

CITY OF FORT ATKINSON
City Council Minutes ~ September 5, 2017

CALL MEETING TO ORDER.

Pres. Becker called the meeting to order at 7:00 pm.

ROLL CALL.

Cm. Kotz, Cwmn. Gehred, Cm. Lescohier, Cm. Hartwick and Pres. Becker. Also present: City Manager, City Attorney, City Clerk/Treasurer and City Engineer.

APPROVAL OF MINUTES OF AUGUST 15, 2017 REGULAR COUNCIL MEETING.

Cm. Hartwick moved, seconded by Cm. Kotz to approve the minutes of August 15, 2017 regular Council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

a. Request by Chamber of Commerce for various street closures for Holiday Parade on November 11, 2017.

Olivia Ault, Chamber Project Manager was present to discuss the street closures and new line up route for the parade. City Departments reviewed the request and were comfortable with the new changes.

Cm. Lescohier moved, seconded by Cm. Hartwick to approve the request by Chamber of Commerce for various street closures for Holiday Parade on November 11, 2017. Motion carried.

RESOLUTIONS AND ORDINANCES

a. Revisions to Chronic Nuisance Properties Ordinance.

Manager Trebatoski stated this is the second reading of the ordinance. No comments were received.

Cm. Hartwick moved, seconded by Cm. Lescohier to move the ordinance to its third reading. Motion carried.

b. Revisions to Abuse of 911 System Ordinance.

Manager Trebatoski stated this is the second reading of the ordinance. No comments were received.

Cm. Kotz moved, seconded by Cwmn. Gehred to move the ordinance to its third reading. Motion carried.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. *Minutes of Planning Commission meeting held August 22, 2017.*
- b. *Minutes of Historical Society Board meeting held June 15, 2017.*
- c. *Minutes of License Committee meeting held August 30, 2017.*
- d. *Building, Plumbing and Electrical Permit Report for August, 2017.*

Cm. Kotz moved, seconded by Cm. Hartwick to accept and file the reports of officers, boards and committees. Motion carried.

UNFINISHED BUSINESS

- a. *Recommendation from License Committee to approve Class "B" Fermented Malt Beverage and "Class C" Wine License for Paul Christianson, d/b/a NOMADIC at 96 South Main Street.*

Clerk Ebbert reviewed the recommendation by the License Committee. All requirements have been met for the license application. Quotas do not exist for this license.

Cwmn. Gehred welcomed Mr. Christianson and asked on the opening date. Mr. Christianson stated possibly two to three weeks. He is finalizing inspections.

Cm. Lescohier moved, seconded by Cwmn. Gehred to approve the Class "B" fermented malt beverage and "Class C" wine license for Paul Christianson, d/b/a NOMADIC, LLC at 96 S. Main Street. Motion carried.

NEW BUSINESS

- a. *Review and approve 2018 Recycling Grant Application.*

Engineer Selle reviewed the application. The grant supplements the cost of recycling and composting. The estimated cost for this in 2018 is \$286,315 and an estimated wage increase of 2% over estimated 2017 costs. The WDNR provided \$35,052 in grant funds in 2017. The funds from the state have increased and decreased through the years.

Cm. Kotz moved, seconded by Cm. Hartwick to approve the 2018 Recycling Grant Application. Motion carried.

- b. *Review and approve quote for one-ton truck chassis with stainless steel dump body for Department of Public Works as budgeted.*

Superintendent Kent Smith presented the following quotes. Ford F450: Griffin Ford \$34,053 and Ketterhagen Ford \$34,252. Stainless Steel Dump: Madison Truck Equipment \$13,084, Northland Equipment \$13,924 and Monroe Truck Equipment \$14,929. Smith requested an additional \$2,000 to purchase and install a two-way radio and additional strobe light for the truck. The total cost will not exceed \$49,137, which is under the budgeted \$60,000. This replaces a 1991 truck.

Cm. Hartwick moved, seconded by Cm. Lescohier to approve the quote for one-ton truck chassis from Griffin Ford at \$34,053, the stainless steel dump body from Madison Truck Equipment at \$13,084 and \$2,000 for additional items for the truck for Department of Public Works as budgeted in the 2017 CIP. Motion carried on a roll call vote.

- c. *Review and approve quote for skid steer for Department of Public Works as budgeted.*

Smith presented the two quotes, from Miller-Bradford & Risberg \$25,440 and Triebold Implement \$30,000. Smith requested an additional \$1,500 to purchase and install a two-way radio and additional strobe light for the new skid steer. The total cost will not exceed \$26,940 which is under the budgeted \$30,000 in the 2017 CIP. They will be trading in a skid loader.

Cm. Kotz moved, seconded by Cwmn. Gehred to approve quote for skid steer from Miller-Bradford & Risberg at \$25,440 and \$1,500 for additional items for the skid steer for Department of Public Works as budgeted. Motion carried on a roll call vote.

d. Review and approve quote for pick-up with plow, sander and lift gate for Department of Public Works as budgeted.

Smith presented the following quotes. Ford F350 Truck: Griffin Ford \$30,603 and Ketterhagen Ford \$30,652. Plow, Sander and Lift Gate: Northland Equipment \$15,662, Madison Truck Equipment \$15,986 and Monroe Truck Equipment \$18,474. Smith requested an additional \$2,000 to purchase and install a two-way radio and additional strobe light truck. The total cost will not exceed \$48,265, which is under the budgeted \$60,000. This replaces a 1989 truck.

Cm. Lescohier moved, seconded by Cm. Hartwick to approve the quote for a Ford350 from Griffin Ford, \$30,603, plow sander and lift gate from Northland Equipment \$15,662 and \$2,000 for radios and strobe light not to exceed \$48,265 for Department of Public Works as budgeted. Motion carried on a roll call vote.

e. Review and approve quote for Memorial Park lift station grinder for Wastewater Utility as budgeted.

Superintendent Paul Christensen was present to provide the quotes: Franklin Miller \$11,975 and L.W. Allen \$9,926.25 for a replacement influent grinder for the Memorial Park lift station. The grinder handles large debris that may enter the lift station and grinds or cuts them into small particles that will pass through the pumps and downstream piping without causing clogging issues.

Cm. Kotz moved, seconded by Cm. Hartwick to approve the quote from L.W. Allen at \$9,926.25 for a lift station grinder for Memorial Park for the Wastewater Utility as budgeted. Motion carried on a roll call.

f. Review and approve quote for centrifuge filtrate pipe change for Wastewater Utility as budgeted.

Superintendent Christensen reviewed the budgeted \$800,000 for the replacement of the gravity belt press in the solids handling building with a centrifuge. The centrifuge dewateres aerobically digested biosolids from an average of 2.5% solids to an average 20% solids. As the project progresses, Staff learned the volume of water discharged during clean-up is much higher. This creates a need to connect the diverter pipe and the recycle piping. The pipes are close proximity which in turn provides a reasonably low estimate. H&H Industries \$6,342 and Staab Construction Corp \$7,800.

Cwmn. Gehred moved, seconded by Cm. Lescohier to approve the quote from H&H Industries not to exceed \$6,342 for centrifuge filtrate pipe for Wastewater Utility as budgeted. Motion carried on a roll call vote.

g. Review and approve quote for aerobic digester valve repair and replacement for Wastewater Utility.

Superintendent Christensen reviewed the quote for aerobic digester valve repair and replacement. Valve Repair and Replacement: J.F. Ahern \$17,650 (excavation not included) Staab Construction Corp \$19,000 (excavation included). Aerobic Digester Tank Cleaning: VS Water Blasting \$9,700. Only quote received.

Cm. Hartwick moved, seconded by Cm. Lescohier to approve the quote from Staab Construction for \$19,000 including excavation for valve repair and replacement, and tank cleaning from VS Water Blasting for \$9,700 from the 2017 Operations and Maintenance budget. Motion carried on a roll call.

MISCELLANEOUS

a. Temporary Class "B" Retailer's License for St. Joseph's Fall Festival on September 10, 2017 at 1660 Endl Boulevard.

Cm. Lescohier moved, seconded by Cm. Hartwick to approve the temporary Class "B" Retailer's license for St. Joseph's Fall Festival on September 10, 2017 contingent upon having licensed operators and purchasing products from a beverage distributor. Motion carried.

b. Granting operator licenses.

Cm. Hartwick moved, seconded by Cm. Kotz to approve the granting of operator licenses as presented. Motion carried.

c. City, Sewer, Water and Stormwater Utility Financial Statements as of July 31, 2017.

Cm. Kotz moved, seconded by Cm. Hartwick to accept and file the City, Sewer, Water and Stormwater Utility Financial Statements as of July 31, 2017. Motion carried.

d. Move into closed session pursuant to Section 19.85(1)(e), Wisconsin Statutes, to consider the sale of public property.

Cm. Lescohier moved, seconded by Cwmn. Gehred to move into closed session pursuant to Section 19.85(1)(e) Wisconsin Statutes to consider the sale of public property. Motion carried on a roll call vote. Cm. Hartwick will excuse himself from the closed session.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

Cm. Kotz moved to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion seconded by Cwmn. Gehred and carried on a roll call vote.

ADJOURNMENT

Cm. Hartwick made a motion to adjourn the meeting at 7:57 pm. Cm. Kotz seconded the motion and meeting adjourned.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL