

CITY OF FORT ATKINSON
City Council Minutes ~ July 17, 2018

CALL MEETING TO ORDER

Pres. Becker called the meeting to order at 7:00 pm.

ROLL CALL

Present: Cm. Kotz, Cm. Johnson, Cm. Lescohier, Cm. Hartwick and Pres. Becker. Also present: City Manager, City Attorney, City Clerk/Treasurer, City Engineer, Police Chief, Fire Chief and Building Inspector.

APPROVAL OF MINUTES OF JULY 3, 2018 REGULAR COUNCIL MEETING

Cm. Johnson moved, seconded by Cm. Kotz to approve the minutes of July 3, 2018 regular Council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

Bill Lauer, 2933 Milwaukee Street, Madison - spoke on bringing sober residence homes to the county to assist with housing individuals that have completed rehabilitation programs. They seek to establish a residence home for men based on the variety of services offered to those in or out of treatment programs.

PETITIONS, REQUESTS AND COMMUNICATIONS

None.

RESOLUTIONS AND ORDINANCES

a. *Ordinance amending various parking restrictions on North Water Street West, Mechanic Street and West Sherman Avenue.*

Manager Trebatoski and Engineer Selle reviewed the presented restrictions that were discussed at the first meeting. Discussion continued on widening the only entrance/exit to the municipal lot adjacent to the municipal building.

Cm. Hartwick moved, seconded by Cm. Johnson to suspend the rules and move the ordinance to its third reading. Motion carried on a roll call vote.

Cm. Hartwick moved to approve and adopt Ordinance amending various parking restrictions on North Water Street West, Mechanic Street and West Sherman Avenue. Seconded by Cm. Johnson and carried on a roll call vote.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. *Appointment of Megan Hartwick to fill unexpired term on the Police & Fire Commission.*
Cm. Lescohier moved, seconded by Cm. Kotz to appoint Megan Hartwick to full unexpired term on the Police & Fire Commission. Motion carried with Cm. Hartwick abstaining.

- b. *Minutes of Historic Preservation Commission meeting held May 14, 2018.*
 - c. *Minutes of Police & Fire Commission meeting held July 9, 2018.*
 - d. *Minutes of Planning Commission meeting held July 10, 2018.*
 - e. *Minutes of Comprehensive Plan kickoff meeting held with City Council and Planning Commission on July 10, 2018.*
 - f. *Minutes of Ordinance Committee meeting held July 11, 2018.*
 - g. *Building, Plumbing and Electric Permit Report for June, 2018.*
- Cm. Kotz moved, seconded by Cm. Hartwick to accept and file the reports of officers, boards and committees. Motion carried.

UNFINISHED BUSINESS

- a. *Recommendation from Planning Commission to approve Certified Survey Map creating zero lot line dwellings for property located at the southeast corner of Rangita Street and Reena Avenue, with contingencies.*

Engineer Selle reviewed the request and contingencies including a standard maintenance agreement.

Cm. Kotz moved, seconded by Cm. Johnson to approve the recommendation from Planning Commission to approve Certified Survey Map creating zero lot line dwellings for property located at the southeast corner of Rangita Street and Reena Avenue, with contingencies. Motion carried.

- b. *Recommendation from Planning Commission to approve Certified Survey Map creating 13.648 acre parcel on Pond Road (extra-territorial).*

Engineer Selle presented the extra territorial parcel. No concerns were presented.

Cm. Kotz moved, seconded by Cm. Hartwick to approve the Recommendation from Planning Commission to approve Certified Survey Map creating 13.648 acre parcel on Pond Road (extra-territorial). Motion carried.

- c. *Recommendation from Ordinance Committee to approve Ordinance pertaining to emergency management.*

Chief Rausch discussed the ordinance and its positive impact in the time of emergency situations.

Cm. Hartwick moved, seconded by Cm. Kotz to send the ordinance to its second reading. Motion carried.

- d. *Recommendation from Ordinance Committee to approve Ordinance pertaining to possession and sale of tobacco products.*

Manager Trebatoski presented the ordinance recommended for approval. Cm. Hartwick encouraged additional enforcement and would like to see further action by the City in the future.

Chief Bump discussed the importance of the ordinance and requested the Council consider suspending the rules and waiving the second and third reading. The adoption of the ordinance will assist the Officers when handling matters involving tobacco and nicotine products.

Cm. Hartwick moved, seconded by Cm. Lescohier to suspend the rules, waive the second and third readings. Motion carried on a roll call vote.

Cm. Hartwick moved to adopt the recommendation from Ordinance Committee to approve Ordinance pertaining to possession and sale of tobacco products. Seconded by Cm. Lescohier and motion carried on a roll call vote.

Chief Bump clarified the e-cigarettes and vaping and how it relates to current school policies.

e. Recommendation from Ordinance Committee to approve revisions to yard maintenance Ordinance.

Manager Trebatoski presented the yard maintenance ordinance that pertains to all vegetation, not just noxious weeds and to make a standard of measurement versus a timeline for yard maintenance.

Cm. Johnson inquired on why this would be the responsibility of the Zoning Administrator and not the responsibility of the Police Department. Engineer Selle addressed the comment. Selle will converse with the Police Department on the best approach for yard maintenance.

Cm. Kotz asked how many inspections occur. Juarez states potentially 100 inspections and possibly 12 letters sent per week. Juarez stated the inspection/follow up on complaints was initially a responsibility of the Public Works Superintendent.

Cm. Lescohier asked about the majority of complaints, are they initiated by Staff or complaint driven. Juarez confirmed they are more driven by complaints of neighbors. Lescohier added he would not like to see any Department, including the Police Department, be overtasked or overburdened.

Cm. Hartwick moved to make an amendment to the ordinance from 8" to 10" of length. Motion failed due to lack of a second.

Cm. Kotz moved, seconded by Cm. Lescohier to send the ordinance to its second reading. Motion carried.

f. Recommendation from Ordinance Committee to approve Ordinance pertaining to confidentiality of income information for property assessment purposes.

Manager Trebatoski discussed the ordinance that relates to the confidentiality of information when it pertains to property assessment and Board of Review.

Cm. Hartwick moved, seconded by Cm. Lescohier to send the ordinance to its second reading. Motion carried.

NEW BUSINESS

None.

MISCELLANEOUS

a. *Temporary Class “B” Retailers License for Easton’s Cause event to be held at Ralph Park on July 21-22, 2018.*

Cm. Kotz moved, seconded by Cm. Johnson to approve the Temporary Class “B” Retailers License for Easton’s Cause event to be held at Ralph Park on July 21-22, 2018 contingent upon having licensed operators and purchasing products from a distributor. Motion carried.

b. *Temporary Class “B” Retailers License for Rotary Club for Beer & Wine Festival to be held at St. Joseph’s Catholic Church/School on September 8, 2018.*

Cm. Hartwick moved, seconded by Cm. Lescohier to approve the Temporary Class “B” Retailers License for Rotary Club for Beer & Wine Festival to be held at St. Joseph’s Catholic Church/School on September 8, 2018, contingent upon having licensed operators and obtaining products from a distributor. Motion carried.

c. *Granting operator licenses.*

Cm. Lescohier moved, seconded by Cm. Hartwick to approve the granting of operator licenses. Motion carried.

d. *City, Sewer, Water and Stormwater Utility Financial Statements as of June 30, 2018.*

Cm. Lescohier moved, seconded by Cm. Johnson to approve the City, Sewer, Water and Stormwater Utility Financial Statements as of June 30, 2018. Motion carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. *Verified claims.*

Cm. Kotz moved to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion seconded by Cm. Johnson and carried on a unanimous roll call vote.

ADJOURNMENT

Cm. Hartwick moved, seconded by Cm. Johnson to adjourn the July 17th meeting. Meeting adjourned at 8:02 pm.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL