

**PLANNING COMMISSION MINUTES
CITY OF FORT ATKINSON
MARCH 8, 2016
963RD MEETING**

CALL TO ORDER.

The meeting was called to order by Chairman Trebatoski in the Council Chambers of the Municipal Building at 4:00 pm.

ROLL CALL.

Present: Commissioners Greenhalgh, Hartwick, Zastrow, City Engineer Andy Selle and City Manager Matt Trebatoski. Also present: City Attorney Chris Rogers, Building Inspector Brian Juarez and Clerk/Treasurer Michelle Ebbert.

Excused absence: Commissioners Frame and Highfield.

APPROVE MINUTES OF FEBRUARY 9, 2016 PLANNING COMMISSION MEETING.

Cm. Greenhalgh motioned, seconded by Cm. Zastrow to approve the minutes of the February 9, 2016 Planning Commission meeting. Motion carried.

REVIEW AND APPROVE SITE PLAN FOR BUILDING ADDITION FOR JONES DAIRY FARM AT 801 WEST ROCKWELL AVENUE (FORMER MCCAIN BUILDING)

Engineer Selle introduced the site plan for 801 W. Rockwell Avenue. This is the former McCain business purchased by Jones Dairy Farm. Selle provided a few comments from City Staff including handicap access, landscape and buffer zones. Stormwater erosion and sediment control plans are in-development and can be submitted to the Engineer. Wastewater confirmed the pretreatment system will remain in place and plumbed. Fire Department shared concerns related to the Fire Code, corrections will be made. Water utility had concerns for lateral collections to the main in relation to DNR and PSC requirements. Further discussions will occur between the Architect/Planners and Engineer Selle to confirm and correct the concerns.

Cm. Hartwick suggested selling trees along the bike path as sponsorship. Hartwick asked about an existing tank. Jones Dairy Farm representative confirmed it is a storage tank that will be removed and a new, small building installed.

Cm. Zastrow moved to approve the site plan for a building addition for Jones Dairy Farm at 801 W. Rockwell Avenue contingent upon addressing concerns with City Departments. Seconded by Cm. Greenhalgh and carried.

REQUEST FOR CONDITIONAL USE FOR CHANGE IN OWNERSHIP OF PROPERTY LOCATED AT 208 EAST MILWAUKEE AVENUE, WHICH IS ZONED R-2 ALLOWING EXISTING BUSINESSES TO REMAIN.

Engineer Selle provided the request from Steve and Mona Pett who seeks to purchase the property at 208 E. Milwaukee Avenue. The existing conditional use permit is in the name of the current owners, Gordon "Chip" Day. Approval is necessary by the Planning Commission for a change of ownership for the R-2 zoned business.

Motion made by Cm. Greenhalgh and seconded by Cm. Zastrow to approve the request for conditional use change in ownership of property located at 208 E. Milwaukee Avenue. Motion carried.

ADJOURNMENT

Cm. Zastrow moved, Cm. Greenhalgh seconded the motion to adjourn the Planning Commission meeting at 4:07 pm. Motion carried.

Respectfully submitted,

Michelle Ebbert
Clerk/Treasurer