

**PLANNING COMMISSION MINUTES
CITY OF FORT ATKINSON
JULY 25, 2017
981ST MEETING**

CALL TO ORDER.

The meeting was called to order by Engineer Selle in the Council Chambers of the Municipal Building at 4:00 pm.

ROLL CALL.

Present: Commissioner Frame, Commission Greenhalgh, Commissioner Highfield, Commissioner Lescohier, Commissioner Scherer and City Engineer Andy Selle. Also present: City Attorney Chris Rogers, Building Inspector Brian Juarez and City Clerk/Treasurer Michelle Ebbert.

Excused absence: Manager Trebatoski.

APPROVE MINUTES OF JUNE 27, 2017 PLANNING COMMISSION MEETING.

Cm. Greenhalgh motioned, seconded by Cm. Highfield to approve the minutes of the June 27, 2017 Planning Commission meeting. Motion carried.

REVIEW UPDATED SITE PLAN FOR BLACKHAWK SENIOR RESIDENCE TO EXPAND THEIR FACILITY INTO THE FIRST FLOOR OF THEIR EXISTING BUILDING AS WELL AS THE FIRST AND SECOND FLOORS OF THE ADJACENT BUILDING AT 214 S. MAIN STREET

Engineer Selle stated the BHSR was approved for a conditional use permit to expand into their first floor of the building at 1 W. Milwaukee Avenue. The approval was conditioned upon the removal of ALL rooms along Main Street and Milwaukee Avenue. This submittal provides updates to the layout to comply with the conditions of approval. It is presented for information purposes and complies with the removal of street facing rooms. Staff recommends approval.

Public Works Supervisor Kent Smith submitted a comment requesting the back alley be kept clear for snow removal. The submitted plans display an emergency exit in the back alley.

Craig Ellsworth spoke on the public areas behind the glass on Main Street. They did speak to DHS on the glass walls and utilizing their natural light. They want to enhance the exit on the rear of 214 S. Main Street. The second floor will have common space instead of units on the south side. The front exterior of 214 S. Main Street will undergo enhancements to improve the aesthetics.

Cm. Greenhalgh questioned Building Inspector on the first floor residential in downtown zoning. Juarez confirmed the Code was updated to reflect the disallowance of such residents.

Cm. Frame questioned the common area in the front on Main Street. The glass will provide privacy and screens or curtains will provide additional privacy.

Cm. Greenhalgh moved to approve the updated site plan for Blackhawk Senior Residence to expand their facility into the first floor of their existing building as well as the first and second floors of the adjacent building at 214 S. Main Street. Cm. Highfield seconded the motion and carried.

ADJOURNMENT

Cm. Frame moved, Cm. Greenhalgh seconded the motion to adjourn the Planning Commission meeting at 4:09 pm. Motion carried.

Respectfully submitted,

Michelle Ebbert
City Clerk/Treasurer