

**PLANNING COMMISSION MINUTES
CITY OF FORT ATKINSON
FEBRUARY 28, 2017
975TH MEETING**

CALL TO ORDER.

The meeting was called to order by Chairman Trebatoski in the Council Chambers of the Municipal Building at 4:00 pm.

ROLL CALL.

Present: Commissioners Gehred, Greenhalgh, Highfield, Scherer, City Engineer Andy Selle and City Manager Matt Trebatoski. Also present: City Attorney Chris Rogers, Building Inspector Brian Juarez and City Clerk/Treasurer Michelle Ebbert.

Excused absence: Comm. Frame.

APPROVE MINUTES OF JANUARY 10, 2017 PLANNING COMMISSION MEETING.

Cm. Highfield motioned, seconded by Cm. Greenhalgh to approve the minutes of the January 10, 2017 Planning Commission meeting. Motion carried.

REVIEW AND APPROVE MOBILE MERCHANT LICENSE FOR DOYLE'S DOGS TO OPERATE A HOT DOG FOOD CART AT 43 SOUTH WATER STREET EAST

Clerk Ebbert reviewed the application submitted by Patrick Doyle to operate an electric food cart on private property as allowed by the ordinance. Mr. Doyle has met all requirements for the submission. Departments reviewed the request, and provided the food cart is electric, their refuse is disposed of properly and no outside water source is needed; Departments had no concerns. Ebbert provided the request to the Chamber of Commerce and Fort Farmer's Market for review. They shared no concerns and welcomed the addition to the area.

Comm. Greenhalgh confirmed location at 43 South Water Street East. The address is the main address for the management company. The food cart will be located on the west end of the balcony.

Comm. Gehred inquired on the code that referenced the use of an LP tank for operation. Clerk Ebbert spoke with Capt. Gerondale and Inspector Juarez on the definition of balcony and the restrictions of using an LP tank. Juarez commented that if an LP tank were to explode, those near the cart could be harmed and the surrounding windows all broken causing further damage.

Comm. Greenhalgh moved to approve the mobile merchant license for Patrick Doyle of Doyle's Dogs to operate a hot dog stand on private property as allowed by the ordinance. Comm. Gehred seconded and the motion carried.

REVIEW AND APPROVE SITE PLAN FOR COMPREHENSIVE EXTERIOR UPDATES TO BURGER KING AT 1285 MADISON AVENUE

Engineer Selle reviewed the aesthetic exterior improvements submitted for the Burger King. All departments reviewed and provided no concerns or comments. There was request for landscape improvements of the area. The contractor was present to provide a landscape plan. Once the landscape is finalized, it will be reviewed by Staff.

The commission shared favorable comments for the improvements.

Comm. Gehred inquired on the stormwater drainage. Selle described the flow to the northeast to the McCoy Park area. Eliminating stormwater impervious area would remove parking for customers.

Comm. Greenhalgh moved, seconded by Comm. Scherer to approve the site plan for comprehensive exterior updates to Burger King, 1285 Madison Avenue and for preliminary/final landscaping plans being presented to City Staff for review. Motion carried.

ADJOURNMENT

Com. Scherer moved, Cm. Greenhalgh seconded the motion to adjourn the Planning Commission meeting at 4:16 pm. Motion carried.

Respectfully submitted,

Michelle Ebbert
City Clerk/Treasurer