

**CITY OF FORT ATKINSON**  
**City Council Minutes ~ October 2, 2018**

CALL MEETING TO ORDER.

President Becker called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Kotz, Cm. Johnson, Cm. Lescohier, Cm. Hartwick and Pres. Becker. Also present City Manager, City Attorney, City Clerk/Treasurer, City Engineer and Water Supervisor.

APPROVAL OF MINUTES OF SEPTEMBER 18, 2018 REGULAR COUNCIL MEETING AND SEPTEMBER 26, 2018 CAPITAL IMPROVEMENT PROGRAM WORKSHOP.

Cm. Kotz moved, seconded by Cm. Johnson to approve the minutes of September 18, 2018 regular Council meeting and September 26, 2018 Capital Improvement Program Workshop. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

a. *Request by Chamber of Commerce for various street closures for Holiday Parade on November 10, 2018.*

Manager Trebatoski reviewed the annual request. Departments have provided comments to ensure a safe event.

Cm. Lescohier moved, seconded by Cm. Johnson to approve the request by Chamber of Commerce for various street closures for Holiday Parade on November 10, 2018. Motion carried.

RESOLUTIONS AND ORDINANCES

a. *Ordinance amending zoning from C-1 (Service Business District) to R-2 (Two Family Residential) for Lots 1 and 2 and to R-1 (Single Family Residential) for Lot 3 in the Second Addition to Highland Heights Subdivision.*

Cm. Hartwick moved, seconded by Cm. Lescohier to approve the third reading and adopt Ordinance amending zoning from C-1 (Service Business District) to R-2 (Two Family Residential) for Lots 1 and 2 and to R-1 (Single Family Residential) for Lot 3 in the Second Addition to Highland Heights Subdivision. Motion carried on a roll call vote.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. *Minutes of Traffic Review Committee meeting held September 13, 2018.*
- b. *Minutes of Historical Society Board meeting held August 16, 2018.*
- c. *Minutes of Planning Commission meeting held September 25, 2018.*
- d. *Minutes of License Committee meeting held September 26, 2018.*

Cm. Kotz moved, seconded by Cm. Hartwick to accept and file the reports of Officers, Boards and Committees. Motion carried.

### UNFINISHED BUSINESS

*a. Recommendation from Transportation and Traffic Review Committee to amend Ordinance pertaining to Heavy Traffic Route on Highland Avenue.*

Engineer Selle reviewed the recommendation to change the ordinance for Highland Avenue from a point 420 feet west of Janesville Avenue to Lakeview Drive a Heavy Traffic Route.

Cm. Kotz moved, seconded by Cm. Johnson to send the ordinance to its second reading. Motion carried.

*b. Recommendation from Transportation and Traffic Review Committee to eliminate semi-trailer parking on Mielke Drive effective January 1, 2019 and to eliminate on-street parking on Mielke Drive, Commerce Parkway and Allen Drive.*

Engineer Selle stated that Staff had been contacted by a property owner in the Klement Business Park who indicated that according to the covenants of the business park, there is to be no on-street parking in the park. The semis that park on Mielke Drive should not be there. The history allowed semi-trailer parking on Butler Drive but with increased traffic, semis were diverted to Mielke Drive. That decision to allow parking had been made without knowing the restrictions of the covenant. Selle confirmed he has received a few comments from those that currently park in the area. Manager Trebatoski provided a few options for alternative truck parking and just recently confirmed parking availability at property on Whitewater Avenue. Council discussed the aesthetics of the area while trying to market the property but yet working with the truck owners to find alternative locations.

Cm. Kotz moved, seconded by Cm. Lescohier to send the ordinance to its second reading. Motion carried.

### NEW BUSINESS

*a. Review and approve quote to purchase utility meter reading hardware and software.*

Water Supervisor Tim Hayden discussed the discontinued utility software to transfer meter reading data to financial software. Current software is no longer supported and out of date. The meter reading handhelds are also no longer supported should mechanical issues arise. Badger Meter provided a quote for Beacon software at \$12,079.13. The current trimble will be traded in for a credit towards purchase of a new handheld at \$7,500. Interfacing with Civic software is estimated at \$1,200. Total is \$20,779.13

Cm. Lescohier moved, seconded by Cm. Kotz to approve quote to purchase utility meter reading hardware and software (Beacon \$12,079.13, Ranger \$7,500, Civic \$1,200) not to exceed \$20,779.13. Motion carried on a roll call vote.

### MISCELLANEOUS

*a. Temporary Class "B" Beer and Wine License for a "Supper Clubbin" event at the Fort Atkinson Club, 211 South Water Street East, on October 13, 2018.*

Cm. Kotz moved, seconded by Cm. Hartwick to approve the Temporary Class “B” Beer and Wine License for a “Supper Clubbin” event at the Fort Atkinson Club, 211 South Water Street East, on October 13, 2018 contingent upon having licensed bartenders and purchased products from a wholesaler/distributor. Motion carried.

*b. Granting operator licenses.*

Cm. Hartwick moved, seconded by Cm. Johnson to grant operator licenses as presented. Motion carried.

*c. Move into closed session after Council meeting pursuant to Section 19.85(1)(e), Wisconsin Statutes to consider purchase of public property.*

Cm. Lescohier moved, seconded by Cm. Kotz to move into closed session after Council meeting pursuant to Section 19.85(1)(e), Wisconsin Statutes to consider purchase of public property. Motion carried unanimously on a roll call vote.

#### CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

Cm. Lescohier moved to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion seconded by Cm. Hartwick and carried on a unanimous roll call vote.

#### ADJOURNMENT

Cm. Johnson moved, seconded by Cm. Hartwick to adjourn the meeting. Meeting adjourned at 7:25 pm.

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Michelle Ebbert, City Clerk/Treasurer

APPROVED:

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PRESIDENT OF THE COUNCIL