

CITY OF FORT ATKINSON
City Council Minutes ~ July 5, 2016

CALL MEETING TO ORDER.

Pres. Kotz called the meeting to order at 7:00 pm on July 5, 2016.

ROLL CALL.

Present: Cm. Becker, Cwmn. Gehred, Cm. Hartwick, Cm. Lescohier and Pres. Kotz. Also present: City Manager, City Attorney, City Engineer and City Clerk/Treasurer.

APPROVAL OF MINUTES OF JUNE 21, 2016 REGULAR COUNCIL MEETING.

Motion by Cm. Becker, seconded by Cm. Hartwick to approve the minutes of the June 21, 2016 regular Council meeting. Motion carried.

PUBLIC HEARINGS

a. Public hearing on request to rezone 311 Wilson Avenue from C-4 (restricted commercial) to R-1 (single family residential).

After three calls without comment, Pres. Kotz closed the public hearing.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

a. Request by Chamber of Commerce to place brat stand in plaza area on South Water Street East and to block five parking stalls from July 29-30, 2016.

Manager Trebatoski reviewed the request. Trista Taylor was presented to discuss the event that will return to a two-day event.

Cm. Hartwick moved to approve the request by the Chamber of Commerce to place a brat stand in the plaza area on South Water Street East and to block five parking stalls from July 29-30, 2016. Seconded by Cm. Becker and carried.

RESOLUTIONS AND ORDINANCES

a. Resolution combing Wards for August 9, 2016 Fall Primary Election.

Clerk Ebbert discussed the August election and the request to combine wards to correspond with one ballot style.

Cm. Lescohier moved, seconded by Hartwick to approve the resolution combining wards for the August 9, 2016 Fall Primary Election. Motion carried on a unanimous roll call vote.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. Minutes of License Committee meeting held June 21, 2016.

b. Minutes of Historic Preservation Commission meeting held June 13, 2016.

c. Minutes of Planning Commission meeting held June 28, 2016.

Motion by Cm. Becker, seconded by Cm. Hartwick to accept and file the reports of officers, boards and committees. Motion carried.

UNFINISHED BUSINESS

a. Recommendation from Planning Commission to approve request to rezone 311 Wilson Avenue from C-4 (restricted commercial) to R-1 (single family residential) and Ordinance. Engineer Selle reviewed the request to rezone the area. Three single family residential lots will be created. Staff recommends a signed Developer's Agreement with the City outlining improvements expected in the Right of Way and to review and approve the final CSM and registration with Jefferson County.

Cm. Becker moved to suspend the rules and move the Ordinance through its second and third readings. Cm. Hartwick seconded the motion and carried on a unanimous roll call vote.

Cm. Lescohier moved to adopt the Ordinance to rezone 311 Wilson Avenue from C-4 to R-1. Cm. Becker seconded the motion and carried on a unanimous roll call vote.

b. Recommendation from Planning Commission to approve Preliminary Certified Survey Map creating three lots at 311 Wilson Avenue.

Cm. Hartwick moved to approve the recommendation from the Planning Commission to approve the Preliminary Certified Survey Map creating three lots at 311 Wilson Avenue. Seconded by Cwmn. Gehred and carried.

Mr. Bladorn has intentions to begin the project this year.

c. Recommendation from License Committee to approve "Class A" Intoxicating Liquor and Class "A" Fermented Malt Beverage License for La Tienda Mexicana for use at 809 S. Main Street.

Clerk Ebbert stated this application was recommended by the Licensing Committee for approval. It would be for licensing period July 6, 2016 to June 30, 2017.

Cm. Hartwick moved to approve the "Class A" Intoxicating Liquor and Class "A" Fermented Malt Beverage license for La Tienda Mexicana for use at 809 South Main Street. Cm. Becker seconded the motion and carried.

NEW BUSINESS

a. Review and award bid for sidewalk, curb and gutter program for 2016.

Engineer Selle discussed the rebidding of the sidewalk, curb and gutter program for 2016. Following the re-bid, the low bid was provided by JW Schultz Construction. Selle confirmed any change orders would be presented to the Council.

Cwmn. Gehred moved to approve the low bid from JW Schultz Construction in the amount of \$55,440. Cm. Becker seconded the motion and carried on a unanimous roll call vote.

b. Review and award bid for water main and street rehabilitation program for 2016.

Engineer Selle reviewed the bids for water main and street rehabilitation work for 2016. Forest Landscaping provided the low bid. Selle discussed some of the material that may be reusable once they begin construction works.

Cm. Hartwick moved to award the bid to Forest Landscaping in the amount of \$596,574.00 with a 15% fluctuation. Cwmn. Gehred seconded and carried on a unanimous roll call vote.

c. Review and approve E-waste Recycling program for 2016.

Engineer Selle provided that Jefferson County had been funding the e-waste program for area municipalities. The cost has become too much for the County to bear with an end result of program elimination or leave it up to each municipality to fund the program themselves. Selle has been working with Universal Recycling Technologies and recommends an agreement for the e-waste program for the City.

Cm. Becker made a motion to approve the e-waste recycling program for 2016 with Universal Recycling Technologies. Seconded by Cm. Hartwick and carried on a roll call vote.

MISCELLANEOUS

a. Granting operator licenses.

Cm. Lescohier moved to approve the operator licenses as presented. Seconded by Cm. Becker and carried.

b. Review and approve Temporary Class “B” Retailer’s License for Chamber of Commerce’s brat stand in area of plaza on S. Water Street East from July 29-30, 2016.

Clerk Ebbert reviewed the application submitted for the brat stand.

Cm. Becker moved to approve the Temporary Class “B” Retailer’s License for Chamber of Commerce in the area of the plaza on South Water Street East from July 29-30, 2016 contingent upon purchasing products from a distributor and having licensed operators. Motion seconded by Cm. Hartwick and carried.

c. Review and approve Temporary “Class B” Retailer’s License for Rock River Theatre Guild at 211 South Water Street East from July 14-16, 2016.

Clerk Ebbert reviewed the application submitted for an event at the Fort Club.

Cwmn. Gehred moved to approve the Temporary “Class B” Retailer’s License for Rock River Theatre Guild at 211 South Water Street East from July 14-16, 2016 contingent upon purchasing products from a distributor and having licensed operators. Motion seconded by Cm. Becker and carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

The following is a list of bills to be approved:

CITY, SEWER AND WATER

A T & T	Services; fax; phone	565.95
A T & T ADVERTISING	Advertising	52.00
AVP MEDIA, LLC	DVDs of dance recital	4,001.97
AFLAC	Monthly disability ins. premium	1,708.14
AMERICAN AWARDS & PROMOTIONS	Retirement plaques	436.38
ASSOCIATED APPRAISAL	Assessing services; postage	3,618.30
REVERE ELECTRIC SUPPLY	Wire; breaker	119.70
BADGER WELDING SUPPLIES INC.	EMS supplies	45.55
BEST SPECIALITIES	Bathroom repair	1,320.00

BREEZY HILL NURSERY	Assorted trees	12,110.00
BUMPER TO BUMPER	Auto parts/supplies	1,070.42
CARRICO AQUATIC RESOURCES INC	Water Management Agreement	2,975.96
CHARTER COMMUNICATIONS	Internet SVC and static	296.95
CITY OF FORT ATKINSON	Gas; June rent	1,182.52
CONNEY SAFETY PRODUCTS	Gloves	178.30
DELTA DENTAL OF WISCONSIN	Dental premium	8,670.91
DIGGERS HOTLINE	Second installment - prepaid	1,646.50
EMS INDUSTRIAL INC.	Influent grinder motors	1,730.80
ELITE K-9, INC.	Tactical patrol harness	88.80
ENVIRONMENTAL EXPRESS, INC.	Buffer solutions; filters	469.02
FASTENAL COMPANY	Stock supplies	19.73
G.F.C. LEASING	Copier lease	984.21
GORDON FLESCH CO., INC.	Copier overage	1.35
HAUSZ BROS., INC.	Road rock	132.75
HAVILL-SPOERL FORD MERCURY INC	#30 parts	1,073.30
JEFFERSON CO. TREASURER	Co. dog park tags	75.00
JENSEN PLUMBING & HEATING INC.	Toilet repair	88.00
KEEPRS, INC.	Strandt - Glock pistol	507.48
KETTERMAN, BRETT	June vehicle allowance; World of Wheels	188.89
LANGER, LISA	Conference expense	129.27
LARK UNIFORM INC	Riggs - OJA vest	995.95
LASTUSKY, SCOTT L.	Concession; vehicle allowance	970.64
LAWSON PRODUCTS, INC.	Clevis pin assortment	147.23
LIFEGUARD STORE, INC.	Water basketball nets	25.50
LINCOLN CONTRACTORS SUPPLY	#50 scraper	201.06
MAILFINANCE	Postage meter lease	384.84
MATYSIK, CASEY & GREG	July 20th music performance	175.00
McMASTER - CARR SUPPLY, CO.	Screws and locknuts	22.32
MENARDS - JOHNSON CREEK	Electrical supplies; lamps; outlets	539.33
MILLER/BRADFORD/RISBERG, INC.	#39 bushing; coupling	956.14
MONONA PLUMBING AND FIRE	Replaced check valves/backflow	695.00
NASCO	Bating tree; foam baseballs	156.80
NAT'L ELEVATOR INSPECTION	Annual routine inspection	166.00
NATIONAL CONSTRUCTION	6' temporary panels	189.00
NORTH WOODS SUPERIOR	Soap bags; hand sanitizer	555.07
NORTHERN LAKE SERVICE, INC.	Coliform	35.00
NORTHERN SAFETY CO., INC.	12 sport utility gloves	104.27
PAYNE AND DOLAN	Hot mix asphalt	4,737.01
POSTMASTER	Postage for B zone bills	390.82
PREMIER BANK	Payroll	214.19
PRO PHOENIX CORP.	Davis, Langer training	950.00
RM SMALL ENGINE REPAIR, LLC	Speed feed head; oil; holder; plugs	221.37
RADISSON HOTEL & CONFERENCE	UWGB Treasurer Institute	445.00
RHYME BUSINESS PRODUCTS	Copier lease	94.90

RYAN BROS. - FORT ATKINSON	Ambulance contract	7,861.21
SCHUMACHER ELEVATOR, INC.	Service call - May 12	444.06
SELLE, ANDREW	Online engineering course	123.09
SHERWIN-WILLIAMS CO.	Gloves; paint; guard; paint	6,376.97
SMITH, KENT F.	Brush killer; oil; gate	406.94
SOLENIS, LLC	Polymer	3,435.00
STARTECH COMPUTING, INC.	Service agreement	1,125.00
STREICHERS	Shoes; new employee uniform	1,005.74
TRAFFIC & PARKING CONTROL	Blinker paddle; banner brackets	1,805.78
TREBATOSKI, MATT	June vehicle allowance; League Conf.	302.04
TRIEBOLD OUTDOOR POWER, LLC	Tire seals mower	19.57
TRUGREEN	Insect and disease control	716.00
UNITED PARCEL SERVICE	Service	9.24
UTILITY SERVICE CO., INC.	Tower maintenance	5,230.97
VALIA EXCAVATING, LLC	Clubhouse pump	270.00
WALMART COMMUNITY/RFCs LLC	Pool concession supplies	1,261.34
WATER DEPARTMENT	Water bills	4,060.08
WILL ENTERPRISES	Shorts; tanks; t-shirts	2,930.35
WI DEPT. OF COMMERCE	Annual elevator permit fee	50.00
WI DEPT. OF REVENUE	State tax	15.00
WE ENERGIES	Electricity	43,032.84
WISCONSIN RETIREMENT SYSTEM	Retirement	50,924.56
<u>LIBRARY</u>		
AMAZON.COM	AV/books/supplies	1,120.92
BANK OF AMERICA	AV/books/supplies	652.03
BRIDGES LIBRARY SYSTEMS	Info sources	499.00
BRODART CO.	AV/books/supplies	2,667.19
BROOKFIELD PUBLIC LIBRARY	Books	39.99
CENTER POINT LARGE PRINT	Books	73.36
CHARTER BUSINESS	Info sources	214.75
COAST TO COAST	Supplies	304.12
DWIGHT FOSTER PUBLIC LIBRARY	Postage/supplies/CE	164.63
FESTIVAL FOODS	Supplies	153.28
FINDAWAY WORLD, LLC	AV/books/supplies	314.94
FORT ATKINSON CLUB	Other	100.00
GFC LEASING	Info sources	665.93
GALE/CENGAGE LEARNING	Books	543.81
GORDON FLESCH CO., INC.	Supplies	202.82
GROUND AFFECTS LANDSCAPING INC.	Maint/repairs	720.00
HGTV	Periodicals	15.00
IN-FISHERMAN	Periodicals	18.00
IRVIN L. YOUNG MEMORIAL LIBRARY	Books	15.99
KAPCO	Supplies	104.82
MARRIS ASSOCIATES	Books	182.29
NASCO	Supplies	18.09

OPPORTUNITIES, INC.	Supplies	132.50
PACKERLAND RENT-A-MAT, INC.	Supplies	33.29
PARACLETE PRESS, INC.	Supplies	105.37
PENWORTHY COMPANY	Books	200.68
PREVENTION	Periodicals	48.00
SCIENTIFIC AMERICAN	Periodicals	39.99
STARTECH COMPUTING, INC.	Info sources	360.00
WI DEPT. OF ADMINISTRATION	Info sources	600.00
WORLD WAR II	Periodicals	41.95
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	TOTAL CITY ACCOUNTS	\$144,869.65
	TOTAL SEWER ACCOUNTS	\$42,240.77
	TOTAL WATER ACCOUNTS	\$13,508.69

NORTHWEST CORRIDOR (Fund 14)

ENTERPRISE LIGHTING	LED lights and poles	\$36,617.32
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Cm. Becker moved to approve the verified claims, appropriations and contract payments submitted by the Finance Director and authorize payment. Seconded by Cm. Lescohier and carried on a unanimous roll call vote.

ADJOURNMENT

Cm. Hartwick moved to adjourn the meeting. Cm. Becker seconded the motion and meeting adjourned at 7:27 pm.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL