

CITY OF FORT ATKINSON
City Council Minutes ~ October 18, 2016

CALL MEETING TO ORDER.

Pres. Kotz called the regular City Council meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Becker, Cwmn. Gehred, Cm. Hartwick, Cm. Lescohier and Pres. Kotz. Also present: City Manager, City Attorney, City Clerk/Treasurer and City Engineer.

APPROVAL OF MINUTES OF OCTOBER 4, 2016 REGULAR COUNCIL MEETING.

Cm. Becker moved, seconded by Cm. Hartwick to approve the minutes of the October 4, 2016 regular council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

a. Update by Fort Atkinson School District on upcoming referendum

Superintendent Dr. Zaspel addressed the Council in regard to the upcoming school referendum on the November 8, 2016 ballot. No action taken.

RESOLUTIONS AND ORDINANCES

a. City Economic Development Commission Ordinance.

Pres. Kotz suggested the City Council consider sending this ordinance back to the Ordinance Committee for proper review and revisions. The past two readings have brought out logical considerations and it would be appropriate to take the time and present an ordinance that the Council fully supports.

Chris Scherer, 15 S. Sixth St. addressed the Council and provided support for the ordinance and suggested approving the third reading. He shared an experience with high school students that acknowledged a great strength in Fort Atkinson as a close-knit and safe community and agreed that a weakness is business, vacant businesses and entertainment. He asked the Council to not pass an ordinance that prohibits them from serving on such commission.

Carrie Chisholm, Fort Atkinson Chamber of Commerce urged the Council to send the ordinance back to the Committee versus approving the third reading at this time. This is not constructive use of the Council's time. If not a commission, consider a paid position. She requested the Council give serious thought to what their top three objectives are for the Commission.

Cm. Becker stated that this ordinance is not a boilerplate ordinance but was drafted to be successful in Fort Atkinson. He supports the Ordinance Committee to review.

Cm. Becker moved to send the ordinance back to the Ordinance Commission for review. Motion seconded by Cwmn. Gehred.

Cm. Hartwick stated he would rather the Council take the time now and review the ordinance tonight during the meeting.

Manager Trebatoski replied that he does not support a delay in the approval, but it is not wise use of time to revise an ordinance during the Council meeting and suggested the Council send it back to Committee.

Cm. Lescohier stated he supports the third reading and recommends the approval tonight. He stated the big picture is a purposeful ordinance with efforts submitted by all. He agreed with Chisholm that more language could make it more restrictive.

Clerk Ebbert took a roll call vote. Motion carried 3-2, Becker, Gehred and Kotz for and Hartwick and Lescohier against. The ordinance will be sent back to the Ordinance Committee for review.

b. Direct Sellers Door to Door Residential Ordinance.

Clerk Ebbert stated this is the third and final reading. No comments, questions or concerns have been raised since the last reading.

Cm. Hartwick made a motion to approve and adopt the Direct Seller Door to Door Residential Ordinance. Cm. Lescohier seconded the motion and carried on a unanimous roll call vote.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. Building, Plumbing and Electrical Permit Reports for September, 2016.

b. Minutes of Historical Preservation Commission meeting held September 12, 2016

Motion by Cm. Lescohier, seconded by Cm. Becker to accept and file the reports of officers, boards and committees.

UNFINISHED BUSINESS

a. Addendum to existing contract to conduct survey of infrastructure.

Engineer Selle reviewed the addendum for the GIS software. It was discovered that not all of the infrastructures' locations are completely accurate to available mapping. Symbiont can perform the additional research and groundwork in a ten day window for \$12,000. If Staff were to perform the work, it could take several months; up to a year.

Cm. Lescohier moved to approve the addendum to the existing contract to conduct survey work of infrastructure not to exceed \$12,000. Cm. Becker seconded the motion and carried on a unanimous roll call vote.

b. Update on preliminary plan of downtown square.

Pres Kotz asked the Council to confirm their support to move forward with a group to brainstorm and develop a preliminary plan of the downtown. The group could include a member from the Chamber of Commerce, Farmer's Market, Staff, business representatives, a representative from

the Arts Council and members of the Council. The group would meet in late November at the earliest. Council provided a consensus for forming a group.

NEW BUSINESS

None.

MISCELLANEOUS

a. Approval of operator license.

Clerk Ebbert reviewed the operator application that is being recommended for approval.

Cm. Becker moved to approve the operator licenses as presented. Motion seconded by Cm. Hartwick and carried.

b. Granting operator licenses.

Cm. Hartwick moved to approve the operator licenses as presented. Motion seconded by Cm. Lescohier and carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

The following is a list of bills to be approved:

CITY, SEWER AND WATER

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| ABENDROTH WATER CONDITIONING | Salt; rental; cool-sani fee | 182.57 |
| ACE HARDWARE | Supplies | 468.71 |
| AFLAC | Oct. disability insurance | 1,622.88 |
| AIRGAS NORTH CENTRAL | Services | 469.17 |
| ALZHEIMER'S ASSOCIATION | S. Hottman - Conference | 10.00 |
| AL ANDERSON | Nov. 10th performance | 125.00 |
| JEFFREY S. ANDERSON | Overpaid AFLAC | 36.00 |
| JEFF ARMSTRONG | U-bend fluorescent bulbs | 259.69 |
| ASSOCIATED APPRAISAL | Assessing services | 5,483.34 |
| AUTO FITNESS COLLISION REPAIR | Remove decals from car #7 | 150.00 |
| BAXTER & WOODMAN, INC. | Support work; investigate issue | 3,964.72 |
| BADGER BUS TOURS & HIGH ROLLER | Island Resort | 3,320.00 |
| BAYCOM INC | Checked Arbitrator problem | 570.00 |
| BLODGETT GARDEN CENTER | Hanging baskets of mums | 999.90 |
| BENJAMIN BOEVE | Aug. & Sept. stipend pay | 300.00 |
| BROWN CAB SERVICE INC | Sept. subsidized taxi service | 17,606.61 |
| PAUL CAMACHO | Interpreter services | 35.00 |
| CENTURYLINK | State long distance program | 70.01 |
| CHARTER COMMUNICATIONS | Internet; tv service | 534.28 |
| CINTAS CORP | Services | 963.72 |
| J P COOKE COMPANY | 500 cat tags | 101.69 |
| COUNTRY PLUMBER INC | Portable restroom rent | 385.00 |

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| CRANE ENGINEERING SALES INC | RAS pump parts | 3,361.79 |
| CUTTING EDGE SIGNS & GRAPHICS | Lettering for U-115 truck | 645.66 |
| DAILY JEFFERSON COUNTY UNION | Sept. publications | 1,064.31 |
| DELTA DENTAL OF WISCONSIN | November dental insurance | 8,766.70 |
| PAT DILLIN | Refund town vehicle fee | 19.90 |
| DODGE CONCRETE INC | Concrete | 2,276.00 |
| SUSAN D EBERT | Shoes | 74.85 |
| EMERGENCY MEDICAL PRODUCTS INC | EIP pens; gloves; lancets | 1,769.69 |
| FASTENAL COMPANY | Parts | 236.97 |
| FESTIVAL FOODS | Supplies | 191.53 |
| FIRST SUPPLY LLC | Materials; fittings; bushing | 1,073.68 |
| FORT MEMORIAL HOSPITAL | Alcohol tests | 170.22 |
| INSIGHT FS | Diesel; green yard application | 4,470.39 |
| GALLITZ GRADING, INC | Install new manhole - Talcott | 2,625.00 |
| GENERAL COMMUNICATIONS INC. | Motorola power products | 46.40 |
| GOLD STAR WISCONSIN INC | Coffee and popcorn | 199.99 |
| GARY GRAMLEY | Table saw repair | 145.11 |
| GRAYBAR ELECTRIC CO INC | Biax plug-in; ballast | 163.12 |
| GREAT WEST | WI Deferred Comp | 4,610.00 |
| GROUND AFFECTS LANDSCAPING INC | Mowing, trimming, weed feed | 485.00 |
| HD Supply Waterworks Ltd. | Coupling | 812.00 |
| HAUSZ BROS INC | Road rock | 102.88 |
| INTOXIMETERS | Mouthpieces | 110.00 |
| JEFFERSON CO CIRCUIT COURT | Bonds | 730.00 |
| JEFFERSON CO COUNTY CLERK | Election paper rolls | 4.00 |
| JONAS OFFICE PRODUCTS LTD | Office supplies | 1,369.74 |
| LAKESIDE INTERNATIONAL, LLC | #5 truck repair | 1,093.29 |
| LANGER ROOFING & SHEET | Roof repair | 497.00 |
| LARK UNIFORM OUTFITTERS INC | Enger - poly armorskin | 117.90 |
| MK CELLULAR | Cell phone case; tempered glass | 109.98 |
| MENARDS - JOHNSON CREEK | Supplies | 853.78 |
| SECURIAN FINANCIAL GRP/MN LIFE | Nov. life insurance | 949.46 |
| MITTERA GROUP | Pole banners | 475.00 |
| MONROE TRUCK EQUIPMENT INC | Belt tensioner kit | 144.15 |
| NCL OF WI INC | Chemicals | 393.82 |
| NAPA OF JEFFERSON | Auto parts | 1,041.70 |
| NORTHERN SAFETY CO INC | Gloves | 411.29 |
| CHRIS NYE | WI Aging Conf. Expense | 262.80 |
| O'REILLY AUTO PARTS | Auto parts | 204.66 |
| PAYNE AND DOLAN | Asphalt | 2,070.81 |
| PERKINS OIL | Anti-freeze | 300.40 |
| PETTY CASH | Postage | 212.65 |
| PREMIER BANK | Fed. w/holding; Soc. Sec. | 42,580.80 |

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| PRO BUILD NORTH | Wood; stakes; lath | 380.88 |
| RBS ACTIVEWEAR | T-shirts | 240.65 |
| RM SMALL ENGINE REPAIR, LLC | Trimmer head; propane; chain bar oil | 111.81 |
| DARYL RAUSCH | Payroll error; pants | 1,090.86 |
| RENNERT'S FIRE EQUIPMENT | Unit E102 repair | 1,010.80 |
| RHYME | Copier overage | 30.38 |
| SHERWIN INDUSTRIES INC | Detack; road saver; crack cleaner | 6,956.17 |
| SHOPKO STORE OPERATING CO.,LLC | Nerf footballs; Disinfectant; dish soap | 70.31 |
| SIRCHIE FINGERPRINT LABS INC | Syringe collection tubs/evidence | 118.10 |
| STARTECH COMPUTING INC. | Monitor converter; Aug. service | 1,163.97 |
| TK MAGIC | Halloween magic show | 200.00 |
| TnT CLEANING | Sept. janitorial services | 216.00 |
| TRIEBOLD OUTDOOR POWER LLC | Shaft; dust cover | 153.63 |
| TRUGREEN | Lawn service | 66.00 |
| UW-EAU CLAIRE | Scholarship - Brendan Zember | 3,000.00 |
| UNIVERSITY OF WISC-EXTENSION | Registration - L. Langer | 82.00 |
| UNIVERSAL RECYCLING | 2520 lbs. recycling TVs | 285.52 |
| WATER DEPARTMENT | Second half meter cost | 56,250.00 |
| WILL ENTERPRISES | 2016 FAAC staff t-shirts | 273.44 |
| WI DEPT.OF EMPLOYEE TRUST FUND | Nov. health insurance | 118,372.50 |
| WI DEPT. OF REVENUE | Sept. sales tax | 345.70 |
| WI DEPARTMENT OF REVENUE | State w/holding tax | 7,897.57 |
| WE ENERGIES | Electricity/natural gas | 17,742.87 |
| WI PARK & RECREATION ASSOC | Ketterman - WPRA conference | 150.00 |
| | TOTAL CITY ACCOUNTS | \$248,914.80 |
| | TOTAL SEWER ACCOUNTS | \$73,875.91 |
| | TOTAL WATER ACCOUNTS | \$18,321.16 |

STORMWATER UTILITY (Fund 10)

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| MENARDS - JOHNSON CREEK | Supplies | \$204.38 |
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Cm. Becker moved to approve the verified claims, appropriations and contract payments submitted by the Finance Director and authorize payment. Seconded by Cwmn. Gehred and carried on a unanimous roll call vote.

ADJOURNMENT

Cm. Becker moved, seconded by Cwmn. Gehred to adjourn the City Council meeting at 7:52 pm. Motion carried and meeting adjourned.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL