

CITY OF FORT ATKINSON
City Council Minutes ~ August 2, 2016

CALL MEETING TO ORDER.

Pres. Kotz called the meeting to order at 7:00 pm on August 2, 2016.

ROLL CALL.

Present: Cm. Becker, Cwmn. Gehred, Cm. Lescohier and Pres. Kotz. Also present: City Manager, City Attorney, City Clerk/Treasurer and City Engineer.

Excused absence: Cm. Hartwick.

APPROVAL OF MINUTES OF JULY 19, 2016 REGULAR COUNCIL MEETING.

Motion by Cm. Becker second by Cm. Lescohier to approve the minutes of the July 19, 2016 regular council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

a. Request by Chamber of Commerce for various street closures for Rhythm on the River event on August 27, 2016.

Manager Trebatoski introduced the request from the Chamber of Commerce to review the request for the annual event. Staff reviewed the request without concerns. Trista Taylor was present to address any questions.

Motion made by Cm. Lescohier seconded by Cwmn. Gehred to approve request by the Chamber of Commerce for various street closures for Rhythm on the River event on August 27, 2016. Motion carried.

b. Request by Brock's Riverwalk Tavern & Grill to use public space on South Water Street East on Saturday, August 13, 2016 and Saturday, September 17, 2016 for events and for a change to alcohol license description.

Clerk Ebbert stated this is the second and third request for an amended premise description for the alcohol license and use of the public space for two concerts. Their first event in April was held without conflicts or concerns. Staff reviewed the request and did not object to the events or use of space.

Jake Brock addressed a concern from Cwmn. Gehred regarding the event of inclement weather in which the event would be moved indoors.

Cm. Becker moved, seconded by Cwmn. Gehred to approve the request by Brock's Riverwalk Tavern & Grill to use the public space on South Water Street East on Saturday August 13th, 2016

and Saturday September 17th, 2016 for events and a change to the alcohol license premise description. Motion carried.

RESOLUTIONS AND ORDINANCES

None.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. *Minutes of Historic Preservation Commission meeting held July 11, 2016.*
- b. *Minutes of Historical Society Board meetings held April 21, 2016 and May 19, 2016.*
- c. *Minutes of Police & Fire Commission meeting held July 19, 2016.*

Motion by Cm. Becker, second by Cm. Lescohier to accept and file the reports of officers, boards and committees. Motion carried.

UNFINISHED BUSINESS

- a. *Review and approve proposal to conduct solar power photovoltaic system assessment.*

Engineer Selle reviewed a request to conduct a solar photovoltaic system assessment at an amount not to exceed \$4,000 by Madison Solar Consulting/Niels Wolter LLC. This will be funded from the General Fund (24%), Water (20%) and Wastewater (56%). Manager Trebatoski stated the Hoard Museum will be included in the study.

Cm. Becker noted the top ten sites with potential to narrow down to three or four sites that could experience the infrastructure. Selle stated that the study will provide results of roof structure and potential to support such infrastructure. Pending the results, more sites could be considered.

Cm. Becker inquired on the third party ownership of the panels. Niels Wolter stated that a private LLC can be formed. The City could consider purchasing the panels in future years.

Attorney Rogers asked if he envisioned any problems finding a third party to own the infrastructure. Wolter did not feel this was a concern. He added that is financing opportunities and a 0% loan through Focus on Energy.

Selle inquired on the life of the panels? Wolters confirmed they have a 25 year warranty and should last 30-40 years.

Motion by Cwmn. Gehred, second by Cm. Becker to approve the proposal from Madison Solar Consulting/Niels Wolter LLC to conduct a solar photovoltaic system option assessment in an amount not to exceed \$4,000. Motion carried on a unanimous roll call vote.

NEW BUSINESS

- a. *Annual report on Identity Theft Prevention Program.*

Clerk Ebbert stated this is the annual report on the program with no changes. The identity theft program was created in 2009 to comply with the FTC's Red Flag Rule. The purpose is to protect against false accounts and confirm existing accounts are not being manipulated. We had zero concerns this past year. The program is monitored by Staff throughout the year.

Cm. Lescohier moved, seconded by Cm. Becker to approve the annual report on Identity Theft Prevention Program. Motion carried.

b. Review and approve development agreement with Badger47 LLC for the CDI Grant.

Manager Trebatoski reviewed the awarding of a WEDC-CDI grant to assist Badger 47, LLC in developing the Creamery Building. The provided developer's agreement has been reviewed by the City Attorney and the members of Badger 47 LLC. The agreement is being presented to the Council for approval. There will be no direct costs to the City with limited Staff time administering the contract.

Motion by Cm. Lescohier, second by Cwmn Gehred to approve the development agreement with Badger 47 LLC for the CDI grant. Motion carried on a unanimous roll call vote.

MISCELLANEOUS

a. Temporary Class B Retailer's License for Rhythm on the River event on South Water Street, East on August 27, 2016.

Cwmn. Gehred moved, seconded by Cm. Becker to approve the Temporary Class B Retailer's License for Rhythm on the River event on South Water Street East on August 27, 2016 contingent upon having licensed operators and purchasing products from a distributor. Motion carried.

b. City, Sewer, Water and Stormwater Utility Financial Statements as of June 30, 2016.

Manager Trebatoski reviewed the quarterly highlights on the financial statements.

Motion by Cm. Becker, second by Cwmn. Lescohier to accept and file the City, Sewer, Water and Stormwater Utility Financial Statements as of June 30, 2016. Motion carried.

c. Request to designate Sunday, October 30, 2016 from 1:00 to 4:00 p.m. as Trick or Treat.

Chief Bump was present to request the trick or treat hours be scheduled for Sunday October 30th. This time frame maximizes safety of participants and allows ample scheduling for Police Officers.

Cm. Lescohier moved to designate Sunday October 30th, 2016 from 1:00 pm to 4:00 pm as Trick or Treating. Cm. Becker seconded the motion and carried

d. Set dates for Capital Improvement Program (C.I.P.) and Budget workshops and public hearings.

The dates were set for the CIP and budget workshops and public hearing.

e. Granting operator licenses.

Motion by Cm. Becker, second by Cm. Lescohier to approve the granting of operator licenses and motion carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

The following is a list of bills to be approved:

CITY, SEWER AND WATER

AT & T	Telephone service; Diggers	672.31
AT&T ADVERTISING & PUBLISHING	Advertising	52.00
ABENDROTH WATER CONDITIONING	Rental; Silex DI	370.00
ADVANCED DISPOSAL SERVICES	Solid waste pickup/disposal	55,525.87
ADVANTAGE SAFETY PLUS	Towelettes lens cleaners	37.75
ALLIED 100 LLC	Defibrillator	2,461.06
AMERICAN HIGHWAY PRODUCTS	Rubber adjusting ring manholes	853.01
ARMSTRONG HEATING/COOLING,INC.	Redo drain traps	106.00
ASSOCIATED APPRAISAL	July assessing; postage	3,643.41
REVERE ELECTRIC SUPPLY	Concession stand lights	9.41
BARTLETT AVS GROUP LLC	Audio system	994.00
BLUEGLOBES, LLC	Runway lights	254.91
BENJAMIN BOEVE	July, 2016 stipend pay	150.00
BURTNESS CHEVROLET INC.	A/C repair	197.53
CDW GOVERNMENT, INC.	SB elite display SCADA	298.96
CRAIG ROOST	Framing; closing-in structure	5,000.00
CENTURYLINK	State program/long distance	93.93
CHAMBER OF COMMERCE	2016 Chamber support	11,500.00
CHARTER COMMUNICATIONS	TV and internet	296.95
CHASE BANK	2015 refunding	40,105.00
JEFFREY S DAVIS	Pants and shirt	44.98
CHRISTOPHER T. DeMOE	Relay for water pumps	31.58
DEB WHOLESALE	Cookies	1,098.94
DELTA DENTAL OF WISCONSIN	Dental premium - August	8,365.48
DIVERSIFIED BENEFIT SERVICES I	Flex spending account	1,101.20
DONOHUE & ASSOCIATES INC	Dewatering centrifuge; phosphorus	731.95
MICHELLE EBBERT	Annual web hosting	91.09
FERGUSON WATERWORKS	Street program; mains; fittings	14,019.04
FIRST SUPPLY LLC	PVC and gaskets	32.00
5-ALARM FIRE & SAFETY EQP,INC	Lawrence - boots	129.99
FORT ATKINSON CLUB	SWAPS meeting	100.00
CHARLES FRANDSON	Judicial education	403.70
INSIGHT FS	Diesel	3,804.89
G.F.C. LEASING	Copier lease	970.43
Gear Grid	Secure box assembly	1,546.00
GENERAL COMMUNICATIONS INC.	Radios	1,620.00
CHRIS GLASENAPP	Rural fire inspections	990.00
GORDON FLESCH CO INC	Copier overage	3.75
GRAINGER	Electric timer	161.75
GRAYBAR ELECTRIC CO INC	Lights; ballasts	414.32

GREAT WEST	WI Deferred Comp	4,670.00
GROUND AFFECTS LANDSCAPING INC	Fertilizer	113.00
H & H FIRE PROTECTION,LLC	Fire exting. Inspection; glasses	69.51
HAVILL-SPOERL FORD MERCURY INC	2016 Ford F-250	28,469.50
J & M PEST CONTROL	Service pest control	80.00
JEFFERSON CO SHERIFF'S DEPT	Booking fees	150.00
JEFFERSON TRUE VALUE	Plumbing service	133.00
BRETT KETTERMAN	July vehicle allowance	70.00
LARK UNIFORM OUTFITTERS INC	Shirt; badge; embroidered	176.90
SCOTT L LASTUSKY	July vehicle allowance	85.00
LOGO WORKS, INC.	Shirts; fleece	539.00
MGM TARGETS	Target	729.91
MARTELLE	Chemicals	4,326.44
MENARDS - JOHNSON CREEK	Supplies	404.05
MICROBE DETECTIVES	Wastewater DNA analysis	645.00
MID-STATE EQUIPMENT	Towable lift rental; parts	726.45
MILLER/BRADFORD/RISBERG INC	#43 valve	346.00
NCL OF WI INC	Grid filters	606.14
NASSCO INC	Switches	68.18
NATIONAL CONSTRUCTION	6' temporary fence panels	189.00
NORTH WOODS SUPERIOR	Soap bags; bug off	294.92
NORTHERN LAKE SERVICE INC	Coliform; fecal	165.00
NORTHERN SAFETY CO INC	Gloves; ear plugs; batteries	244.38
NORTHLAND EQUIP. CO. INC.	Install plow for new truck	1,325.00
OIL EQUIPMENT COMPANY INC	1" station filter	79.07
OPPORTUNITIES INC	Consent form; dance reg. forms	247.50
OREGON LAMINATIONS CO	Lamination sheets	154.13
PATS SERVICE	Portable restroom rental	464.20
PAYNE AND DOLAN	Hot mix asphalt	2,219.47
PEPSI-COLA COMPANY	Concession soda	1,734.53
PER-MAR SECURITY SERVICES,INC.	Alarm repair	92.30
POSTMASTER	Postage for A zone bills	637.32
PRECISION ALIGNMENT, LLC	Brake repair	324.00
PREMIER BANK	Payroll	49,782.06
PREMIER TENNIS & FITNESS	Tennis lessons	2,336.00
THE PSYCHOLOGY CENTER	C. Strandt - pre-employment SCR	425.00
RBS ACTIVEWEAR	T-shirts BB camp	682.30
RM SMALL ENGINE REPAIR, LLC	Oil; propane; bump cap; spring	259.50
RELIABLE OFFICE SUPPLIES	Tubes	39.23
RENNERT'S FIRE EQUIPMENT	Repairs	2,055.97
RHYME BUSINNESS PRODUCTS	Copier lease	94.90
RHYME	Copier overage	29.57
911 RYAN BROS - FORT ATKINSON	Ambulance contract	7,861.21

SALVADOR GOMEZ	Crushed red granite	98.97
SHERWIN-WILLIAMS CO.	Painting supplies; paint	1,046.72
SHOPKO STORE OPERATING CO.,LLC	Storage box; markers; bug spray; fan	513.09
KENT F SMITH	Leadership skills course; signs	673.83
SOLENIS LLC	Polymer	3,435.00
STARTECH COMPUTING INC.	June services	1,125.00
MATT TREBATOSKI	Vehicle allow; revitalizing retail	349.00
TRI-COUNTY WATERWORKS ASSOC	Tri-County meeting	40.00
TRUGREEN	Insect and disease spray	55.00
US CELLULAR	Tablet; cell phones	491.78
UW WHITEWATER	Evalise Young - Scholarship	1,000.00
UL LLC	T-107 test	1,822.00
ULINE	Tissues; soap; air freshener	235.33
UNITED PARCEL SERVICE	Parcel service	15.96
UNITED SEPTIC & DRAIN	Pump catch basin	325.00
UNIVERSAL RECYCLING	TV recycling	260.88
WALMART COMMUNITY/RFCSELLC	Games; concession supplies	1,257.47
WATER DEPARTMENT	Chevy pickup; water bills	5,627.04
WI DEPARTMENT OF REVENUE	Payroll	8,740.57
WE ENERGIES	Electricity; natural gas	73,657.04
WISCONSIN RETIREMENT SYSTEM	July monthly remittance	72,085.78
WI RURAL WATER ASSOC	McGowan - expo	65.00
<u>LIBRARY</u>		
ABENDROTH WATER COND. INC	Supplies	5.84
AMERICAN GIRL	Periodicals	29.95
BANK OF AMERICA	AV/Books/Supplies	1,019.17
BIBLIOTHECA, LLC	Info sources	984.00
BRODART CO	AV/Books/Supplies	3,853.64
CENTER POINT LARGE PRINT	Books	144.77
CHARTER BUSINESS	Info sources	214.75
COAST TO COAST	Supplies	279.62
DC COMICS	Periodicals	17.99
DWIGHT FOSTER PUBLIC LIBRARY	Postage/supplies/CE	72.51
ENTERTAINMENT WEEKLY	Periodicals	67.50
FESTIVAL FOODS	Supplies	72.14
FINDAWAY WORLD, LLC	AV/Books/Supplies	352.94
FORT ATKINSON PARKS & REC	SRP	44.22
GFC LEASING	Info sources	665.93
GALE/CENGAGE LEARNING	Book	189.53
GORDON FLESCHE CO INC	Supplies	9.94
GROUND AFFECTS LANDSCAPING INC.	Maint/repair	325.00
H & H FIRE PROTECTION	Maint/repair	251.10
HARPER'S MAGAZINE	Periodicals	22.97

HOME LIFE, INC	Periodicals	29.00
MERGENT	Books	324.00
OXFORD UNIVERSITY PRESS	Books	84.68
PACKERLAND RENT-A-MAT, INC	Supplies	33.29
POSTMASTER	Postage	94.00
QUILL CORPORATION	Supplies	28.99
SPORTS ILLUSTRATED FOR KIDS	Periodicals	35.96
STARTECH COMPUTING	Info sources	360.00
WI LIBRARY SERVICES	Info sources	199.00
	TOTAL CITY ACCOUNTS	\$303,286.04
	TOTAL SEWER ACCOUNTS	\$63,170.31
	TOTAL WATER ACCOUNTS	\$88,704.37

DEBT SERVICE (Fund 4)

CHASE BANK	Refunding BAB's	\$81,546.25
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STORWATER UTILITY (Fund 10)

AMERICAN HIGHWAY PRODUCTS	Rubber adjusting ring manholes	\$853.01
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KLEMENT BUSINESS PARK (Fund 12)

CHASE BANK	2012 refunding	\$26,835.00
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DOWNTOWN ECON. DEV. (Fund 13)

CHASE BANK	2015 Refunding	\$21,725.00
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Cm. Becker moved to approve the verified claims, appropriations and contract payments submitted by the Finance Director and authorize payment. Seconded by Cwmn. Gehred and carried on a unanimous roll call vote.

ADJOURNMENT

Motion by Cm. Becker, second by Cm. Lescohier to adjourn the meeting at 7:37 p.m. Meeting adjourned.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL