

CITY OF FORT ATKINSON
City Council Minutes ~ September 19, 2017

CALL MEETING TO ORDER.

Pres. Becker called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Kotz, Cwmn. Gehred, Cm. Lescohier, Cm. Hartwick and Pres. Becker. Also present: City Manager, City Clerk/Treasurer and City Attorney.

APPROVAL OF MINUTES OF SEPTEMBER 5, 2017 REGULAR COUNCIL MEETING.

Cm. Kotz moved, seconded by Cm. Hartwick to approve the minutes of the September 5, 2017 regular Council meeting.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

None.

RESOLUTIONS AND ORDINANCES

a. Revisions to Chronic Nuisance Properties Ordinance.

Manager Trebatoski stated this is the third and final reading. No comments or concerns were received by Staff. Approval is recommended.

Cm. Hartwick moved, seconded by Cm. Lescohier to approve and adopt revisions to chronic nuisance properties ordinance. Motion carried on a roll call vote.

b. Revisions to Abuse of 911 System Ordinance.

Manager Trebatoski stated this is the third and final reading. No comments or concerns were received by Staff. Approval is recommended.

Cm. Kotz moved, seconded by Cm. Hartwick to approve and adopt revisions to abuse of 911 system ordinance. Motion carried on a roll call vote.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. Minutes of License Committee meeting held September 5, 2017.

b. Minutes of Economic Development Commission meeting held September 7, 2017.

c. Minutes of Historic Preservation Commission meeting held August 14, 2017.

d. Minutes of Planning Commission meeting held September 12, 2017.

Cm. Lescohier moved, seconded by Cm. Kotz to accept and file the reports of officers, boards and committees as presented. Motion carried.

UNFINISHED BUSINESS

a. *Recommendation from License Committee to approve “Class B” Intoxicating Liquor and Class “B” Fermented Malt Beverage License for Fort Investments, LLC, d/b/a The Rustic at 855 Lexington Boulevard.*

Clerk Ebbert stated that the License Committee reviewed and recommended for approval the license for The Rustic at 855 Lexington Blvd. This license became available upon the surrendering of the license following the closing of Capn’s Steakhouse.

Cm. Kotz moved, seconded by Cwmn. Gehred to approve the recommendation from License Committee to approve “Class B” Intoxicating Liquor and Class “B” Fermented Malt Beverage License for Fort Investments, LLC, d/b/a The Rustic at 855 Lexington Boulevard. Motion carried.

b. *Recommendation from Economic Development Commission to engage Vandewalle & Associates to conduct a TIF District and Redevelopment District Feasibility Analysis for the northeast area of the City.*

Manager Trebatoski reviewed the recommendation by the EDC. The cost of an analysis is \$7,500. The cost would be funded using economic development supplies account budget of \$2,000 and the remaining \$5,000 would come from the City contingency account. The cost of the study would be reimbursable to the general fund from the TIF district, should a TIF district be created. Two anticipated parcels for inclusion are the Kmart property and Smith Motors property, a combined 12 acres in size. Additional neighboring properties could be included in the final analysis. It would be developed as a pay-as-you-go development, limiting financial exposure along the way.

Cwmn. Gehred asked if the area is served by City services. Trebatoski confirmed water and sewer exist to the locations.

Cm. Hartwick inquired on the feasibility of existing streets and structures. Trebatoski stated they could provide estimates if a street realignment was necessary. Additionally, they could recommend residential development, review surrounding property and capabilities of the existing structures.

Cwmn. Gehred asked on the prioritizing of this project as it relates to the comprehensive plan. Trebatoski stated the ordinance for the commission included exploring development capabilities. There has been much interest in this area from Council and public communication. This is not in the comprehensive plan, as the properties were not vacant at the time the plan was finalized.

Cwmn. Gehred asked on the limited financial exposure, how this relates to staff time necessary for providing attention to an additional TIF. Trebatoski stated this will not create a burden on Staff. He added that during the project planning stage is when the suggestions and recommendations arise for what is requested to be done in the area.

Cm. Kotz moved, seconded by Cm. Hartwick to approve the recommendation from Economic Development Commission to engage Vandewalle & Associates to conduct a TIF District and

Redevelopment District Feasibility Analysis for the northeast area of the City not to exceed \$7,500. Motion carried on a roll call vote.

NEW BUSINESS

a. Discuss proposal for additional EMS ambulance response capability.

Chief Rausch was present to review the proposal. Chief stated that the Fire Department is called to respond when Ryan Brothers Ambulance is not available, this year they have exceeded the number from 2016 of requests to provide service. Chief referenced his memorandum that provided details on the proposal. Chief added they have a great relationship with Ryan Brothers however the need for services has increased drastically and Chief is seeking ways to provide services to the community. The estimated initial start-up is \$90,000 which includes a used ambulance and supplies. Additional expenses are estimated at \$8,000. Revenue discussion could provide a net of \$10,000 per year as a conservative estimate.

Cm. Lescohier added this is a way to augment a vital service within our community. He confirmed this would not add a burden to our current response but provide additional tools to render aid and transport patients when necessary.

Cwmn. Gehred asked Manager Trebatoski on his conversation with Ryan Brothers. Trebatoski confirmed the relationship has dramatically improved over time and the existing contract will not be altered. It was a positive and productive communication.

Chief confirmed additional training will be provided and the cost was provided in the financial analysis of his memo. Seventeen of 21 rescue members have training in emergency response already.

Cm. Lescohier moved, seconded by Cm. Hartwick to approve proposal and authorize City staff to seek alternative funding through public/private partnerships to provide additional EMS response capabilities in the community. Motion carried on a roll call vote.

b. Approval of Facility Plan Update for Wastewater Utility.

Supervisor Christensen reviewed the facility plan update. The utility is under the process of planning upgrades to the facility to meet future total phosphorus effluent limits. These limits were placed into the utility's permit when it was issued in July 2014. The next step is the Study of Feasible Alternatives (SFA). The facility plan would include: long term strategic goals; existing and projected conditions at the utility, the collection system and the lift stations; evaluate and provide cost estimates for all major equipment including the collection system; evaluate multiple nutrient removal alternatives; evaluate biosolids stabilization alternatives; review of evaluation items for alignment with goals using non-economic factors such as energy neutrality, environmental neutrality, operations and resilience; develop a risk of failure registry for equipment and processes to aid in setting project priority levels; assist utility with the development of capital equipment plan for 2018 and beyond; and develop template to revise replacement fund equipment schedule. The 2018 CIP includes \$48,000 for additional cost. Most of the utility structures date back to 1991-1993 and have passed the original 20 year lifecycle.

Cwmn. Gehred moved, seconded by Cm. Hartwick to approve the amendment of Engineering Services Agreement to include the full facility plan for the additional cost of \$47,998 and a total cost of \$102,078. Motion carried on a roll call vote.

MISCELLANEOUS

a. Granting operator licenses.

Cm. Hartwick moved, seconded by Cm. Lescohier to approve the granting of operator licenses. Motion carried.

b. City, Sewer, Water and Stormwater Utility Financial Statements as of August 31, 2017.

Cm. Lescohier moved, seconded by Cm. Kotz to accept and file the City, Sewer, Water and Stormwater Utility Financial Statements as of August 31, 2017. Motion carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

Cm. Kotz moved to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion seconded by Cm. Hartwick and carried on a roll call vote.

ADJOURNMENT

Cm. Hartwick moved, seconded by Cm. Kotz to adjourn the September 19, 2017 Council meeting at 7:49 pm. Meeting adjourned.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL