

**CITY OF FORT ATKINSON**  
**City Council Minutes ~ November 8, 2018**

CALL MEETING TO ORDER.

Pres. Becker called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Kotz, Cm. Johnson, Cm. Lescohier, Cm. Hartwick and Pres. Becker. Also present: City Manager, City Attorney and City Clerk/Treasurer.

APPROVAL OF MINUTES OF OCTOBER 16, 2018 REGULAR COUNCIL MEETING AND OCTOBER 23 AND 24, 2018 BUDGET WORKSHOPS.

Cm. Kotz moved, seconded by Cm. Hartwick to approve the minutes of October 16, 2018 regular Council meeting and October 23 and 24, 2018 Budget Workshops. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

*a. Request by Drift Skippers Snowmobile Club to mark trail in Klement Business Park.*

Manager Trebatoski stated this is an annual request. No comments were provided by Staff. This is the same trail as previous years.

Cm. Kotz moved, seconded by Cm. Johnson to approve the request by Drift Skippers Snowmobile Club to mark trail in Klement Business Park contingent upon providing a Certificate of Liability Insurance. Motion carried.

*b. Report by Baker Tilly on 100% audit for Tax Incremental District #6.*

Baker Tilly Auditor Andrea Jansen was present to review the audit for TID #6. This is the second of three required compliance audits. The third audit will be the final closeout. An unmodified opinion was received, which is the highest level.

Cm Lescohier moved, seconded by Cm. Johnson to accept and file the Report by Baker Tilly on 100% audit for Tax Incremental District #6. Motion carried.

RESOLUTIONS AND ORDINANCES

*a. Ordinance amending Heavy Traffic Route on Highland Avenue.*

Manager Trebatoski stated this is the third reading of the Ordinance. There has not been comments or concerns provided to Staff.

Cm. Hartwick moved, seconded by Cm. Johnson to approve and adopt Ordinance amending Heavy Traffic Route on Highland Avenue. Motion carried on a roll call vote.

*b. Ordinance eliminating semi-trailer parking on Mielke Drive, and on-street parking on Mielke Drive, Commerce Parkway and Allen Drive effective January 1, 2019.*

Manager Trebatoski stated this is the third reading. Vehicle owners effected by this change have been offered alternative parking resources. Should the ordinance be approved and adopted, it would become effective January 1, 2019 which allows additional time for vehicle owners to make parking arrangements.

Cm. Hartwick moved, seconded by Cm. Johnson to approve and adopt Ordinance eliminating semi-trailer parking on Mielke Drive and on-street parking on Mielke Drive, Commerce Parkway and Allen Drive effective January 1, 2019. Motion carried on a roll call vote.

#### REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. *Minutes of Planning Commission meeting held October 23, 2018.*
- b. *Minutes of Finance Committee meeting held October 16, 2018.*
- c. *Minutes of Ordinance Committee meeting held October 30, 2018.*
- d. *Minutes of Tourism Commission meeting held August 16, 2018.*

Cm. Kotz moved, seconded by Cm. Lescohier to accept and file Reports of Officers, Boards and Committees. Motion carried.

#### UNFINISHED BUSINESS

- a. *Recommendation from Planning Commission to approve two-lot Preliminary Certified Survey Map on Garvert Lane and rezoning from A-1 (Exclusive Agricultural) to A-3 (Agricultural/Rural Residential) (extra-territorial).*

Manager Trebatoski reviewed the recommendation from Planning. No comments or concerns were presented by Staff.

Cm. Hartwick moved, seconded by Cm. Lescohier to approve the recommendation from Planning Commission to approve two-lot Preliminary Certified Survey Map on Garvert Lane and rezoning from A-1 (Exclusive Agricultural) to A-3 (Agricultural/Rural Residential) (extra-territorial). Motion carried.

- b. *Recommendation from Planning Commission and Ordinance Committee to approve revisions to ordinance pertaining to Adult and Juvenile Community Living Arrangement (CLA) Facilities (currently known as Community Based Residential Facilities (CBRFs) and Adult Family Homes (AFHs).*

Chief Bump presented the ordinance that was recommended by the FACC, Planning Commission and Ordinance Committee. The ordinance includes a complete definition to cover all types of housing in discussion.

Cm. Kotz moved, seconded by Cm. Johnson to send the Ordinance to its second reading. Motion carried.

#### NEW BUSINESS

- a. *Review and approve Lease Agreement with 2 Rivers Bicycle and Outdoor for Haumerson Pond shelter rental.*

Manager Trebatoski stated this is the second year of the request which was a one year agreement. Rentals will include cross country skis, snow shoes, bicycles and ice skates. Concessions will consist of coffee, hot chocolate and various snack foods. No rent will be charged by the City at this time, however it is the intent of 2 Rivers to provide a source of donation to the Friends of Haumerson's Pond from the rental fees and concessions. The term of the lease will be December 1, 2018 and will continue for a five year period ending December 1, 2023.

Cm. Lescohier moved, seconded by Cm. Kotz to approve the Lease Agreement with 2 Rivers Bicycle and Outdoor for Haumerson Pond shelter rental. Motion carried on a roll call vote.

MISCELLANEOUS

a. *Temporary Class “B” Beer and Wine License for “The Great Gatsby” Soiree to be held at the Fort Atkinson Club, 211 South Water Street East, on February 22, 2019.*

Cm. Hartwick moved, seconded by Cm. Johnson to approve the Temporary Class “B” Beer and Wine License for “The Great Gatsby” Soiree to be held at the Fort Atkinson Club, 211 South Water Street East, on February 22, 2019. Motion carried.

b. *Granting operator licenses.*

Cm. Kotz moved, seconded by Cm. Johnson to approve the granting of operator licenses. Motion carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. *Verified claims.*

Cm. Lescohier moved to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion seconded by Cm. Kotz and carried on a unanimous roll call vote.

ADJOURNMENT

Cm. Hartwick moved, seconded by Cm. Lescohier to adjourn the meeting. Meeting adjourned at 7:34 pm.

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Michelle Ebbert, City Clerk/Treasurer

APPROVED:

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PRESIDENT OF THE COUNCIL