

CITY OF FORT ATKINSON
City Council Minutes ~ July 3, 2018

CALL MEETING TO ORDER.

Pres. Becker called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Kotz, Cm. Johnson, Cm. Lescohier, Cm. Hartwick and Pres. Becker. Also present: City Manager, City Attorney and City Clerk/Treasurer.

APPROVAL OF MINUTES OF JUNE 19, 2018 REGULAR COUNCIL MEETING.

Cm. Kotz moved, seconded by Cm. Johnson to approve the minutes of June 19, 2018 regular Council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

a. Request to engage Baker-Tilly to conduct 100% audit for TIF District #6.

Manager Trebatoski stated that TIF law requires a series of audits to be conducted throughout the life of a TIF district. The first is due upon 30% of the Project Plan budget being spent. For TID 6, this was done in 2001. The second audit is required when the expenditure period of a TIF district ends. The expenditure period for TID 6 was 18 years and concluded on January 18, 2018. The 100% audit is due to the Dept. of Revenue by the end of 2018. The final audit is due upon termination of a TIF district, we expect this to take place between the years of 2026 and 2033. Baker-Tilly has a strong understanding of our TIF districts and can perform the audit.

Cm. Lescohier moved, seconded by Cm. Hartwick to approve the request to engage Baker-Tilly to conduct 100% audit for TIF District #6 not to exceed \$5,500. Motion carried on a roll call vote.

RESOLUTIONS AND ORDINANCES

None.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. Minutes of Historical Society Board meeting held May 17, 2018.*
- b. Minutes of Joint Review Board meeting held June 20, 2018.*
- c. Minutes of Traffic Review Committee meeting held June 21, 2018.*
- d. Minutes of License Committee meeting held June 25, 2018.*
- e. Minutes of Planning Commission meeting held June 26, 2018.*

Cm. Hartwick moved, seconded by Cm. Lescohier to accept and file the reports of officers, boards and committees. Motion carried.

UNFINISHED BUSINESS

a. Recommendation from Traffic Review Committee to change parking configuration of North Water Street West, Mechanic Street and the parking lot along west of Municipal Building (Lot 2), and Ordinance amending various parking restrictions.

Manager Trebatoski presented the recommendation and alterations to the parking area around the municipal building.

1. Remove the first parking stall on West Sherman Avenue west of Mechanic Street due to a vision obstruction.
2. A crosswalk will be installed at the intersection of West Sherman Avenue and Mechanic Street.
3. The three spots proposed on the west side of the lot behind the municipal building will not be installed and the parking will be as is and not changed to diagonal and the traffic pattern will remain as two-way.
4. The 'no parking' designation will be removed on Mechanic Street and parking stalls will be painted.
5. The time limit of two-hours will remain as is with the exception of there being no time limit for the stalls in the area of the Water Department and the 'water parking only' will be removed.
6. The two stalls on the east side of Mechanic Street just south of Sherman Avenue will be designated as two-hour parking.

Discussion continued on having one entrance/exit for vehicles from the lot closest to the municipal building. Delivery trucks may block the entrance/exit.

Cm. Hartwick moved, seconded by Cm. Kotz to move the ordinance to its second reading and to approve the recommendations from Traffic Review Committee to change parking configuration of North Water Street West, Mechanic Street and the parking lot along west of municipal building (lot 2). Motion carried.

b. Recommendation from Traffic Review Committee to disband Transportation Advisory Committee and form a new Transportation and Traffic Review Committee.

Manager Trebatoski discussed the disbanding of the Transportation Advisory Committee and forming a new Transportation and Traffic Review Committee to take on the duties of both committees.

Cm. Kotz moved, seconded by Cm. Johnson to approve the recommendation from Traffic Review Committee to disband Transportation Advisory Committee and form a new Transportation and Traffic Review Committee. Motion carried.

c. Recommendation from Planning Commission to approve Certified Survey Map creating 2.2 acre parcel on Kutz Road (extra-territorial).

Manager Trebatoski presented the recommendation for the CSM. No concerns were presented from the Planning Commission or Staff.

Cm. Lescohier moved, seconded by Cm. Hartwick to approve the recommendation from Planning Commission to approve Certified Survey Map creating 2.2 acre parcel on Kutz Road (Extra-territorial). Motion carried.

d. Recommendation from Planning Commission to approve Preliminary Certified Survey Map creating a 40-acre parcel at northwest side of City, north of Montclair Place.

Manager Trebatoski presented the recommendation. This parcel will be a future school and is being requested by the current property owner. No concerns were presented from the Planning Commission or Staff.

Cm. Kotz moved, seconded by Cm. Johnson to approve the recommendation from Planning Commission to approve Preliminary Certified Survey Map creating a 40-acre parcel at northwest side of City; north of Montclair Place. Motion carried.

e. Recommendation from License Committee to approve Class "B" Fermented Malt Beverage License and "Class C" Wine License for La Fortaleza Mexican Restaurant for use at 1525 Janesville Avenue.

Clerk Ebbert presented the application. All requirements have been met by the applicant. No concerns were presented by the Committee.

Cm. Hartwick moved, seconded by Cm. Kotz to approve the recommendation from the Licensing Committee to approve Class "B" Fermented Malt Beverage and "Class C" Wine License for La Fortaleza Mexican Restaurant for use at 1525 Janesville Avenue. Motion carried.

NEW BUSINESS

None.

MISCELLANEOUS

a. Granting operator licenses.

Cm. Kotz moved, seconded by Cm. Johnson to approve the granting of operator licenses as presented. Motion carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

Cm. Lescohier moved to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion seconded by Cm. Hartwick and carried on a unanimous roll call vote.

ADJOURNMENT

Cm. Kotz moved, seconded by Cm. Hartwick to adjourn the meeting. Meeting adjourned at 7:37 pm.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL