to demolish the curb, gutter and island on Reena Avenue.

Cm. Hartwick moved, seconded by Cm. Lescohier to approve the bid for demolition project at the intersection of Madison Avenue and Reena Avenue from Gallitz Excavating in the amount of \$5,428. Motion carried on a unanimous roll call vote.

e. Review and approve bid for curb and gutter project at intersection of Madison Avenue and Reena Avenue.

Engineer Selle stated only one bid was received for curb and gutter work at the intersection. Schultz Construction provided a bid of \$18,040. This amount was a little higher than anticipated due to the estimation being based on 2017 concrete prices.

Cm. Hartwick moved, seconded by Cm. Lescohier to approve the bid for curb and gutter project at intersection of Madison Avenue and Reena Avenue from Schultz Construction in the amount of \$18,040. Motion carried on a unanimous roll call vote.

NEW BUSINESS

a. Review and approve quote for ambulance and fire billing, collection, financial reporting and analytical services agreement.

Fire Division Chief Lawrence stated they are seeking a qualified firm to provide ambulance and fire billing collection, financial reporting and analytical services for ambulance and fire services rendered by the fire department for basic life support and fire/rescue related calls for service. Due to the anticipated low call volume, Life Line Billing Services was the only company to respond. The proposal calls for a fee of 14% of net patient accounts collected and a potential 27% fee for accounts requiring collection services.

Cm. Hartwick moved, seconded by Cm. Kotz to approve quote for ambulance and fire billing, collection, financial reporting and analytical services agreement. Motion carried on a unanimous roll call vote.

b. Review and approve quote for nutrient removal pilot study as a phosphorus reduction option at Wastewater Treatment Plant.

Supervisor Christensen was present to review the nutrient removal pilot study. The Utility is in the process of evaluating options for phosphorus treatment and is in a contract with Donahue and Associates to complete this work. The next WDNR discharge permit requires the Utility to

achieve phosphorus compliance with the new limits by June 30, 2023. The pilot study will be conducted over a one week period and will be operated by Utility and Clearas staff. Clearas will provide the mobile pilot unit and onsite staff to manage, operate and maintain the unit. The Utility will provide electrical service, secondary effluent to be treated and a non-potable water source. The Utility will receive a summary report of results achieved and suggested next steps and a preliminary cost estimate for a full scale built-out of ABNR technology.

Cm. Kotz moved, seconded by Cwmn. Gehred to approve quote for nutrient removal pilot study as a phosphorus reduction option at the Wastewater Treatment Plant at the cost of \$6,500 by Clearas Water Recovery with assistance by Staff and Donohue and Associates. Motion carried on a unanimous roll call vote.

MISCELLANEOUS

a. Granting operator licenses.

Cm. Kotz moved, seconded by Cm. Hartwick to approve the granting of operator licenses. Motion carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

Cm. Kotz moved to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion seconded by Cm. Lescohier and carried on a unanimous roll call vote.

ADJOURNMENT

Cm. Kotz moved, seconded by Cm. Hartwick to adjourn the meeting. Meeting adjourned at 8:17 pm.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL