

**CITY OF FORT ATKINSON**  
**City Council Minutes ~ August 7, 2018**

CALL MEETING TO ORDER.

Pres. Becker called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Kotz, Cm. Johnson, Cm. Lescohier, Cm. Hartwick and Pres. Becker. Also present: City Manager, City Attorney, City Clerk/Treasurer, Building Inspector and City Engineer.

APPROVAL OF MINUTES OF JULY 17, 2018 REGULAR COUNCIL MEETING.

Cm. Hartwick moved, seconded by Cm. Kotz to approve the minutes of July 17, 2018 regular Council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

*a. Request by the Unity Project to hold event in Jones Park on September 15, 2018.*

Manager Trebatoski presented the Unity Project, Fort Fall Fiesta. This is the second year and they are requesting use of Jones Park. The Park has resources available for their function without requesting additional resources. City Departments have been in contact and are able to provide assistance if necessary.

Laura Alwin asked about the certificate of insurance that is required. Manager Trebatoski replied the \$1,000,000 policy is standard of activities on City property that draw the public. She also asked about being able to hang a flag on one of the City flag poles at the park near center field at Jones Park.

Cm. Lescohier moved, seconded by Cm. Johnson to approve the request by the Unity Project to hold event in Jones Park on September 15, 2018. Motion carried.

RESOLUTIONS AND ORDINANCES

*a. Resolution combining Wards for August 14, 2018 Partisan Primary Election.*

Clerk/Treasurer Ebbert stated the Resolution is required for election setup to have Wards 1-4 and Wards 5-9.

Cm. Hartwick moved, seconded by Cm. Johnson to approve and adopt Resolution combining Wards for August 14, 2018 Partisan Primary Election. Motion carried on a roll call vote.

*b. Ordinance pertaining to Emergency Management.*

Manager Trebatoski stated this is the second reading of the ordinance. No comments or concerns were received.

Cm. Hartwick moved, seconded by Cm. Kotz to send the ordinance to its third reading. Motion carried.

*c. Ordinance for revisions to yard maintenance regulations.*

Inspector Juarez noted the change to be deferred to the Police Department for confirmation of length of noxious weeds and grasses and request the property be mowed by the Public Works Department. Engineer Selle stated that Chief Bump agreed to take on the responsibility of inspecting properties.

Cm. Hartwick suggests the ordinance be adjusted to 10 inches of length. The ordinance reads *grass and weeds shall be less than eight (8) inches tall on improved, unimproved or vacant properties unless addressed otherwise in this ordinance.*

Cm. Lescohier inquired on the ability to be issued a citation, they could receive an invoice for mowing in addition to a citation. Juarez stated the ordinance allows flexibility of the Officers to use discretion for appropriate enforcement.

Cm. Johnson asked about the time limit from date of letter to when the next step was taken. Juarez stated we had used five days from date of the letter to mow the property or further action would be taken.

Cm. Lescohier moved, seconded by Cm. Johnson to send the ordinance to its third reading. Motion carried. Cm. Hartwick opposed as he feels 8 inches is too short and recommends it be 10 inches.

*d. Ordinance pertaining to confidentiality of income information for property assessment purposes.*

Manager Trebatoski stated this is the second reading. No comments have been received.

Cm. Kotz moved, seconded by Cm. Lescohier to send the ordinance to its third reading. Motion carried.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. Minutes of Historic Preservation Commission meeting held June 11, 2018.*
- b. Minutes of Historical Society Board meeting held May 17, 2018.*
- c. Minutes of Planning Commission meeting held July 24, 2018.*
- d. Minutes of Police & Fire Commission meeting held July 30, 2018.*
- e. Building, Plumbing and Electrical Permit Report for July, 2018.*

Cm. Hartwick moved, seconded by Cm. Kotz to accept and file the Reports of Officers, Boards and Committees. Motion carried.

UNFINISHED BUSINESS

None.

NEW BUSINESS

*a. Annual Report on Identity Theft Program.*

Clerk Ebbert reviewed the annual report of the program that exists to identify red flags that will alert employees when new or existing accounts are opened using false information, protect against the establishment of false accounts, methods to ensure existing accounts were not opened using false information and measures to respond to such events. There were no changes or concerns presented.

Cm. Lescohier moved, seconded by Cm. Johnson to approve the annual report on Identity Theft Program.

MISCELLANEOUS

*a. Temporary Class "B" Retailer's License for Rhythm on the River on August 25, 2018.*

Cm. Hartwick moved, seconded by Cm. Kotz to approve the Temporary Class "B" Retailer's license for Rhythm on the River on August 25, 2018 contingent upon having licensed bartenders and purchasing products from a distributor/wholesaler. Motion carried.

*b. Set dates for Capital Improvement Plan and Budget Workshops and Public Hearing.*

Dates were set for upcoming meetings.

*c. Granting operator licenses.*

Cm. Hartwick moved, seconded by Cm. Lescohier to approve the granting of operator licenses. Motion carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

*a. Verified claims.*

Cm. Kotz moved to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion seconded by Cm. Lescohier and carried on a unanimous roll call vote.

ADJOURNMENT

Cm. Hartwick moved, seconded by Cm. Lescohier to adjourn the meeting. Meeting adjourned at 7:28 pm

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Michelle Ebbert, City Clerk/Treasurer

APPROVED:

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PRESIDENT OF THE COUNCIL