

CITY OF FORT ATKINSON
City Council Minutes ~ September 6, 2016

CALL MEETING TO ORDER.

Pres. Pro Tem Hartwick called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Becker, Cwmn. Gehred, Cm. Hartwick and Cm. Lescohier. Also present: City Manager, City Attorney, City Clerk/Treasurer and City Engineer.

Excused absence: Pres. Kotz.

APPROVAL OF MINUTES OF AUGUST 16, 2016 REGULAR COUNCIL MEETING.

Motion made by Cwmn. Gehred, seconded by Cm. Becker to approve the minutes of August 16, 2016 regular Council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

a. Request by St. Peter's Episcopal Church to block Merchants Avenue in front of the Church for their biennial street auction on September 17, 2016 (rain date October 1, 2016).
Manager Trebatoski stated this event is held every other year. Staff did not provide any concerns.

Cm. Lescohier moved to accept the request by St. Peter's Episcopal Church to block Merchants Avenue in front of the church for their biennial street auction on September 17, 2016 (rate date October 1, 2016). Cm. Becker seconded the motion and carried.

RESOLUTIONS AND ORDINANCES

a. Resolution to refinance loan for aerial ladder truck and radios for Fire Department
Manager Trebatoski reviewed the interest rates provided by local banks. Premier Bank provided the rate of 1.100% to refinance the aerial ladder truck and radio equipment. The original loan was a 10 year term with a fixed interest rate of 2.319% and an adjusted interest rate of prime minus 80 basis points for the remaining five which would in turn develop an interest rate of 2.7% in 2017. The savings would be approximately \$25,650 in interest costs.

Cm. Lescohier made a motion to approve and adopt Resolution to refinance the loan for the aerial ladder truck and radios for the Fire Department with Premier Bank at a fixed rate of 1.10%. Seconded by Cwmn. Gehred and carried on a unanimous roll call vote.

b. Resolution to finance purchase of E911, phone and recording systems for Police Department.

Manager Trebatoski presented the quotations on borrowing not to exceed \$138,000 for 2016 capital equipment including: E911 system, phone system and recording system. Premier Bank provided the lowest interest rate of 1.100%.

Cm. Becker made a motion to approve and adopt Resolution financing the purchase of E911 phone and recording systems for the Police Department through a five-year fixed rate of 1.10% from Premier Bank for a loan not to exceed \$137,700. Motion seconded by Cm. Lescohier and carried on a unanimous roll call vote.

c. Resolution to submit TEA Grant Application for Rockwell Avenue project.

Manager Trebatoski reviewed the resolution provided to assist the City in applying for a Department of Transportation Facilities for Economic Assistance Grant (TEA). The section covered would be Whitewater Avenue to Janesville Avenue. If awarded, the City is committed to funding the grant.

Cwmn. Gehred questioned the existing boulevard and curb and gutter placement. Engineer Selle discussed the engineering of Rockwell Avenue could be altered. The width and parking may be adjusted in the design.

Cm. Becker inquired on the cost estimate. Is that based on the extension to Butler Drive which will no longer occur? Selle stated rough estimates were used at this point, final numbers will be more specific as the project develops. Consideration will be made to water, sewer and storm laterals in addition to replacement and new sidewalk.

Cm. Becker made a motion to approve and adopt Resolution to submit a TEA Grant Application for Rockwell Avenue project. Cm. Lescohier seconded the motion and carried unanimously.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. Minutes of Historical Society Board meeting held July 21, 2016.

b. Minutes of Planning Commission meeting held August 23, 2016.

Motion made by Cm. Becker to accept and file the reports of Officers, Boards and Committees. Motion seconded by Cm. Hartwick and carried.

UNFINISHED BUSINESS

a. Recommendation from Planning Commission to approve request to rezone property on Groeler Road from A-1 (exclusive agricultural) to A-2 (agricultural and rural business) (extra-territorial).

Engineer Selle reviewed the recommendation from Planning Commission to rezone property located on Groeler Road.

Cwmn. Gehred moved to approve the recommendation from Planning Commission to approve the request to rezone property on Groeler Road from A-1 (exclusive agricultural) to A-2 (agricultural and rural business) (extra-territorial). Motion seconded by Cm. Becker and discussion. Motion carried.

NEW BUSINESS

a. *Review and approve quote for painting block buildings at Wastewater Utility.*
Supervisor Christensen reviewed the quote for painting the block building at the Wastewater Utility. The lowest quote was presented from Legge Painting & Pre-Finishing of Fort Atkinson. The budget contains \$22,000 for this project.

Cwmn. Gehred moved to approve the quote from Legge Painting & Pre-Finishing of Fort Atkinson for \$9,750. Cm. Lescohier seconded the motion and carried on a unanimous roll call vote.

b. *Review and approve quote for replacement of eaves and soffit on Building #95 at Wastewater Utility.*
Supervisor Christensen reviewed the quote for eaves and soffits for building #95. SK Windows and Doors, LLC of Fort Atkinson provided the quote of \$6,498. The building was constructed in 1992. Twelve thousand was budgeted for this project.

Cm. Becker moved to approve the quote from SK Windows and Doors, LLC of Fort Atkinson for \$6,498. Cwmn. Gehred seconded the motion and carried on a unanimous roll call vote.

c. *Review and approve 2017 Recycling Grant application.*
Engineer Selle reviewed the recycling grant application. The estimated cost in 2017 is \$285,466, an increase of 3% over estimated 2016 costs. The WDNR provided \$33,279 in grant funds in 2016.

Cm. Lescohier moved, seconded by Cm. Becker to approve the 2017 Recycling Grant application. Motion carried.

d. *Review and approve bid for long line painting.*
Engineer Selle presented the quote for long line painting. One bid was received from Crowley Construction. Final quantities are based upon actual measurements.

Cwmn. Gehred moved to approve the bid for long line painting from Crowley Construction not to exceed \$12,481.97. Motion seconded by Cm. Becker and carried on a unanimous roll call vote.

e. *Review and approve bid for Klement Business Park asphalt.*
Engineer Selle discussed the asphalt bids for Klement Business Park. Staff recommends Payne and Dolan in the amount of \$39,168 and exercising a contract addition to the sealcoat contract with Scott Construction for \$21,735 as a lump sum.

Pres. Pro Tem Hartwick asked if the trucks that are parked in the area are causing harm to the roadways. Selle confirmed there is no concern.

Cwmn. Gehred asked if the improvements can be postponed until necessary. Manager Trebatoski stated that TIF funds exist and are to be used for the improvements. There are funds remaining from the initial borrowing and the farm land rent. It is recommended to invest in the infrastructure we have already constructed which could be appealing for future developers.

Cm. Lescohier moved to approve the bid for Klement Business Park asphalt from Payne and Dolan for \$39,168 and Scott Construction for \$21,735. Motion seconded by Cm. Becker. Discussion followed.

Pres. Pro Tem Hartwick asked if the motions should be considered separately as one piece is more project completion while the other is more maintenance. Selle stated the sealcoat is something we want sooner than later. If we were to forgo the inch and a half lift, we will want to do crack filling. The pavement is in great shape but is 15 years old and to protect the investment and keep water off, it is suggested crack seal and crack fill this year.

Cwmn. Gehred is not in complete favor of both proposed projects for Klement Industrial Park. She agrees Commerce needs the seal coating. She is not in support of Mielke Drive improvements.

Cm. Becker shared support of the discussion however he knows this was the original project for the Industrial Park and confirms the importance to finalize the project. Cm. Lescohier confirmed his support for the final street work.

Motion carried on a unanimous roll call vote 3-1, Cwmn. Gehred opposed.

MISCELLANEOUS

a. Granting operator licenses.

Cm. Becker moved to approve the operator licenses as presented. Pres Pro Tem Hartwick seconded the motion and carried.

b. City, Sewer, Water and Stormwater Utility Financial Statements as of July 31, 2016.

Cm. Lescohier moved to accept and file the City, Sewer, Water and Stormwater Utility Financial Statements as of July 31, 2016. Motion seconded by Cwmn. Gehred and carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

The following is a list of bills to be approved:

CITY, SEWER AND WATER

AT & T	Services; Diggers; fax	576.45
AT&T ADVERTISING & PUBLISHING	Advertising	52.00
ACE HARDWARE	Supplies	783.06
AMAZON.COM	Flash drive; fuses; supplies	1,647.00
AMERICAN AWARDS & PROMOTIONS	Medals	515.60
ARMSTRONG HEATING/COOLING,INC.	Condenser fan repair	97.06
JEFF ARMSTRONG	Jones Park sprinkler system	62.30
ASSOCIATED APPRAISAL	Revaluation program; postage	883.60
BADGER BUS	Warrens trip	1,360.00
BATTERY PRODUCTS INC	Batteries	420.96

BLUEGLOBES, LLC	Clear globes	72.40
LYNETTE BROWN	Zumba class	245.00
BUMPER TO BUMPER	Auto parts/supplies	319.24
BUTTERS-FETTING CO., INC.	Replace heat zone valves	2,065.26
CARRICO AQUATIC RESOURCES INC	Pole adapter; round cover	149.13
CHARTER COMMUNICATIONS	TV/internet	220.71
CHARTER COMMUNICATIONS	Internet and static IP	262.11
CITY OF FORT ATKINSON	Gas; st opening permits; rent	9,606.33
COMMUNICATIONS SERVICE WI LLC	Battery pack; clip assembly	324.00
DELTA DENTAL OF WISCONSIN	Dental premiums	8,538.06
DIVERSIFIED BENEFIT SERVICES I	Aug. adm. Fee; flex spending	2,150.89
TAMMY DOELLSTEDT	Water tower paint supplies	41.93
DONOHUE & ASSOCIATES INC	Dewatering centrifuge project	3,911.50
DRUG TASK FORCE	Drug assessments	69.00
MARK DZIEWOR	Foam form for bronze sculpture	2,120.00
EMS INDUSTRIAL INC	Repair motor	1,300.00
MICHELLE EBBERT	WWMCA conference meal/hotel	140.16
ENDRES MFG CO	Stairwell	5,500.00
FASTENAL COMPANY	Lenox band	30.35
FESTIVAL FOODS	Supplies	935.89
FIRST SUPPLY LLC	Clamp repair	3,295.25
FORT ATKINSON POLICE DEPT.	Flare container	90.89
GALLITZ GRADING, INC	Install new manholes	4,905.00
GALLS, an Aramark Co.	Stewart - flashlight	162.39
GAMETIME	Expression swing	1,282.70
GOLD STAR WISCONSIN INC	Coffee	184.06
GORDON FLESCH CO INC	Copies overage	43.69
GREAT WEST	Payroll	4,615.00
H & H FIRE PROTECTION,LLC	Extinguisher refills; safety glasses	217.30
HACH COMPANY	Chlorine/ryton/buffer	421.24
HARRIS COMPUTER SYSTEMS	2016 annual support	7,829.63
HAVILL-SPOERL FORD MERCURY INC	SOR connector	15.92
LISA HEFTY	Flash drives	11.98
HOLIDAY INN	Hayes - Court conference	164.00
HOME BACKUP SYSTEMS	Plugged vent cleaned and tested	225.00
J & M PEST CONTROL	Pesticide treatment	80.00
JACKSON LEWIS P.C.	Fire fighter representation	630.00
JAECKEL BROS, INC.	Water main repairs	7,945.63
JEFFERSON CO CIRCUIT COURT	Bonds	2,150.00
JEFFERSON CO SHERIFF'S DEPT	Booking fee	50.00
JEFFERSON CO TREASURER	Dog license fees; jail assessments	1,799.06
JENSEN PLUMBING & HEATING INC	Heating and air service	103.17
KB SHARPENING SERVICE INC	Double edge wood chopper	60.00

BRETT KETTERMAN	Aug. vehicle allowance	70.00
L.E.T.O.A.	J. Hottman - annual training	210.00
LARK UNIFORM OUTFITTERS INC	Gold buttons; flashlight	20.45
SCOTT L LASTUSKY	Aug. vehicle allowance	85.00
LAWSON PRODUCTS INC	Jackpot w/pumice hand cleaner	78.35
THE LIFEGUARD STORE INC.	Swim suits	769.38
LOEDER OIL CO INC	Gas	15.64
MATTHEW G BIENFANG	Concrete bathroom floor	1,495.00
MARTELLE	Chemicals	1,276.27
McMASTER-CARR SUPPLY CO	Nuts; bolts; washers	421.82
MENARDS - JANESVILLE	Fan light; gloves; filters; supplies	281.92
MENARDS - JOHNSON CREEK	Supplies	1,357.94
MID-STATE EQUIPMENT	Mower repair	356.45
MILWAUKEE COUNTY COURTHOUSE	Bond	535.00
MONROE TRUCK EQUIPMENT INC	Two air valves	103.48
NCL OF WI INC	Fiber filters and buffer solutions	1,014.84
NATIONAL CONSTRUCTION	Temporary panel rental	189.00
NEENAH FOUNDRY COMPANY	Manhole frames and lids	1,048.00
NORTHERN SAFETY CO INC	Gloves; safety glasses; supplies	297.34
OPPORTUNITIES INC	Envelopes; photo ID info sheet	91.68
PATS SERVICE	Emergency Clubhouse pump	440.00
PAYNE AND DOLAN	Asphalt	3,657.93
PEPSI-COLA COMPANY	Concession soda	1,121.67
PHONES PLUS OF JANESVILLE INC	Remote maintenance	48.00
PLAZA HOTEL & SUITES	J. Hottman - LETOA conference	246.00
POSTMASTER	Postage for "B" zone bills	387.43
PRECISION ALIGNMENT, LLC	Oil and lube	48.00
PREMIER BANK	Payroll	47,038.21
PROFESSIONAL EQUIP. & SUPPLY	Wagner - pants	109.98
THE PSYCHOLOGY CENTER	Gonzales - pre-employment evaluation	425.00
RM SMALL ENGINE REPAIR, LLC	Propane; backpack sprayer	77.17
RAY O'HERRON	Ammo	3,252.00
RELIABLE AUTO REPAIR CORP	Tubes	39.23
RHYME BUSINNESS PRODUCTS	Copier lease	94.90
RITESOURCE LLC	Plantronics headsets	264.00
911 RYAN BROS - FORT ATKINSON	Ambulance contract	7,861.21
SEWER UTILITY	Yearly sewer service	500.00
SHORT ELLIOTT HENDRICKSON INC	TEA application - Rockwell Ave.	4,975.00
SOLENIS LLC	Polymer	3,435.00
ST. OF WI: CONTROLLER'S OFFICE	Penalty assessments	3,716.55
TEN 41 PUBLIC SAFETY	Flags; cuff holder; cap; holster	358.46
MATT TREBATOSKI	Vehicle allow; League workshop	458.00
TRINITY ECO SOLUTIONS	TES 215 citronella	170.55

US CELLULAR	Cell phone service	458.10
USABUEBOOK	Suction liner strainer; inverted paint	669.95
UW LA CROSSE	Aging network conference	160.00
UNITED PARCEL SERVICE	Parcel service	19.46
UNIVERSAL RECYCLING	Television recycling	310.80
UNIV OF MINNESOTA-TWIN CITY	Scholarship	1,000.00
UTILITY SERVICE CO., INC.	Maintenance	800.97
THOMAS G FIELDS III	Music performance	100.00
WALMART COMMUNITY/RFCSELLC	Supplies	1,178.43
RYAN WALTERS	Preformix plastic	10.04
TOM WASELCHUK	Music performance	450.00
WATER DEPARTMENT	Water bill	4,299.73
WATERTOWN MEMORIAL CO INC	War dog memorial	12,000.00
WATERTWON POLICE DEPARTMENT	Bond	153.00
WETHERBY CRANBERRY CO	Cranberry tour	300.00
WILL ENTERPRISES	T-shirts	1,757.60
WI DEPT OF ADMINISTRATION	Building permit seals	663.90
WI DEPARTMENT OF REVENUE	Payroll	9,245.02
WE ENERGIES	Electricity; natural gas	66,702.49
WI EMERGENCY MGMT	Chemical presentation	246.00
WISCONSIN RETIREMENT SYSTEM	Aug. retirement remittance	48,189.55
WI RURAL WATER ASSOC	Starkey utility management training	100.00
WI STEAM CLEANER SALES CO. INC	Oil pump; nozzle; fittings	180.20
<u>LIBRARY</u>		
AWE ACQUISITION, INC.	Books	7,434.00
ABENDROTH WATER COND. INC	Supplies	7.89
BANK OF AMERICA	AV/books/supplies	2,067.26
BRODART CO	AV/books/supplies	3,930.28
CENTER POINT LARGE PRINT	Books	144.12
CHAMBER OF COMMERCE	CE	200.00
CHARTER BUSINESS	Info services	214.75
DAILY JEFFERSON CO. UNION	Books	180.40
DEMCO, INC.	Supplies	173.73
DEPT OF SAFETY & PROFESSIONAL	Maint/Repairs	50.00
DWIGHT FOSTER PUBLIC LIBRARY	Postage/supplies/Ce	20.26
ENVISIONWARE, INC	Info services	1,646.57
FESTIVAL FOODS	Supplies	98.81
FINDAWAY WORLD, LLC	AV/books/supplies	307.44
GFC LEASING	Info services	665.93
GALE/CENGAGE LEARNING	Books	730.94
GORDON FLESCHE CO INC	Supplies	170.58
GREY HOUSE PUBLISHING	Books	295.70
GROUND AFFECTS LANDSCAPING INC.	Maint/Repairs	450.00

HACHTEL PLUMBING, INC	Maint/Repairs	105.00
KAPCO	Supplies	111.26
NAT'L ELEVATOR INSPECTION	Maint/Repairs	91.30
OXFORD UNIVERSITY PRESS	Books	84.68
PACKERLAND RENT-A-MAT, INC	Supplies	66.58
KELLI ROWLEY	CE	37.80
SAL'S LANDSCAPING	Maint/Repairs	412.35
STARTECH COMPUTING	Maint/Repairs	360.00
KELLY TERKEURST	Supplies	44.63
SANDY WAGENPFEIL	CE	34.56
WISNET	Info services	2,796.00
WORLD BOOK INC	Books	150.00

CITY TOTAL	\$245,628.49
SEWER TOTAL	53,269.73
WATER TOTAL	42,303.59

DEBT SERVICE (Fund 4)

BADGER BANK	Loan Payment	6,309.89
PREMIER BANK	Loan Payment	1,144.85

TOTAL FUND 4	\$7,454.74
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STORMWATER UTILITY (Fund 10)

ACE HARDWARE	Supplies	12.37
HARRIS COMPUTER SYSTEMS	Annual support	651.83
SYMBIONT ENGINEERS	GIS planning	276.00
ZARNOTH BRUSH WORKS INC	Broom refill; dirt shoe	561.00

TOTAL FUND 10	\$ 1,501.20
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Cm. Becker moved to approve the verified claims, appropriations and contract payments submitted by the Finance Director and authorize payment. Seconded by Cm. Lescohier and carried on a unanimous roll call vote.

ADJOURNMENT

Cm. Becker moved to adjourn the meeting at 7:57 pm. Pres Pro Tem Hartwick seconded the motion and carried. Meeting adjourned.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL