

CITY OF FORT ATKINSON
City Council Minutes ~ December 5, 2017

CALL MEETING TO ORDER.

Pres. Becker called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Kotz, Cwmn. Gehred, Cm. Lescohier, Cm. Hartwick and Pres Becker. Also present: City Manager, City Attorney, City Clerk/Treasurer and City Engineer.

APPROVAL OF MINUTES OF NOVEMBER 21, 2017 REGULAR COUNCIL MEETING.

Cm. Kotz moved, seconded by Cm. Hartwick to approve the minutes of November 21, 2017 regular Council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

None.

RESOLUTIONS AND ORDINANCES

None.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. *Minutes of Transportation Advisory Committee meeting held November 20, 2017.*
- b. *Minutes of Airport Committee meeting held November 20, 2017.*
- c. *Building, Plumbing and Electrical Permit Reports for November, 2017.*

Cm. Lescohier moved, seconded by Cwmn. Gehred to accept and file the reports of officers, boards and committees. Motion carried.

UNFINISHED BUSINESS

- a. *Recommendation from Transportation Advisory Committee to approve submittal of 2018 Shared Ride Taxi Application.*

Engineer Selle discussed the shared ride taxi application and contract with Brown Cab Company. The City had to supplement the program in 2016. Ridership in 2017 has revealed an increase. The committee approved the state mandated COLA increase of 1.9% to the hourly rate. No increase in hours requested or suggested. The application for the 2018 program includes detailed submittals and information available for review.

Cwmn. Gehred spoke on the grant to be awarded with \$25,000 for a study on transportation and \$75,000 to be used for a solution. Two day facilitated discussion held by Easter Seals to be held in February 2018. This project is still undergoing.

Cwmn. Gehred asked about the increase from the prior year and with relation to the increased ridership this year, she asked if the basic adult ridership rate can be reduced to the prior year rate. Engineer Selle said that should be discussed with the Committee following a study of the ridership with possible recommendation.

Cm. Hartwick moved, seconded by Cwmn. Gehred to approve the submittal of 2018 Shared Ride Taxi Application. Motion carried on a roll call vote.

b. Recommendation from Airport Committee to approve fuel tank system and authorize the Department of Transportation to sign contract.

Engineer Selle reviewed the recommendation to approve the quote from Northwest Petro for \$186,520. The City is responsible for 5% of the quote in the amount of \$9,326 which will be covered in full by the tax collected on fuel sales at the airport.

Cm. Kotz moved, seconded by Cm. Hartwick to approve the fuel tank system in the amount of \$9,326 and authorize the DOT to sign contract. Motion carried on a roll call vote.

c. Review and approve contract for solar energy system project for Water Utility, as budgeted.

Engineer Selle refreshed the Council on the Solar Feasibility Study conducted in late 2016/early 2017 that identified several City owned properties for possible solar photovoltaic projects. Only two bids were received for the project. The Hackbarth Road water facility was chose as the best option and \$80,000 was approved in the Capital Improvement Plan for 2018. The expected return on investment is 12-13 years. Full Spectrum Solar guaranteed their price versus the other bid received. Selle and Electrician Jeff Armstrong have been working on a grant to assist with the project with financial assistance of \$10,871 towards the project.

Cm. Lescohier moved, seconded by Cm. Hartwick to approve the contract for solar energy system project for Water Utility with Full Spectrum Solar in the amount of \$86,285. Motion carried on a roll call vote.

NEW BUSINESS

a. Review and approve bid for purchase of two squad cars for Police Department as budgeted.

Chief Bump presented the two quotes he received for new squads from Ewald Commercial Vehicle Services and Griffin Ford. The cost from the local dealer, Griffin Ford is \$407 more than the competitor. There is a 90-120 day delivery time with payment upon delivery. Additional funds from the outlay account will be used for squad specific equipment, change over fees and graphic applications.

Cwmn. Gehred moved, seconded by Cm. Kotz to approve bid from Griffin Ford for two squad cars and additional funding to retro-fit the vehicles not to exceed \$74,000. Motion carried on a roll call vote.

b. Review and approve quote for purchase of portable radios for Police Department as budgeted.

Chief Bump reviewed the quotes from General Communications for three different portable radio brands/models. The agency currently uses Kenwood TK-5220K. Current pricing includes a \$75.00 rebate and free Trunking until December 31, 2017. The rebate and trunking will allow the agency to program WISCOM on all portables which allows for seamless communications statewide during emergencies or other multi-jurisdictional events. Chief recommends the quote on the Kenwood Model TK-5220K.

Cm. Hartwick moved, seconded by Cm. Kotz to approve the quote to purchase the Kenwood TK-5220K portables radios from General Communications not to exceed \$9,500. Motion carried on a roll call vote.

MISCELLANEOUS

a. Temporary Class "B" Retailer's License for Jefferson County Literacy Council's Artful Taste of Literacy event to be held at the Dwight Foster Public Library on March 3, 2018.

Cm. Kotz moved, seconded by Cwmn. Gehred to approve the Temporary Class "B" Retailer's License for Jefferson County Literacy Council Artful Taste of Literacy event to be held at the Dwight Foster Public Library on March 3, 2018 contingent upon having licensed bartenders and purchasing alcohol from licensed distributors. Motion carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

Cm. Kotz moved to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion seconded by Cwmn. Gehred and carried on a roll call vote.

ADJOURNMENT

Cm. Hartwick moved to adjourn the December 5, 2017 regular Council meeting. Motion seconded by Cwmn. Gehred and adjourned at 7:35 pm.

Respectfully submitted

Michelle Ebbert
City Clerk/Treasurer