

CITY OF FORT ATKINSON
Special City Council Minutes ~ November 15, 2018

CALL MEETING TO ORDER.

Pres Pro Tem Cm. Lescohier called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Kotz, Cm. Johnson, Cm. Hartwick and Pres Pro Tem Lescohier. Also present: City Manager, City Clerk/Treasurer, City Attorney, City Engineer, Police Chief and Wastewater Supervisor.

Excused absence: Pres. Becker

APPROVAL OF MINUTES OF NOVEMBER 8, 2018 REGULAR COUNCIL MEETING.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the minutes of November 8, 2018 regular council meeting. Motion carried.

PUBLIC HEARINGS

a. Public hearing on 2019 budget.

After three calls, Cm. Lescohier closed the public hearing on the 2019 budget without public comment.

1. Adoption of 2019 City, Sewer, Water and Stormwater budgets.

Cm. Hartwick moved, seconded by Cm. Johnson to adopt the 2019 City, Sewer, Water and Stormwater budgets. Motion carried on a roll call vote.

2. Approve Resolution confirming levy for City purposes.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the Resolution confirming levy for City purposes. Motion carried on a roll call vote.

3. Approve Resolution confirming total levy to be collected and approving overall gross tax rate.

Cm. Kotz moved, seconded by Cm. Hartwick to approve Resolution confirming total levy, \$22,224,327.65 to be collected and approving overall gross tax rate. Motion carried on a roll call vote.

4. Approve Resolution adopting Stormwater rates for 2019.

Cm. Hartwick moved, seconded by Cm. Johnson to approve Resolution adopting Stormwater rates for 2019 at \$51.42 per year. Motion carried on a roll call vote.

5. Motion to approve special assessments/charges and delinquent bills to be included in the 2018 tax roll.

Cm. Kotz moved, seconded by Cm. Johnson to approve special assessments/charges and delinquent bills in the amount of \$19,137.67 to be included in the 2018 tax roll. Motion carried on a roll call vote.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

None.

RESOLUTIONS AND ORDINANCES

a. *Ordinance pertaining to Adult and Juvenile Community Living Arrangement (CLA) Facilities (currently known as Community Based Residential Facilities (CBRFs) and Adult Family Homes (AFHs).*

Manager Trebatoski stated this is the second reading of the Ordinance. No comments have been received by the public.

Cm. Hartwick moved, seconded by Cm. Kotz to move the Ordinance to its third reading. Motion carried.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. *Building, Plumbing and Electrical Permit Report for October, 2018.*

b. *Minutes of License Committee meeting held November 8, 2018.*

Cm. Kotz moved, seconded by Cm. Hartwick to accept and file the Reports of Officers, Boards and Committees. Motion carried.

UNFINISHED BUSINESS

a. *Recommendation from License Committee to approve Class "B" Fermented Malt Beverage License and "Class C" Wine License for EYM Pizza of Wisconsin, LLC d/b/a Pizza Hut for use at 1550 Madison Avenue, with contingencies.*

Clerk Ebbert reviewed the recommendation and the contingencies placed on approval. The lease was appropriately provided and reviewed for the appropriate information. The Agent will continue the same as the prior franchise owner, Mr. Hayes. Mr. Hayes filled out appropriate documentation and a successful background was provided by Chief Bump.

Cm. Kotz moved, seconded by Cm. Hartwick to approve the Class "B" Fermented Malt Beverage License and "Class C" Wine License for EYM Pizza of Wisconsin, LLC d/b/a Pizza Hut for use at 1550 Madison Avenue. Motion carried.

NEW BUSINESS

a. *Review and approve proposal from Baker Tilly to complete sewer rate study.*

Wastewater Supervisor Paul Christensen was present to review the sewer rate study. The last complete revision was performed in 1993. The 2018 budget included \$16,000 for the study. The study will include suggestions for aligning the Ordinance with fee structures, and various fees for industrial and commercial fees.

Cm. Hartwick moved, seconded by Cm. Johnson to approve proposal from Baker Tilly to complete sewer rate study not to exceed \$7,500. Motion carried on a roll call vote

b. Review and award bid for Larsen Lagoon stormwater project.

Engineer Selle discussed the project in detail and reviewed an overhead map of the area. The City received a matching WDNR grant to help pay for design and construction of this project in the amount of \$150,000. Two bids were provided, Hey and Associates and Krause Excavating. This project will help fulfill permit limits on the total suspended solids or sediment that is put into the Rock River.

Cm. Hartwick moved, seconded by Cm. Johnson to approve and award bid for Larsen Lagoon Stormwater project to Krause Excavating, Inc in the amount of \$139,546.00 base bid with bid alternative to be activated at the Engineer's discretion in the amount of \$78,000. Motion carried on a roll call vote.

c. Review and approve 911 Joint Powers Agreement with Jefferson County Sheriff's Department.

Manager Trebatoski reviewed the annual agreement with the County.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the 911 Joint Powers Agreement with Jefferson County Sheriff's Department. Motion carried.

d. Review and approve 2019 Small Animal Contract with Jefferson County Humane Society.

Manager Trebatoski reviewed the annual contract. The contract came in under budget for 2019 at \$32,585.70.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the 2019 Small Animal Contract with Jefferson County Humane Society at \$32,585.70 and authorize signatures by the City Manager and City Clerk. Motion carried on a roll call vote.

MISCELLANEOUS

a. City, Sewer, Water and Stormwater Utility Financial Statements as of October 31, 2018.

Cm. Kotz moved, seconded by Cm. Hartwick to accept and file the City, Sewer, Water and Stormwater Utility Financial Statements as of October 31, 2018. Motion carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

Cm. Kotz moved to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion seconded by Cm. Johnson and carried on a roll call vote.

ADJOURNMENT

Cm. Johnson moved, seconded by Cm. Hartwick to adjourn the meeting. Meeting adjourned at 7:47 pm.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL