

CITY OF FORT ATKINSON
City Council Minutes ~ April 19, 2016

CALL MEETING TO ORDER.

President Pro Tem Hartwick called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Becker, Cm. Hartwick, Cwmn. LaMuro and Cm. Lescohier. Also present: City Manager, City Attorney, City Clerk/Treasurer and City Engineer.

Excused absence: Pres. Kotz

APPROVAL OF MINUTES OF APRIL 5, 2016 REGULAR COUNCIL MEETING.

Cwmn. LaMuro motioned, seconded by Cm. Becker to approve the minutes of the April 5, 2016 regular council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

Ann Engelman, 428 Sherman Ave. E., addressed the Council discussing how important poetry is in the City. April is National Poetry Month and is celebrated as Lorine Niedecker is from Fort Atkinson. Fort Atkinson has become a destination for those with interest in poetry.

Mary Linton, 1009 Monroe Street, read out loud a poem she had written.

PETITIONS, REQUESTS AND COMMUNICATIONS

a. Notification from Arbor Day Foundation of Tree City USA Award for 2015.

Manager Trebatoski and Public Works Superintendent Kent Smith presented the acknowledgement from Tree City USA for the City's recognition as a 2015 Tree City USA. Smith referred to the inventory conducted in 2014 to address emerald ash borer.

Motion made by Cm. Lescohier to accept and file the notification from Arbor Day Foundation of Tree City USA Award for 2015. Cwmn. LaMuro seconded and carried.

b. Notification from Bird City Wisconsin of City being designated as a Bird City.

Karen Etter Hale presented the City's acceptance as a Bird City. Several residents participated in the application for the Bird City honor.

Motion made by Cm. Becker to accept and file the notification from Bird City Wisconsin of City being designated as a Bird City. Seconded by Cwmn. LaMuro and carried.

RESOLUTIONS AND ORDINANCES

a. Beekeeping Ordinance.

Manager Trebatoski stated this is the third and final reading of the ordinance. No additional comments have been received.

Cm. Lescohier made a motion to approve and adopt the beekeeping ordinance. Cwmn. LaMuro seconded the motion.

Beth Gehred was in contact with Peter Underwood and Mr. Underwood requested the city provide his literature to the neighboring properties when informing them of the beekeeping license application.

Motion carried on a roll call vote.

b. Resolution approving fee for beekeeping license.

Manager Trebatoski presented the resolution establishing the fee for a beekeeping license. Documentation will be provided to neighboring property owners and residents informing them of the beekeeping in the area.

Cm. Becker moved to approve the resolution establishing a beekeeping license and one-time fee of \$25.00. Motion seconded by Cwmn. LaMuro and carried on a roll call vote.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. Building, Plumbing and Electrical Permit Report for March, 2016.

b. Minutes of Planning Commission meeting held April 12, 2016.

c. Minutes of Historic Preservation Commission meeting held March 14, 2016.

Cwmn. LaMuro made a motion to accept and file the reports of officers, boards and committees as presented. Cm. Becker seconded the motion and carried.

UNFINISHED BUSINESS

None.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

The following is a list of bills to be approved:

CITY, SEWER, AND WATER

ABENDROTH WATER CONDITIONING	Rental; salt; water	451.01
ACE HARDWARE	Supplies	683.80
ADVANCED DISPOSAL SERVICES	Solid waste pickup; recycling	52676.96
AFLAC	April disability ins. premiums	1708.14
AIRGAS NORTH CENTRAL	Maintenance	375.40
REVERE ELECTRIC SUPPLY	Supplies; splice kit	271.81
BADGER WELDING SUPPLIES INC	Supplies	45.55
BENDLIN FIRE EQUIPMENT CO INC	Tank; equipment; valve	2958.91
BENZ OIL INC	Oil	1174.60
MILWAUKEE AUDUBON SOCIETY	New application	50.00
BROWN CAB SERVICE INC	Mar. subsidized taxi service	19487.05
JENNA BROWN	Work permit	10.00
BRUCE MUNICIPAL EQUIPMENT INC	Tow bar bushing; water level	356.46
BURTNESS CHEVROLET INC.	Fluid leak	95.04
CARRICO AQUATIC RESOURCES INC	Vac head and pole; meter mgmt.	3542.76
CENTURYLINK	State program/long distance	79.64
CHARTER COMMUNICATIONS	TV service; internet	374.69

PAUL CHRISTENSEN	CSWEA conference	250.00
CINTAS CORP	Services	985.81
COMPASS MINERALS AMERICA	Road salt	4529.53
COUNTRY PLUMBER INC	Portable restroom	385.00
DAILY JEFFERSON COUNTY UNION	March publications	857.82
JEFFREY S DAVIS	Laptop docking station	69.00
MICHELLE EBBERT	Election food; League conference	191.69
ELITE K-9, INC	Dog supplies	126.65
FERGUSON WATERWORKS	Locator repair	580.00
FESTIVAL FOODS	Safety meeting; supplies	113.77
FORT ATKINSON CLUB	DPW training	200.00
FT HEALTH CARE BUSINESS HEALTH	Pre-employment drug screening	285.00
FORT MEMORIAL HOSPITAL	Blood alcohol tests; CPR/first aid	1072.98
CHARLES FRANDSON	Judicial education reimbursement	274.16
INSIGHT FS	Diesel; ball diamond supplies	5905.17
GALLS, an Aramark Co.	Lockout tool kit	78.94
GORDON FLESCH CO INC	Copier overage	0.73
GRAINGER	Insect killer	174.40
GRAYBAR ELECTRIC CO INC	Light bulbs; switch power; ballast	263.88
GREAT WEST	Payroll deferred comp	4520.00
GROUND AFFECTS LANDSCAPING INC	Dethatching; crabgrass preventer	308.00
HACHTEL PLUMBING, INC.	Plumbing remodel	2650.00
MARIE HATHAWAY	Island Resort trip refund	160.00
HAUSZ BROS INC	Sand	1200.15
HIGHSMITH	Council name plaque	13.74
HOME BACKUP SYSTEMS	Annual maintenance fee	500.00
JM CARPETS, LTD	Bathroom floor replacement	1652.00
JAECKEL BROS, INC.	Water main break repairs	6290.20
JEFFERSON CO TREASURER	March dog license; park tags	1458.00
JONAS OFFICE PRODUCTS LTD	Supplies	3268.73
JONES DAIRY FARM	Election food	25.84
KALAHARI RESORT	Davis - homicide invest. Annual	246.00
KRUEGER JEWELER	Award plaque	108.40
LAKESIDE INTERNATIONAL, LLC	Parts	518.18
LARK UNIFORM OUTFITTERS INC	Shirt; baton holder; fleece; pants	527.15
LEAGUE OF WI MUNICIPALITES	Local Government 101	140.00
LEARNING FOR LIFE	Explorers annual renewal	256.00
MARTELLE	Chemicals	2900.41
MICHELLE MARTIN	Citation refund	162.00
BRAD McGOWAN	WRWA conference	242.75
SIMONE MCKINNEY	Language interpreter	35.00
McMASTER-CARR SUPPLY CO	Adhesive; screws; nuts	101.75
BEN MEADOWS CO INC	Hard hats; marking flags	138.88
MENARDS - JANESVILLE	Urinal screens; paint; sealer	310.53
MENARDS - JOHNSON CREEK	Bulbs; screwdriver; supplies; wood	277.27

KEVIN A. MILLER	Identify deceptive behavior seminar	10.00
MILTON PROPANE INC	Propane	71.86
MINNESOTA LIFE INS COMPANY	May life ins. premiums	979.60
MUNICIPAL SERVICES LLC	Inspections	185.25
NCL OF WI INC	Chemicals	836.62
NAPA OF JEFFERSON	Auto parts/supplies	1124.85
OSI ENVIRONMENTAL INC	Used oil service fee	70.00
OPPORTUNITIES INC	Summer registration	199.50
OP2MYZ LLC	Biological phosphorus removal	480.00
PATS SERVICE	Portable restroom rental	100.00
EARL PETERSON	March electrical inspections	137.50
POMP'S TIRE SERVICE INC	Tires; stock	1509.44
PREMIER BANK	Fed. w/holding; Soc. Sec.; Medicare	41027.52
PRO BUILD NORTH	Concrete; wood	183.16
THE PSYCHOLOGY CENTER	Riggs - Pre-employment screening	425.00
QUILL CORPORATION	Chair mats	173.94
R & R INSURANCE SERVICE INC	Firemen group accident/health ins.	628.00
RENNERT'S FIRE EQUIPMENT	E-103 repair part	186.93
RHYME	Copy overage	19.40
911 RYAN BROS - FORT ATKINSON	March ambulance contract	7861.21
SK WINDOWS & DOORS LLC	Replace two entry doors	11879.00
SCHUMACHER ELEVATOR INC	Elevator repair	3152.40
SEWER UTILITY	Black - faulty meter	60.00
SHOPKO STORE OPERATING CO.,LLC	Computer supplies	43.96
SNAP ON TOOLS CORP	Equip. stamp/low psi gauge	131.00
SOLENIS LLC	Polymer	6870.00
STARTECH COMPUTING INC.	Symantec security; new computers	5678.00
ERIN SWEENEY	Boots	85.00
TEN 41 PUBLIT SAFETY	Riggs - new employee uniform	377.40
TENPIN MOTORS LLC	Breaks and rotors	320.25
TOTALFUNDS BY HASLER	Postage	999.52
TUTTLE'S PHARMACY INC	Batteries	9.10
UW SOIL TESTING LAB	Routine farm soil test	144.00
UNEMPLOYMENT INSURANCE	March unemployment	68.01
UTILITY SERVICE CO., INC.	1901 Water Tower maintenance	24480.00
WMCA	Voelker - Clerk training	115.00
WATER DEPARTMENT	Annual fire protection	1350.00
WILLIAM/REID LTD LLC	Chopper pump	8350.00
WI DEPT.OF EMPLOYEE TRUST FUND	May health ins. premiums	120389.10
WISCONSIN DEPT OF FINANCIAL	Schmidt -- Notary	20.00
WI DEPT. OF JUSTICE/CRIME	Nine record checks	63.00
WI DEPARTMENT OF REVENUE	State w/holding tax	7821.81
WE ENERGIES	Electricity; natural gas	22278.01
WISCONSIN INDOOR ADVERTISING	Indoor billboard advertising	392.00
WISCONSIN STATE JOURNAL	13 weeks State Journal	52.00

WI STATE LAB OF HYGIENE	Fluoride test	50.00
WOLF PAVING CO INC	Cold patch	<u>1800.09</u>

		\$
	TOTAL CITY ACCOUNTS	329,780.79
		\$
	TOTAL SEWER ACCOUNTS	48,655.58
		\$
	TOTAL WATER ACCOUNTS	23,092.63

STORWMATER UTILITY (Fund 10)

		\$
BRUCE MUNICIPAL EQUIPMENT	Tow bar bushing; water level	356.46
COUNTY MATERIALS CORP.	Manhole cover	381.41
DAILY JEFFERSON CO. UNION	Publication	96.90
DODGE CONCRETE	Concrete	441.00
NAPA OF JEFFERSON	Parts/supplies	224.03
TOTALFUNDS BY HASLER	Postage	0.48
WHOLESALE DIRECT INC.	EVAC single	105.60
ZARNOTH BRUSH WORKS	Spray nozzle	<u>127.35</u>

		\$
	TOTAL FUND 10	1,733.23

KLEMENT BUSINESS PARK (Fund 12)

WI DEPT. OF REVENUE	Annual TID Fee	\$150.00
---------------------	----------------	----------

DOWTOWN ECONOMIC DEV. (Fund 13)

WI DEPT. OF REVENUE	Annual TID Fee	\$150.00
---------------------	----------------	----------

NORTHWEST CORRIDOR (Fund 14)

WI DEPT. OF REVENUE	Annual TID Fee	\$150.00
---------------------	----------------	----------

Cm. Becker moved to approve the list of verified claims presented by the Director of Finance and to authorize payments. Seconded by Cwmn. LaMuro and carried on a unanimous roll call vote.

Pres. Pro Tem Hartwick and the Council thanked Cwmn. LaMuro for her service to the City as a Council member.

MOTION TO ADJOURN – SINE DIE

Cwmn. LaMuro moved to adjourn – sine die. Seconded by Cm. Becker and carried.

OATHS OF OFFICE

The City Clerk administered the oaths of office to the newly elected Council members – Beth Gehred and Jude Hartwick.

The City Manager called to order the first meeting of the 2016-2017 City Council. Clerk took a roll call vote. Council members in attendance for the first meeting of the 2016-2017 City of Fort Atkinson Council meeting included: Cm. Mason Becker, Cwmn. Beth Gehred, Cm. Jude Hartwick and Cm. Davin Lescohier. Excused absence: Cm. Paul Kotz.

The City Clerk distributed ballots to the Council members to vote for President of the City Council and after counting the votes, Cm. Kotz was elected President on a unanimous ballot.

Manager Trebatoski stated the next order of business is the ballot for President Pro-Tem. Upon counting the votes, Cm. Hartwick was elected President Pro-Tem.

SELECTION OF COUNCIL MEMBER ON PLANNING COMMISSION.

Cm. Lescohier moved to nominate Cwmn. Gehred as the Council representative on the Planning Commission. Seconded by Cm. Becker Motion carried on a roll call vote 3 -1 with Pres. Pro Tem Hartwick opposed.

DESIGNATION OF OFFICIAL NEWSPAPER.

Cm. Lescohier moved, seconded by Cm. Becker to designate the Daily Jefferson County Union as the Official City Newspaper. The motion carried on a voice vote.

NEW BUSINESS

a. Request by Chamber of Commerce to hold Farmers Market in parking lot across from Post Office on Saturdays from May through October and to close South Water Street East once per month.

Manager Trebatoski discussed the request to hold the Farmer's Market in the parking lot across from the Post Office. This would be the 14th season of the market. Cynthia Holt was present to address questions or concerns. She thanked the City and Staff for the support and assistance.

Cm. Becker moved to approve the request by Chamber of Commerce to hold Farmer's Market in the parking lot across from the Post Office on Saturdays from May through October and to close South Water Street East once per month. Cm. Lescohier seconded the motion and carried.

b. Request by Chamber of Commerce to hold Half Marathon on June 18, 2016 and for various street closures and no parking areas.

Manager Trebatoski reviewed the request by the Chamber for various street closures to hold the Half Marathon. This is the final year of the event. Trista Taylor was present to address the Council. She thanked the City and Staff for the support throughout the years.

Cwmn. Gehred asked how many participants in past years. Mrs. Taylor stated they cap the registrations at 400. Last year they had over 100 kids participate in the youth events.

Cm. Becker moved to approve the request by the Chamber of Commerce to hold the Half Marathon on June 18, 2016 and for various street closures and no parking areas. Cwmn. Gehred seconded the motion and carried.

c. Request by Brock's Riverwalk Tavern & Grill to use public space on South Water Street East on Saturday, April 23, 2016 for an event, and for a one-time change to alcohol license premise description.

Clerk Ebbert discussed the request submitted by Jake and Jaimie Brock for an event at their tavern on April 23rd. They are seeking a one-time change to their alcohol license premise description to include the outdoor area adjacent to their property to allow for alcohol consumption and sales. The area will be fenced in and extra security available.

Jake and Jaimie Brock were present to answer questions.

Cm. Lescohier asked about occupant load. Mr. Brock stated they will turn away customers if they hit maximum. They anticipate 300-400 people outside and they will have plenty of security. They want this to be a safe event and all City Departments satisfied.

Cm. Becker stated they have done a great job covering safety concerns. He spoke to residents that were excited for the event.

Cwmn. Gehred was pleased with the precaution they are taking and encouraged walkers to the event and to utilize the Brown Cab as they do operate later into the evening.

Cm. Lescohier moved to approve the request by Brock's Riverwalk Tavern & Grill to use public space on South Water Street East on Saturday April 23rd for an event and for a one-time change to the alcohol license premise description. Seconded by Cm. Becker and carried.

d. Request by Fort Atkinson Generals to hold Baseball Fest at Jones Park on June 16-19, 2016. Manager Trebatoski presented the request from the Fort Atkinson Generals for their annual baseball fest the weekend of June 16-19, 2016. The Generals have donated over \$89,000 to Jones Park improvements.

Pres Pro Tem Hartwick asked for an update on the grandstands. Parks & Rec Director Lastusky stated the grandstand improvements are completed. Additional modifications will be made in the future. The funding was provided partially by the City and the remainder by the Generals. The entire renovation was done by the Parks Department.

Cwmn. Gehred moved to approve the request by Fort Atkinson Generals to hold Baseball Fest at Jones Park on June 16-19, 2016. Cm. Becker seconded the motion and carried.

e. Request by Hoard Museum to close Foster Street from South Fourth Street East to Whitewater Avenue for "Dairy Day at the Moo-seum" event on June 11, 2016. Director Lee was present to provide the request from the Museum for the annual Dairy Day at the Moo-seum. Last year brought 300 attendees and 7 breeds of cows will be on site.

Cm. Lescohier moved, seconded by Cm. Becker to approve the request by the Hoard Museum to close Foster Street from Fourth Street East to Whitewater Avenue for 'Dairy Day at the Moo-seum' event on June 11, 2016. Motion carried.

f. Review and approve 2015 Annual Report on Recycling Program and authorize signature by proper officials.

Engineer Selle presented the annual report on the recycling program. The City's net eligible recycling costs excluding yard waste is \$274,230 which exceeds our grant amount. The City will receive the full amount of the grant, expected to be around \$35,000.

Cm. Becker moved, seconded by Cwmn. Gehred to review and approve 2015 Annual Report on Recycling Program and authorize signature by proper officials.

g. Review and approve street light replacement project on Madison Avenue.

Engineer Armstrong discussed the condition of the existing light poles on Madison Avenue. He replaced 12 lights in 2015 and is requesting to replace 12 more lights this year and to add the replacement of 7 additional poles. This cost is \$26,600. Armstrong also discussed updating the HID lights on all poles. The lighting feature is an additional \$20,500. Final quote of 17 poles and updating all of the lights are \$47,100. Cm. Lescohier asked for confirmation of the funding sources which Manager Trebatoski stated there is funds, \$19,000 budgeted and the remaining will transfer out to TIF 6.

Cwmn. Gehred asked what direction the lamps face. Armstrong confirmed they shine downward to the ground.

Cm. Becker moved to approve the street light replacement project on Madison Avenue and transfer out to TIF 6. Seconded by Cm. Lescohier and carried on a roll call vote.

MISCELLANEOUS

a. Granting operator licenses.

Cm. Becker moved to approve operator licenses as presented. Cm. Lescohier seconded the motion and carried.

ADJOURNMENT

Motion made by Pres. Pro Tem Hartwick to adjourn at 8:03 pm. Seconded by Cm. Becker and carried.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL