

CITY OF FORT ATKINSON
City Council Minutes ~ December 4, 2018

CALL MEETING TO ORDER.

Pres. Becker called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Kotz, Cm. Johnson, Cm. Lescohier, Cm. Hartwick and Pres. Becker. Also present: City Manager, City Attorney, City Clerk/Treasurer, Chief Bump and City Engineer.

APPROVAL OF MINUTES OF NOVEMBER 13, 2018 AND NOVEMBER 15, 2018 SPECIAL COUNCIL MEETINGS AND NOVEMBER 20, 2018 REGULAR COUNCIL MEETING.

Cm. Kotz moved, seconded by Cm. Johnson to approve the minutes of November 13, 2018 and November 15, 2018 and November 20, 2018 meetings. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

a. Request by Chamber of Commerce Project Lead Class for approval of project proposal for more shade and recreational games at Aquatic Center.

Project LEAD representatives were present to review their request for improvements to the Aquatic Center. The project includes installing additional shade and permanent yard games. Council thanked those in attendance and appreciated the enhancements to a popular feature of our community.

Cm. Kotz moved, seconded by Cm. Lescohier to approve the request by Chamber of Commerce Project LEAD Class for approval of project proposal for more shade and recreational games at Aquatic Center. Motion carried.

b. Update from Chamber of Commerce on annual Tourism Report and Budget.

Olivia Ault provided their annual report.

Cm. Hartwick moved, seconded by Cm. Kotz to accept and file the annual Tourism Report and Budget. Motion carried.

c. Presentation by Advanced Disposal on recycling cost drivers and alternative collection option.

Jason Johnson provided a presentation and discussed cost drivers. He thanked the City for being a customer and stated that Advanced strives to provide great service.

Cm. Kotz moved, seconded by Cm. Johnson to accept and file the presentation by Advanced Disposal on recycling cost drivers and alternative collection options. Motion carried.

RESOLUTIONS AND ORDINANCES

a. *Ordinance pertaining to Adult and Juvenile Community Living Arrangement (CLA) Facilities (currently known as Community Based Residential Facilities (CBRFs) and Adult Family Homes (AFHs)).*

Manager Trebatoski stated this is the third and final reading. Discussion included an effective date of January 1, 2019 to allow staff time to develop the application and submission documents for approval.

Cm. Hartwick moved, seconded by Cm. Johnson to approve and adopt Ordinance pertaining to Adult and Juvenile Community Living Arrangement (CLA) Facilities (currently known as Community Based Residential Facilities (CBRFs) and Adult Family Homes (AFHs) with an effective date of January 1, 2019. Motion carried on a roll call vote.

b. *Resolution declaring emergency no longer exists for Elsie Street water main repair project, and that Section 62.15(1b), Wisconsin Statutes, no longer applies.*

Engineer Selle stated a temporary coating was placed on the street with a final layer to be placed in the spring.

Cm. Kotz moved, seconded by Cm. Hartwick to approve and adopt Resolution declaring emergency no longer exists for Elsie Street water main repair project, and that Section 62.15(1b), Wisconsin Statutes, no longer applies. Motion carried on a roll call vote.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. *Appointment of Roz Highfield to Historic Preservation Commission to fill unexpired term to 2019.*

Cm. Hartwick moved, seconded by Cm. Kotz to approve the appointment of Roz Highfield to Historic Preservation Commission to fill unexpired term to 2019. Motion carried.

b. *Minutes of Historical Society Board meeting held October 18, 2018.*

c. *Minutes of Joint City Council & Planning Commission meeting held November 27, 2018.*

Cm. Kotz moved, seconded by Cm. Lescohier to accept and file Reports of Officers, Boards and Committees. Motion carried.

UNFINISHED BUSINESS

a. *Review moratorium on adult care facilities.*

Manager Trebatoski stated with the passing of the Ordinance, review of the moratorium is necessary whether to extend or lift.

Cm. Johnson shared prepared comments reiterating statistics that have been reviewed the past few years. He has concerns for lifting the moratorium while calls for service have not shown to decrease, he fears an increase in calls will only bring the moratorium back to a discussion in the future.

Cm. Hartwick pointed out targeted areas was preventable calls. He agreed, how we can deal with the issue as it is burdensome now.

Pres. Becker shared appreciation for Cm. Johnson's comments. He commented on the ordinance that works with new applicants on required staff training and additional enhancements to not rely on emergency personnel for their assistance on preventable calls.

Cm. Hartwick commented on the services provided in our community to assist in providing care for community living arrangements. He added that training has been increased to facilities to aid in less preventable calls.

Attorney Westrick stated at some point it can be labeled discriminatory. This being originally approved as 'temporary' can be looked at as 'long-term' as it has been in place for 3 years.

Cm. Lescohier clarified the ordinance approved required applicants to be involved in the consortium, whether the applicant is new to the community or owns facilities and wants to expand.

Pres. Becker confirmed that we can lift the moratorium and revisit the topic in the future.

Cm. Hartwick moved, seconded by Cm. Lescohier to lift the adult care facility moratorium effective January 1, 2019. Motion carried.

b. Review and approve quote for post-employment benefit actuarial liability study.
Clerk/Treasurer Ebbert reviewed the quotes for the OPEB study as requested by our Auditing firm, Baker Tilly. The final information is noted in our financial statements for future consideration.

Cm. Kotz moved, seconded by Cm. Johnson to approve the quote from Key Benefits Concept to not exceed \$4,600 for post-employment benefit actuarial liability study. Motion carried on a roll call vote.

NEW BUSINESS

a. Review and approve update to Suburban Mutual Aid Response Team (SMART) Agreement for Police Department, and Resolution.
Chief Bump stated the Department is a member of SMART that can provide aid in emergency situations. The agreement is presented following updates in response to mutual aid and statutes.

Cm. Kotz moved, seconded Cm. Hartwick by to approve update to Suburban Mutual Aid Response Team (SMART) Agreement for Police Department and adopt Resolution. Motion carried on a roll call vote.

b. Review and approve bid for purchase of two squad cars for Police Department as budgeted.
Chief Bump reviewed the bids for squads. The Department requested bids for the 2020 Interceptor SUV, however Ford announced in September they will no longer make the sedan squad. Ewald and Griffin's quotes were very comparable. The total cost of the squads,

changeover and computers is estimated to not exceed \$91,210. Chief will return to Council in 2019 for approval to purchase equipment necessary to retro-fit the squads.

Cm. Hartwick moved, seconded by Cm. Johnson to approve bid for purchase of two squad cars from Griffin Ford at a total of \$68,938. Motion carried on a roll call vote.

c. Review and approve Final Amendment to Revolving Loan Fund Agreement with Direct Business Media.

Manager Trebatoski reviewed the original loan for DBM. Part of the loan agreement included creation of new positions, however they were unable to create all 5 positions. DBM opted to accelerate their repayment several years ago and provided a loan payoff in November 2018. Council is requested to amend the agreement to waive the penalty.

Cm. Lescohier moved, seconded by Cm. Kotz to approve Final Amendment to Revolving Loan Fund agreement with Direct Business Media. Motion carried on a roll call vote.

d. Review and approve Contract with Brown Cab Service/Running, Inc. for Shared Ride Taxi program.

Engineer Selle stated this is a contract year for cab service. One quote was received from Brown Cab Service/Running Inc. Two changes were written in the bid; requirement for marketing plan and addition of operating hours. Finally, we required two bid numbers, one with vehicle(s) purchased by the City and one without the City purchasing vehicles. With vehicles – City buys at least one vehicle per year at \$30.49 cost/hr. or without vehicles at \$33.49 cost/hr.

Pres. Becker confirmed the contract does not disallow other transit options, Uber, Lyft, C&W Med Rides. Selle confirmed those other services are allowed in the City.

Cm. Lescohier moved, seconded by Cm. Hartwick to award the City of Fort Atkinson Shared Ride Taxi contract to Brown Cab/Running Inc. in an amount not to exceed \$30.49 per hour for an annual total of \$484,791 dollars. Motion carried on a roll call vote.

e. Review and approve submission of 2019 Shared Ride Taxi Program grant application. Engineer Selle stated this is the annual submission of the grant application.

Cm. Kotz moved, seconded by Cm. Johnson to approve the submission of the 2019 Shared Ride Taxi Program grant that includes the request for two new handicap accessible minivans, of which the City will participate in 20% of the cost, or about \$11,000 dollars. Motion carried on a roll call vote.

MISCELLANEOUS

a. Granting operator licenses.

Cm. Hartwick moved, seconded by Cm. Lescohier to approve the granting of operator licenses as presented. Motion carried.

b. Change of Agent for liquor license for Shopko Store, 1425 Janesville Avenue.

Cm. Kotz moved, seconded by Cm. Johnson to approve the change of Agent for alcohol license for Shopko Store, 1425 Janesville Avenue. Motion carried.

c. Change of Agent for liquor license for Casey's General Store, 342 Whitewater Avenue.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the change of Agent for alcohol license for Casey's General Store, 342 Whitewater Avenue. Motion carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

Cm. Lescohier moved, seconded by Cm. Hartwick to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion carried on a roll call vote.

ADJOURNMENT

Cm. Hartwick moved, seconded by Cm. Lescohier to adjourn the meeting, meeting adjourned at 9:21 pm.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL