

**PLANNING COMMISSION MINUTES
CITY OF FORT ATKINSON
SEPTEMBER 12, 2017
983rd MEETING**

CALL TO ORDER.

The meeting was called to order by Chairman Trebatoski in the Council Chambers of the Municipal Building at 4:00 pm.

ROLL CALL.

Present: Commissioner Greenhalgh, Commissioner Highfield, Commissioner Lescohier, Commissioner Scherer and City Manager Trebatoski. Also present: Building Inspector Brian Juarez.

Excused absence: Commissioner Frame and City Engineer Andy Selle.

APPROVE MINUTES OF AUGUST 22, 2017 PLANNING COMMISSION MEETING.

Cm. Highfield motioned, seconded by Cm. Lescohier to approve the minutes of the August 22, 2017 Planning Commission meeting. Motion carried.

REVIEW AND APPROVE ELECTRONIC MESSAGE BOARD FOR SUBWAY AT 1220 JANESVILLE AVENUE.

Manager Trebatoski reviewed the request for the sign. Subway is moving into a vacant building that has a drive thru and large monument sign. Subway would like to install an electronic message board in the existing sign structure. This request was reviewed by the Management Team where no comments, concerns or questions were provided. Staff recommends approval of the requested sign. The sign meets the requirements of the code.

Cm. Greenhalgh moved, seconded by Cm. Highfield to approve the electronic message board for Subway at 1220 Janesville Avenue. Motion carried.

ADJOURNMENT

Cm. Highfield moved, Cm. Greenhalgh seconded the motion to adjourn the Planning Commission meeting at 4:02 pm. Motion carried.

Respectfully submitted,

Michelle Ebbert
City Clerk/Treasurer