

**PLANNING COMMISSION MINUTES  
CITY OF FORT ATKINSON  
OCTOBER 24, 2017  
985TH MEETING**

CALL TO ORDER.

The meeting was called to order by Chairman Trebatoski in the Council Chambers of the Municipal Building at 4:00 pm.

ROLL CALL.

Present: Commissioners Frame, Lescohier and Scherer, City Manager Trebatoski and City Engineer Andy Selle. Also present: City Clerk/Treasurer Michelle Ebbert, City Attorney Westrick and Building Inspector Brian Juarez.

Excused absence: Cm. Highfield and Cm. Greenhalgh.

APPROVE MINUTES OF OCTOBER 10, 2017 PLANNING COMMISSION MEETING.

Cm. Scherer motioned, seconded by Cm. Lescohier to approve the minutes of the October 10, 2017 Planning Commission meeting. Motion carried.

REVIEW AND APPROVE CONDITIONAL USE FOR AUTO REPAIR/SALES AT 250 E. BLACKHAWK DRIVE (ZONED M-2/CHANGE OF OWNERSHIP).

Engineer Selle discussed the purchase of said property by K&F Auto Sales. The property is zoned M-2 and previously housed Precision Alignment. Automobile sales businesses are a conditional use under this zoning.

All Departments have reviewed the request with the following comments:

*Zoning* – the property is zoned M-2 Heavy Industrial. All requirements can be met under the Zoning Code contingent upon the following: a handicap access must be provided pursuant to 15.10.1 (H) of the Zoning Code.

Cm. Frame asked if there was a limit to the number of vehicles that can be for sale on the property. Inspector Juarez stated there is no restriction on the number of cars for sale on site. Juarez added they have their own limits with being able to maneuver vehicles around those for sale and those on site for repair. They do have some interior storage available. The new property owners have hopes in the future to expand and purchase adjacent property to offer more space for sales. They also pointed out where customer parking would be provided.

Cm. Frame moved, seconded by Engineer Selle to approve the conditional use for auto repair/sales at 250 E. Blackhawk Drive (zoned M-2 / change of ownership). Motion carried.

YEAR REVIEW OF SCRAP METAL SERVICES OPERATIONS PLAN AT 115 LORMAN STREET.

Engineer Selle provided the Planning Commission meeting outcome on October 25, 2016 that pertained to the operation of Scrap Metal Services at 115 Lorman Street. One of the contingencies of the approval was that the operation would be reviewed in one year. The owner, Bruce Loeb has

informed Staff that Scrap Metal Services did not utilize the site as they expected and have ceased operations. As a result of the business closure, annual review is not necessary. Should another business chose to re-open, it would be reviewed by Staff with potential review and approval by Planning Commission depending on the business plan and use of the property.

No action was taken.

ADJOURNMENT

Cm. Frame moved, Cm. Scherer seconded the motion to adjourn the Planning Commission meeting at 4:10 pm. Motion carried.

Respectfully submitted,

Michelle Ebbert  
City Clerk/Treasurer