

CITY OF FORT ATKINSON
City Council Minutes ~ May 2, 2017

CALL MEETING TO ORDER.

Pres. Becker called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Kotz, Cwmn. Gehred, Cm. Lescohier, Cm. Hartwick and Pres. Becker. Also present: City Manager, City Attorney, City Engineer and City Clerk/Treasurer

APPROVAL OF MINUTES OF APRIL 18, 2017 REGULAR COUNCIL MEETING.

Cm. Kotz moved to approve the minutes of the April 18, 2017 regular council meeting. Motion seconded by Cm. Hartwick and carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

a. Request by Chamber of Commerce for various street closures for Rhythm on the River event on Saturday, August 26, 2017.

Manager Trebatoski reviewed the annual request for various closures for the Rhythm on the River. This is the 15th year for the event with two bands scheduled. The layout is the same as previous years.

Cwmn. Gehred inquired on a three day Rhythm on the River event that was held 25 years ago. Chamber Director Carrie Chisholm commented that 15 years ago there was discussion on the event being a two-day event. However, at this time they are not seeking an increase in the length of time for the event.

Cm. Hartwick moved to approve the request by the Chamber of Commerce for various street closures for Rhythm on the River event on Saturday August 26, 2017. Cm. Lescohier seconded the motion and carried.

b. Request by Boys & Girls Club to hold fly-in breakfast at the Airport on Sunday, June 4, 2017.

Manager Trebatoski discussed the annual request for the fly-in breakfast at the airport. Steve Schafer was present to review the request that attracts 400 attendees.

Attorney Rogers asked about liability insurance. Schafer confirms the proof of insurance will be provided prior to the event as done in previous years.

Cm. Lescohier moved to approve the request by Boys & Girls Club to hold fly-in breakfast at the Airport on Sunday June 4, 2017. Cm. Kotz seconded the motion and carried.

RESOLUTIONS AND ORDINANCES

None.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. *Appointment of Committee members by Council President and City Manager.*

Cm. Kotz moved to approve the appointment of committee members by Council President and City Manager. Seconded by Cm. Hartwick and carried.

b. *Appointment of Julia Ince to Historic Preservation Commission for a five-year term.*

c. *Appointment of Jean Waggoner and reappointment of Thomas Fick to Dwight Foster Public Library Board for three-year terms.*

d. *Appointment of Michael Williams and reappointment of Cynthia Ficenc and Tom Kulczewski to Parks & Recreation Advisory Board for three-year terms.*

e. *Reappointment of Rich Frame to the Planning Commission for a three-year term.*

f. *Reappointment of Philip Jones to the Police & Fire Commission for a five-year term.*

g. *Reappointment of Mary Jo Eggers, Julie Nordeen and Tim Humphrey to Tourism Commission for one year terms.*

h. *Reappointment of Jim Woodman to Board of Zoning Appeals for a two-year term.*

Cm. Hartwick moved to approve the appointments and reappointments of commission, board and committee members as presented. Seconded by Cm. Lescohier and carried.

i. *Minutes of Economic Development Commission meeting held April 17, 2017.*

j. *Minutes of Ambulance Advisory Committee meeting held April 12, 2017.*

k. *Minutes of Historical Society Board meeting held March 16, 2017.*

l. *Minutes of Planning Commission meeting held April 25, 2017.*

m. *Minutes of Public Works Committee meeting held April 27, 2017.*

Cm. Kotz moved to accept and file the reports of officers, boards and committees. Seconded by Cm. Lescohier and carried.

UNFINISHED BUSINESS

a. *Recommendation from Public Works Committee to approve 2017 street program.*

Engineer Selle reviewed the recommendation from the Committee. He presented a power point to the Committee that referenced street ratings and pavement conditions. The contractor from 2016 will be redoing sections of Wilson Avenue and Charles Street. Estimates for the 2017 street program are broken down as follows: \$590,660 maintenance, \$160,000 rehabilitation, \$75,000 contingency and \$20,000 miscellaneous expenses for a total of \$845,660.

Cm. Hartwick inquired on a black coating versus a lime stone coating. Selle discussed black slag material that was used on Cramer and Montclair. It is finer with less dust issues.

Cm. Lescohier asked Selle when we will be caught up with street maintenance and repair. Selle stated next year we will be caught up on maintenance. In 2019, more rehabilitation work will be done. Selle referenced the schedule for sealing and coating.

Cwmn. Gehred asked Selle if there is a place where citizens can submit requests for street repairs or inquire on when their streets will be maintained. Selle replied that he welcomes citizen contact to discuss the schedule and can provide information on future street rehab.

Cm. Hartwick moved to approve the recommendation from Public Works Committee to approve the 2017 street program. Motion seconded by Cwmn. Gehred and carried on a roll call vote.

NEW BUSINESS

a. Review and approve Tourism Promotion and Tourism Development Agreement with Chamber of Commerce.

Manager Trebatoski reviewed the agreement with the Commerce. The City shall transfer to the Chamber a sum equal to 70% of the room tax collected. The Chamber shall expend all of the room tax revenue on tourism promotion and development and provide an annual report to the City on the purposes for which the room tax revenues were utilized.

Cm. Hartwick moved to approve the Tourism Promotion and Tourism Development Agreement with Chamber of Commerce. Cm. Lescohier seconded the motion and carried on a roll call vote.

MISCELLANEOUS

a. City, Sewer, Water and Stormwater Utility Financial Statements as of March 31, 2017.
Manager Trebatoski provided the financial statements as of March 31, 2017.

Cm. Lescohier made a motion to approve the City, Sewer, Water and Stormwater Utility Financial Statements as of March 31, 2017. Cm. Kotz seconded the motion and carried.

b. Granting operator licenses.

Cm. Kotz moved to approve the granting of operator licenses. Motion seconded by Cwmn. Gehred and carried.

c. Set License Committee meeting date.

Set meeting for Thursday, May 25, 2017 at 4:00 p.m.

d. Change of Agent for the liquor license for C-Mr-Brews, LLC d/b/a Mr. Brews Taphouse at 201 North Main Street, Suite 220.

Clerk Ebbert reviewed the request for an agent change for Mr. Brews LLC. This establishment holds a Class B fermented malt beverage and Class C wine license.

Cwmn. Gehred moved to approve the change of agent for the alcohol license for C-Mr Brews, LLC d/b/a/ Mr. Brews Taphouse at 201 N. Main Street, Suite 220. Motion seconded by Cm. Hartwick and carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

Cm. Lescohier moved to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion seconded by Cwmn. Gehred and carried on a roll call vote.

ADJOURNMENT

Cm. Hartwick made a motion to adjourn the meeting at 7:39 pm. Cm. Kotz seconded the motion and meeting adjourned.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL