

CITY OF FORT ATKINSON
City Council Minutes ~ July 19, 2016

CALL MEETING TO ORDER.

Pres. Kotz called the regular meeting of the City Council to order at 7:00 pm.

ROLL CALL.

Present: Cm. Becker, Cm. Hartwick, Cm. Lescohier and Pres. Kotz. Also present: City Manager, City Attorney, City Engineer and City Clerk/Treasurer.

Excused absence: Cwmn. Gehred.

APPROVAL OF MINUTES OF JULY 5, 2016 REGULAR COUNCIL MEETING.

Motion made by Cm. Becker and seconded by Cm. Hartwick to approve the minutes of the July 5, 2016 regular council meeting. Motion carried.

PUBLIC HEARINGS

a. *Public hearing on annual review of City's Comprehensive Plan.*

After three calls and no comments, Pres. Kotz closed the Public Hearing.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

None.

RESOLUTIONS AND ORDINANCES

None.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. *Electrical, Building and Plumbing Permit Reports for June, 2016.*

b. *Minutes of Traffic Review Committee meeting held June 30, 2016.*

c. *Minutes of Planning Commission meeting held July 12, 2016.*

Motion made by Cm. Hartwick and seconded by Cm. Lescohier to accept and file the reports of officers, boards and committees. Motion carried.

UNFINISHED BUSINESS

a. *Recommendation from Planning Commission to approve Certified Survey Map creating four residential lots on Endl Boulevard.*

Engineer Selle reviewed the recommendation from Planning Commission. The developer is seeking to create the four lots to assist with development of the remaining lots and Radloff Street. There are a total of 9 lots for the area. Staff is reviewing a Developers Agreement with Mr. Foerster.

Cm. Hartwick made a motion to approve the recommendation from Planning Commission to approve the Certified Survey Map creating four residential lots on Endl Boulevard per the conditions from the Planning Commission. Cm. Lescohier seconded the motion and carried.

NEW BUSINESS

a. Annual review of City's Comprehensive Plan.

Manager Trebatoski reviewed the annual review of the comp plan.

Cm. Becker inquired on the intergovernmental agreement with the City of Jefferson. Trebatoski recited his knowledge of the agreement which was in place several years past.

Cm. Lescohier moved to accept and file the annual review of City's Comprehensive Plan. Motion seconded by Cm. Becker and carried.

b. Request to seek bids for final lift of asphalt in Klement Business Park.

Manager Trebatoski provided the background on TIF #6 to assist with financing of land acquisition. The pavement has held up exceptionally well however it is time for the final lift. The Engineer's estimate for expenses is just under \$110,000. There is approximately \$74,000 in TIF funds available for the project expenses. The balance could be covered through an advance from the General Fund.

Engineer Selle reviewed the plan for the asphalt thickness as it compared to existing asphalt and other street improvements in the City.

Cm. Hartwick moved to approve the request to seek bids for final lift of asphalt in Klement Business Park using funds from TIF #6 with an advance from the General Fund not to exceed \$35,500. Motion seconded by Cm. Becker and carried on a unanimous roll call vote.

MISCELLANEOUS

a. Temporary Class "B" Retailer's License for Fort Atkinson Lions Club to use on August 21, 2016 for Corn & Chicken Dinner at Jones Park.

Cm. Becker moved to approve the Temporary Class "B" Retailer's License for Fort Atkinson Lions Club to use on August 21, 2016 for Corn & Chicken Dinner at Jones Park. Cm. Hartwick seconded the motion and carried.

b. Granting operator licenses.

Cm. Hartwick moved, seconded by Cm. Becker to approve the granting of operator licenses. Motion carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

The following is a list of bills to be approved:

CITY, SEWER AND WATER

AWWA - WISCONSIN SECTION	Management seminar; annual expo	565.00
ACE HARDWARE	Supplies	1,020.20
ADVANCE AUTO PARTS	Auto parts	15.54
AFLAC	Monthly disability ins.	1,733.52
AIRGAS NORTH CENTRAL	Service; oxygen/argon	523.84
ASSOCIATED BANK GREEN BAY	Bonds	2,681.58
REVERE ELECTRIC SUPPLY	Upgrade new poles to GFI	297.51
BAXTER & WOODMAN, INC.	Lightning strike repair	2,781.52
BADGER BUS	Lake Geneva trip	750.00
BADGER POPCORN & CONCESSION	Concession supplies	3,341.39
BELL SANDRA	WMTA institute - food expense	65.00
JIM A. BERGNER	AWWA conference	13.54
BLODGETT GARDEN CENTER	Flowers/mulch/fertilizer	443.47
BENJAMIN BOEVE	June stipend pay	150.00
BROWN CAB SERVICE INC	June subsidized taxi program	17,771.30
ADRIAN BUMP	Frames	21.98
BUTTERS-FETTING CO., INC.	A/C repair in dispatch	1,559.69
PAUL CAMACHO	Interpreter	35.00
CARRICO AQUATIC RESOURCES INC	Summer management agreement	2,975.96
CEDAR CREST	Concession ice cream	3,778.52
CHARTER COMMUNICATIONS	Internet/tv service	479.44
CINTAS CORP	Services	1,048.52
COUNTRY PLUMBER INC	Portable restroom	385.00
DAILY JEFFERSON COUNTY UNION	June publications	1,239.75
DAY INSURANCE	Municipal Airport insurance	1,470.00
DELUXE DISTRIBUTORS	Super solve	125.95
DIVERSIFIED BENEFIT SERVICES I	FSA flex spending adm.	1,950.15
DODGE CONCRETE INC	Concrete	2,594.75
DONOHUE & ASSOCIATES INC	Dewatering centrifuge project	741.49
DRUG TASK FORCE	Drug assessment	88.00
E-CONOLIGHT	Lights @ Memorial Park	267.87
ELECTION SYSTEMS/SOFTWARE, INC	Suction cups	37.90
EMIL'S PIZZA	Concession pizza	1,156.60
FASTENAL COMPANY	Supplies	5.05
FESTIVAL FOODS	Supplies	765.66
J.H. FINDORFF & SON INC.	Jones reservoir final payment	21,904.00
FIRST SUPPLY LLC	Concrete pvc; upper valve plate	77.25
FT HEALTH CARE BUSINESS HEALTH	New hire exam; consortium driver	292.00
FORT MEMORIAL HOSPITAL	Blood; hearing tests	747.74
GALLS, an Aramark Co.	Miller - uniform shirt	59.35
GENERAL COMMUNICATIONS INC.	Truck organizer	716.35
GRAINGER	Switches for floor scrubber	18.48

GRAYBAR ELECTRIC CO INC	Push button contact	94.44
GREAT WEST	Payroll	9,340.00
GREEN LINKS LAWNSCAPING LLC	Weed and feed	494.00
GROUND AFFECTS LANDSCAPING INC	June lawn service	372.00
HACH COMPANY	Phosphate	303.89
HAUSZ BROS INC	Road rock	892.50
J & M PEST CONTROL	Pest control service	80.00
JAECKEL BROS, INC.	Repairs	15,430.94
JEFFERSON CO TREASURER	Dog license fees; jail assessments	1,502.25
JONAS OFFICE PRODUCTS LTD	Office supplies	2,217.69
LAKESIDE INTERNATIONAL, LLC	Truck repairs/stock	6,955.43
LAW ENFORCEMENT TARGETS INC	Targets/gun cleaning supplies	310.61
LEAGUE OF WI MUNICIPALITES	2016 Chief Executive Workshop	160.00
LLOYD'S PLUMBING	Cross connect test	180.40
MARTELLE	Chemicals	1,550.46
MENARDS - JOHNSON CREEK	Gloves; supplies; flashing	326.71
MIDWEST MASONRY, LLC	Phase 2 - completion of chimney	14,300.00
JIM MIKULICH	Tai chi class	360.00
MINNESOTA LIFE INS COMPANY	Life ins. premiums	1,028.45
NAPA OF JEFFERSON	Auto parts/supplies	2,829.09
NAT'L ELEVATOR INSPECTION	Routine annual inspection	166.00
NEENAH FOUNDRY COMPANY	Frames w/non-rocking lids	1,834.00
NORTHERN LAKE SERVICE INC	Coliform; sludge analysis	494.20
OIL EQUIPMENT COMPANY INC	Tank inspections	276.50
OPPORTUNITIES INC	Dolphin pool passes	100.00
O'REILLY AUTO PARTS	Auto parts/supplies	239.43
PAL STEEL	Aluminum	229.07
PAYNE AND DOLAN	Asphalt	5,866.96
PEPSI-COLA COMPANY	Concession soda	1,380.50
POMP'S TIRE SERVICE INC	Tires; tubes	602.31
PREMIER BANK	Payroll	95,826.11
PRO BUILD NORTH	Wood/supplies	249.40
RBS ACTIVEWEAR	68 volleyball t-shirts	364.37
CLAIRE RACANELLI	Strong women class	160.00
EDITH A RAETHER	Six pairs of pants	170.25
DORIS REED	Lake Geneva trip reimbursement	72.00
ROGERS & WESTRICK SC	Second qtr. health insurance	2,543.32
SK WINDOWS & DOORS LLC	Entry door - Jones Park	435.00
SCHUMACHER ELEVATOR INC	Water filtration element	337.72
SHARON SMREKAR	Lake Geneva trip reimbursement	72.00
SOLENIS LLC	Polymer	6,870.00
ST. OF WI: CONTROLLER'S OFFICE	Penalty assessments	3,557.03
THOMAS M STEWART	Range ammo	109.98

STONECRAFT MASONRY & DESIGN	Brick and roof walls	2,965.00
STREICHERS	Nameplates	7.99
TnT CLEANING	Janitorial services	192.00
TOTALFUNDS BY HASLER	Postage	1,033.60
TUTTLE'S HALLMARK CARDS & GIFT	Supplies	245.93
VILLAGE OF SHOREWOOD	League conf. hotel reimbursement	92.00
WATERTOWN MEMORIAL CO INC	Pavers - Memorial Park	85.00
WI DEPT OF COMMERCE	Annual elevator permit feet	150.00
WI DEPT.OF EMPLOYEE TRUST FUND	Monthly health ins. premium	121,060.30
WI DEPT. OF JUSTICE/CRIME	15 people searches	105.00
WI DEPT. OF REVENUE	June sales tax	3,325.63
WI DEPARTMENT OF REVENUE	Payroll	16,667.77
WE ENERGIES	Electricity; natural gas	18,702.31
WI STATE LAB OF HYGIENE	E. coli/fecal count test; fluoride test	253.00
WI SUPREME COURT	2016 Muni Court Clerk seminar	40.00
WORLDPOINT ECC INC.	Electrodes for life pak	215.80
	CITY TOTAL	343,757.67
	SEWER TOTAL	23,627.31
	WATER TOTAL	55,137.22

STORMWATER UTILITY (Fund 10)

ACE HARDWARE	Supplies	93.12
AMERICAN HIGHWAY PRODUCTS	Rubber adjusting rings	1,012.81
DODGE CONCRETE	Concrete	201.00
HAUSZ BROS. INC.	Stone	31.24
MENARDS - JOHNSON CREEK	Roof/flashing	35.10
PRO BUILD NORTH	Wood/supplies	79.37
TOTALFUNDS BY HASLER	Postage	1.40
	TOTAL FUND 10	1,454.04

KLEMENT BUSINESS PARK (Fund 12)

ASSOCIATED BANK	April GO Bonds	618.42
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Cm. Becker moved to approve the verified claims, appropriations and contract payments submitted by the Finance Director and authorize payment. Seconded by Cm. Lescohier and carried on a unanimous roll call vote.

ADJOURNMENT

Cm. Hartwick moved, seconded by Cm. Becker to adjourn the City Council meeting at 7:14 pm.
Meeting adjourned.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL