

CITY OF FORT ATKINSON
City Council Minutes ~ June 19, 2018

CALL MEETING TO ORDER.

Pres. Becker called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Kotz, Cm. Johnson, Cm. Lescohier and Pres. Becker. Also present: City Manager, City Attorney, Deputy Clerk, Building Inspector and Wastewater Supervisor.

Excused absence: Cm. Hartwick.

APPROVAL OF MINUTES OF JUNE 5, 2018 REGULAR COUNCIL MEETING.

Cm. Kotz moved, seconded by Cm. Johnson to approve the minutes of June 5, 2018 regular Council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

None.

RESOLUTIONS AND ORDINANCES

None.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. *Minutes of License Committee meeting held June 5, 2018.*
- b. *Minutes of Planning Commission meeting held June 12, 2018.*

Cm. Lescohier moved, seconded by Cm. Kotz to accept and file the Reports of Officers, Boards and Committee. Motion carried.

UNFINISHED BUSINESS

- a. *Recommendation from License Committee to approve "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage License for 99 Sushi for use at 99 North Main Street.*
Manager Trebatoski reviewed the recommendation from the Licensing Committee, including the contingencies. This license was held by the now closed Kit-Cho Japanese Restaurant that is willing to surrender their license for 99 Sushi. Kit-Cho was filed under an individual and 99 Sushi is filed as incorporated; the applicants are married. 97 and 99 N. Main Street were purchased in July 2017 and have had a delayed remodel for many months. Several contingencies were put in place by the License Committee including the requirement that all permits and inspections are done prior to opening any portion of the restaurant for use.

Cm. Lescohier inquired if the licenses were to be approved by Council, when does the 90 day time frame start? Trebatoski confirmed it will start July 1, 2018.

Pres. Becker discussed the concerns shared during the License Committee meeting with owner Cindy Zhu. Mrs. Zhu stated they are working with contractors who are overseeing the work and confirms steady progress and remodeling performed to code. Becker added they discussed the lack of additional combination (liquor and beer) licenses and how the Committee does not want to see a license unused.

Cm. Lescohier moved to approve the application from 99 Sushi, LLC for use at 99 N. Main Street for a "Class B" Intoxicating Liquor and Class "B" Fermented Malt beverage license contingent upon the surrendering of the license held by Kit-Cho Japanese Restaurant, keeping in communication with Clerk Ebbert and Inspector Juarez on the construction timelines, being issued all necessary permits, inspections completed prior to opening any portion of the business to the public, and that the Council may request to review the license around October 1st, after 90 days, should 99 Sushi not be open. Motion seconded by Cm. Johnson and carried.

b. Recommendation from Planning Commission to approve Certified Survey Map creating one new five-acre lot in the Klement Business Park.

Manager Trebatoski reviewed the request to create one new five-acre lot in the business park. This lot is located off of Central Coast Lane.

Cm. Kotz moved, seconded by Cm. Lescohier to approve the recommendation from Planning Commission to approve Certified Survey Map creating one new five-acre lot in the Klement Business Park. Motion carried.

c. Recommendation from Planning Commission to approve hiring of consultant to rewrite Zoning Code.

Building Inspector Juarez discussed the Zoning Code that was reshaped in 2001 and prior to that had been reviewed in 1993 and 1969. The majority of the Code was based on codes in the 1960's and therefore requires updating. The City has worked with Vandewalle & Associates on various projects and they have knowledge of Fort Atkinson and can assist greatly in the re-write. Should Staff take on the roll without assistance, the process could take well over 12 months.

Cm. Lescohier moved, seconded by Cm. Johnson to approve the recommendation from the Planning Commission to approve hiring of consultant, Vandewalle & Associates to rewrite the Zoning Code not to exceed the budgeted \$69,200. Motion carried on a roll call vote.

NEW BUSINESS

a. Review and approve Compliance Maintenance Annual Report for Wastewater Utility and adopt Resolution authorizing the filing of the Report.

Wastewater Supervisor Christensen presented the overall grade point average for 2017 at 3.91 which indicated that overall the plant is in good condition and operating at a high level. The only point reduction was related to influent flows which correlates to the heavy rainfall and high levels of the Rock River.

Cm. Kotz moved, seconded by Cm. Johnson to approve the Compliance Maintenance Annual Report for Wastewater Utility and adopt Resolution authorizing the filing of Report. Motion carried on a roll call vote.

MISCELLANEOUS

a. Granting operator licenses.

Cm. Lescohier moved, seconded by Cm. Johnson to approve the granting of operator licenses as presented. Motion carried.

b. City, Sewer, Water and Stormwater Utility Financial Statements as of May 31, 2018.

Cm. Kotz moved, seconded by Cm. Lescohier to accept and file the City, Sewer, Water and Stormwater Utility Financial Statements as of May 31, 2018. Motion carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

Cm. Lescohier moved to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion seconded by Cm. Johnson and carried on a unanimous roll call.

ADJOURNMENT

Cm. Kotz moved to adjourn, seconded by Cm. Johnson. Meeting adjourned at 7:25 pm.

Respectfully submitted

Kelly Voelker
Deputy Clerk