

**PLANNING COMMISSION MINUTES
CITY OF FORT ATKINSON
APRIL 10, 2018
990TH MEETING**

CALL TO ORDER.

The meeting was called to order by Chairman Trebatoski in the Council Chambers of the Municipal Building at 4:00 pm.

ROLL CALL.

Present: Commissioners Greenhalgh, Lescohier, City Manager Trebatoski and City Engineer Andy Selle. Also present: City Attorney, City Clerk/Treasurer and Building Inspector.

Absent: Commissioner Frame, Scherer and Highfield.

APPROVE MINUTES OF MARCH 13, 2018 PLANNING COMMISSION MEETING.

Cm. Greenhalgh motioned, seconded by Cm. Lescohier to approve the minutes of the March 13, 2018 Planning Commission meeting. Motion carried.

REVIEW AND APPROVE REQUEST FOR CONDITIONAL USE PERMIT FOR AUTO SALES AND SERVICE AT 815 JEFFERSON (CURRENTLY ZONED M-2) (PREVIOUSLY APPROVED FOR THIS SAME TYPE OF BUSINESS, HOWEVER, THERE IS A PROPRIETOR CHANGE).

Engineer Selle introduced the request that entails a new tenant for 815 Jefferson Street. The business will consist of used vehicle sales and repairs. All departments have reviewed the request with the following comments:

Zoning: the property is zoned M-2 with all requirements being met. A handicap access must be provided pursuant to 15.10.1 (H) of the Zoning Code. Once the facility reaches 10 vehicles on the site at any one time – all areas used for parking and work areas must be paved in accordance with 15.1031 (G) of the Zoning Code. Landscaping – the mature trees along the north portion of the lot should remain. Paving for the parking area may need to be adjusted slightly to accommodate this. Leaving this space will meet the requirements of section 15.10.2 (L) of the Zoning Code.

Stormwater: the additional pavement should be graded to drain to the north edge of the property along the grass/tree line so infiltration can occur and mitigate the additional impervious surface of the lot. An outline of the proposed paved areas and the grades of said areas shall be submitted to the City Engineer for review prior to commencing work.

Cm. Greenhalgh moved to approve the conditional use permit for auto sales and service at 815 Jefferson Street, currently zoned M-2 with the conditions provided regarded the zoning, stormwater and requirement of handicap parking be developed if the 10 vehicle limit is reached. Motion seconded by Engineer Selle and carried.

ADJOURNMENT

Cm. Greenhalgh moved, Cm. Lescohier seconded the motion to adjourn the Planning Commission meeting at 4:05 pm. Motion carried.

Respectfully submitted,
Michelle Ebbert
City Clerk/Treasurer