

CITY OF FORT ATKINSON
City Council Minutes ~ August 21, 2018

CALL MEETING TO ORDER.

Pres. Becker called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Kotz, Cm. Johnson, Cm. Lescohier, Cm. Hartwick and Pres. Becker. Also present: City Manager, City Attorney, City Clerk/Treasurer and City Engineer.

APPROVAL OF MINUTES OF AUGUST 7, 2018 REGULAR COUNCIL MEETING.

Cm. Johnson moved, seconded Cm. Hartwick by to approve the minutes of August 7, 2018 regular Council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

a. Request by Police Chief to present awards to Police Officers.
Chief Bump presented awards to Officers Riggs, Gonzalez and Becker.

RESOLUTIONS AND ORDINANCES

a. Ordinance pertaining to Emergency Management.
Manager Trebatoski stated this is the third and final reading of the ordinance. No comments or concerns were received.

Cm. Lescohier moved, seconded by Cm. Johnson to approve and adopt the third reading of the Ordinance pertaining to Emergency Management. Motion carried on a roll call vote.

b. Ordinance for revisions to yard maintenance regulations.
Manager Trebatoski stated this is the third and final reading of the ordinance. There was a concern that was shared with Council, upon inspection by the Police Department it was confirmed to be a rain garden and appropriate vegetation of yard beautification and landscaping.

Cm. Hartwick inquired on language wording of specific landscaping in response to a concern of a managed landscape. Selle confirmed the County has a list of specific noxious weeds. A rain garden is a landscape feature that can be confirmed upon inspection of property.

Pres. Becker confirmed the intent of the ordinance offers flexibility upon inspection and enforcement by the Police Department. Discretion will be utilized when evaluating the property. This ordinance is to identify properties not cared for or unmanaged based upon a complaint or concern.

Cm. Lescohier moved, seconded by Cm. Kotz to approve the third reading of the Ordinance pertaining to yard maintenance regulations. Motion carried on a roll call vote with Cm. Hartwick opposed.

c. Ordinance pertaining to confidentiality of income information for property assessment purposes.

Manager Trebatoski stated this is the third and final reading of the ordinance. No comments or concerns were received.

Cm. Kotz moved, seconded by Cm. Johnson to approve the third reading of the Ordinance pertaining to confidentiality of income information for property assessment purposes. Motion carried on a roll call vote.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. Minutes of Economic Development Commission meeting held August 6, 2018.

b. Minutes of Planning Commission meeting held August 14, 2018.

c. Minutes of Tourism Commission meeting held May 17, 2018.

d. Minutes of Historic Preservation Commission meeting held July 9, 2018.

Cm. Kotz moved, seconded by Cm. Hartwick to accept and file Reports of Officers, Boards and Committees. Motion carried.

UNFINISHED BUSINESS

a. Progress report on adult care facilities.

Manager Trebatoski requested the Council to postpone this item as the Fort Atkinson Adult Care consortium report was not available and requested additional time

Cm. Kotz moved to table the progress report on adult care facilities. Cm. Hartwick seconded the motion. Cm. Hartwick stated the report that was provided did not offer much variation of results compared to reports provided in prior periods and suggests the length of time the moratorium stands be shortened. Motion carried.

b. Recommendation from Economic Development Commission to approve amendment to Robert L. Klement Business Park Listing Contract.

Manager Trebatoski previewed the amendment to the contract and discussed a recent land sale.

Cm. Kotz moved, seconded by Cm. Hartwick to approve the recommendation from Economic Development Commission to approve amendment to Robert L. Klement Business Park Listing Contract. Motion carried.

c. Recommendation from Planning Commission to approve Certified Survey Map creating zero lot line dwellings for property located at 1501-1503 Lena Lane.

Engineer Selle reviewed the CSM map and recommendation.

Cm. Hartwick expressed concern for zero lot line recommendations on older properties. He pointed out new development seems to be in the style of condos. Trebatoski stated this can be addressed during review of the Subdivision Code. Hartwick commented on a property on

Rockwell and that the laterals were shared which created difficulty when a sale of one of the units was presented.

Cm. Lescohier moved, seconded by Cm. Kotz to approve the recommendation from Planning Commission to approve Certified Survey Map creating zero lot line dwellings for property located at 1501-1503 Lena Lane. Motion carried.

d. Recommendation from Planning Commission to approve Preliminary Plat for the Second Addition to Highland Heights creating three lots on Lena Lane and to rezone Lots 1 and 2 from C-1 to R-2 and Lot 3 from C-1 to R-1.

Engineer Selle stated this is the last of the area to be developed. This is consistent for this area and no concerns were presented.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the recommendation from Planning Commission to approve the Preliminary Plat for the Second Addition to Highland Heights creating three lots on Lena Lane and to rezone lots 1 and 2 from C-1 to R-2 and Lot 3 from C-1 to R-1 and set public hearing on rezoning for September 4, 2018. Motion carried.

e. Recommendation from Planning Commission to approve Preliminary Certified Survey Map creating two lots on Jones Avenue.

Engineer Selle provided the CSM that cleaned up lot lines on Jones Avenue that have existed for several years. Future development is unsure at this time.

Cm. Kotz moved, seconded by Cm. Hartwick to approve the recommendation from Planning Commission to approve the Preliminary Certified Survey Map creating two lots on Jones Avenue. Motion carried.

NEW BUSINESS

None.

MISCELLANEOUS

a. Request to designate Sunday, October 28, 2018 from 1:00 to 4:00 p.m. as observance for Trick-or-Treat.

Cm. Lescohier moved, seconded by Cm. Johnson to designate Sunday October 28, 2018 from 1:00 to 4:00 pm as observance for trick-or-treat.

Cm. Hartwick acknowledged Halloween occurs on October 31st and understands the timing of it. He requested the consideration of one hour on the 31st for trick-or-treating from 6:30 pm to 7:30 pm. He supports the tradition to occur on the date. Cm. Johnson likes the idea of the one hour on Halloween. Chief Bump addressed the Council and shared his concerns for safety and supports the day time hours. He suggested the consideration of a trunk-or-treat at a local park, potentially Jones Park.

After discussion, motion carried.

b. *Temporary Class “B” Retailer’s License for St. Joseph’s Fall Festival on September 9, 2018 to be used at 1650-1660 Endl Boulevard.*

Cm. Kotz moved, seconded by Cm. Johnson to approve the Temporary Class “B” Retailer’s License for St. Joseph’s Fall Festival on September 9, 2018 to be used at 1650-1660 Endl Boulevard contingent upon having licensed operators and purchasing products from a wholesaler/distributor. Motion carried.

c. *City, Sewer, Water and Stormwater Utility Financial Statements as of July 31, 2018.*

Cm. Kotz moved, seconded by Cm. Johnson to accept and file the City, Sewer, Water and Stormwater Utility Financial Statements as of July 31, 2018. Motion carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. *Verified claims.*

Cm. Lescohier moved to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion seconded by Cm. Hartwick and carried on a unanimous roll call vote.

ADJOURNMENT

Cm. Kotz moved, seconded by Cm. Hartwick to adjourn the meeting. Meeting adjourned at 7:45 pm.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL