

**CITY OF FORT ATKINSON**  
**City Council Minutes ~ June 4, 2019**

CALL MEETING TO ORDER.

Pres. Kotz called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Becker, Cm. Johnson, Cm. Scherer, Cm. Hartwick and Pres. Kotz. Also present: City Manager, City Attorney, City Clerk/Treasurer, City Engineer and Water Supervisor.

APPROVAL OF MINUTES OF MAY 21, 2019 REGULAR COUNCIL MEETING.

Cm. Johnson moved, seconded Cm. Hartwick to approve the minutes of May 21, 2019 regular council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

Joan Fitzgerald, 545 Stratford Court, member of Moms Demand Action discussed June 7<sup>th</sup> as National Gun Violence Awareness and Prevention Day. The public is invited to participate in the family bike/hike on June 8<sup>th</sup> on the bike trail.

PETITIONS, REQUESTS AND COMMUNICATIONS

*a. Presentation of Certificates of Appreciation.*

Pres. Kotz presented certificates of appreciations to citizens that had served on committees, commissions and boards.

*b. Request by Race Day Events to hold FORT 14 Marathon on August 3, 2019.*

Clerk Ebbert reviewed the event for Race Day Events. The event will start and finish at Griffin Ford. A letter from Griffin Ford confirms the event. Departments were requested to submit comments or concerns. The Police Department reviewed and confirmed the route. Parks will sweep the bike trail the day before. Mr. Molloy was present to confirm their own barricades, refuse containers and various volunteers. No beer sales are planned at the event. They are working with a local non-profit group.

Cm. Becker moved, seconded by Cm. Johnson to approve the request by Race Day Events to hold Fort 14 and 5K on August 3, 2019. Motion carried.

RESOLUTIONS AND ORDINANCES

*a. Ordinance amending definition for "Structures" in the Zoning Code.*

This is the second reading of the ordinance. No comments or concerns were provided.

Cm. Johnson moved, seconded by Cm. Hartwick to send the ordinance to its third reading. Motion carried.

b. *Initial Resolution providing for the sale of approximately \$5,500,000 Note Anticipation Notes.*

Manager Trebatoski discussed the resolution necessary for the funding of the Fire Station Renovation and Expansion project. Justin Fischer of Baird was present to answer questions. Mr. Fischer will return in July for the award Resolution.

Resolution No. 1316  
RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY  
\$5,500,000 NOTE ANTICIPATION NOTES

WHEREAS the City of Fort Atkinson, Jefferson County, Wisconsin (the "City") is in need of approximately \$5,500,000 for public purposes, including paying the cost of fire station renovation and expansion;

WHEREAS the City intends to issue general obligation promissory notes for such purpose pursuant to Section 67.12(12) of the Wisconsin Statutes; and

WHEREAS it is desirable to provide interim financing for such project costs through the issuance of note anticipation notes pursuant to Section 67.12(1)(b), Wis. Stats.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Issuance of Notes. The City shall issue its note anticipation notes (the "Notes") in the amount of approximately \$5,500,000 for the public purposes set forth above, pursuant to Section 67.12(1)(b) of the Wisconsin Statutes.

Section 2. Sale of Notes. The City Council hereby authorizes and directs the officers of the City to take all actions necessary to provide for the sale of the Notes. At a subsequent meeting, the City Council shall take further action to approve the details of the Notes and authorize the sale of the Notes.

Section 3. Offering Document. The City Clerk shall cause a private placement memorandum or other offering document concerning this issue to be prepared by the City's financial advisor, Robert W. Baird & Co. Incorporated. The appropriate City officials shall determine when the offering document is final for purposes of Securities and Exchange Commission Rule 15c2-12 (if and to the extent the Notes are subject to that Rule) and shall certify said document, such certification to constitute full authorization of such document under this resolution.

Adopted, approved and recorded June 4, 2019.

Cm. Becker moved, seconded by Cm. Scherer to approve and adopt Resolution providing for the sale of approximately \$5,500,000 Note Anticipation Notes. Motion carried on a unanimous roll call vote.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. *Minutes of Police & Fire Commission meeting held May 20, 2019.*

b. *Minutes of License Committee meeting held May 21, 2019,*

c. *Minutes of Plan Commission meeting held May 28, 2019.*

Cm. Scherer moved, seconded by Cm. Hartwick to accept and file the Reports of Officers, Boards and Committees. Motion carried.

UNFINISHED BUSINESS

a. *Review and approve pedestrian crossing improvement projects.*

Engineer Selle reviewed the various areas for improvement:

Whitewater and 4<sup>th</sup> Streets: \$8,800. Whitewater and McComb Streets: \$22,800 Whitewater Street and Rockwell Avenue: \$37,000. Janesville Avenue and Jones Park: \$31,200. Madison and Roosevelt Avenues: \$10,800. Robert Street and Sherman Avenue: \$29,200. Total estimated expenses \$139,788.00. Council discussed crosswalks, speed limits and the safety of the crossing at Janesville Avenue and Jones Park.

Funding: Easter Seals \$27,000, City contribution \$65,000 and Fort Atkinson Community Foundation \$50,000. Totaling \$142,000.

Cm. Hartwick has hesitation on the pedestrian crossing at Jones Park and would like the plan and any bids presented to Council.

Selle reviewed the City contribution towards the project that is savings/unspent funds from the Rockwell Avenue project.

Cm. Hartwick moved, seconded by Cm. Becker to approve the pedestrian crossing improvements as noted in the amount not to exceed \$142,000 with individual projects to be managed jointly by the City Manager and City Engineer for completion in 2019 with approval of design coming back to Council for the Jones Park and Janesville Avenue crossing. Motion carried on a roll call vote.

*b. Recommendation from License Committee to approve Class "B" Fermented Malt Beverage License and "Class C" Wine License for Mr. Brews Taphouse VIII, LLC for use at 201 North Main Street, Suite 220.*

Clerk Ebbert presented the application for Mr. Brews Taphouse VIII. The business was sold on May 31<sup>st</sup> to Gregg Day. Mr. Day has a Provisional Retail License to allow him to sell fermented malt beverage and wine for 60 days while his license application is being approved.

Cm. Becker moved, seconded by Cm. Johnson to approve the recommendation from License Committee to approve Class "B" Fermented Malt Beverage License and "Class C" Wine License for Mr. Brews Taphouse VIII, LLC for use at 201 North Main Street, Suite 220. Motion carried.

*c. Request by Festival Foods, 328 Washington Street, for premise description change for their alcohol beverage license.*

Clerk Ebbert stated that following the adoption of Ordinance #779 Curbside Pick-up of Alcohol, Festival Foods submitted a revised Premise Description to allow the additional service and area on their license. With approval, the new description would be effective June 5<sup>th</sup> through June 30<sup>th</sup>. Following Council approval of the renewal applications on this agenda, Festival's new description would be effective July 1, 2019 to June 30, 2020.

Cm. Hartwick moved, seconded by Cm. Scherer to approve the request by Festival Foods, 328 Washington Street, for premise description change for their alcohol beverage license. Motion carried.

*d. Recommendation from License Committee to approve alcohol beverage licenses for period from July 1, 2019 to June 30, 2020.*

Clerk Ebbert discussed the recommendation and any changes to applications.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the recommendation from License Committee to approve alcohol beverage licenses for period from July 1, 2019 to June 30, 2020. Motion carried.

*e. Recommendation from License Committee to approve cigarette and tobacco product licenses for period from July 1, 2019 to June 30, 2020.*

Clerk Ebbert reviewed the applications for cigarette licenses.

Cm. Becker moved, seconded by Cm. Johnson to approve the recommendation from License Committee to approve cigarette and tobacco product licenses for period from July 1, 2019 to June 30, 2020. Motion carried.

*f. Update on SCADA System project at Water Utility*

Water Supervisor Tim Hayden provided the Council a viewing of the SCADA system and the capabilities of the updated program. No action was taken.

NEW BUSINESS

None.

MISCELLANEOUS

*a. Granting operator licenses.*

Cm. Becker moved, seconded by Cm. Scherer to approve the granting of operator licenses. Motion carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

*a. Verified claims.*

Cm. Scherer moved, seconded by Cm. Becker to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion carried on a roll call vote.

ADJOURNMENT

Cm. Scherer moved, seconded by Cm. Becker to adjourn. Meeting adjourned at 8:08 pm.

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Michelle Ebbert, City Clerk/Treasurer

APPROVED:

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PRESIDENT OF THE COUNCIL