

**PLANNING COMMISSION MINUTES
CITY OF FORT ATKINSON
JULY 14, 2015
951st MEETING**

CALL TO ORDER.

The meeting was called to order by Chairman Trebatoski in the Council Chambers of the Municipal Building at 4:00 p.m.

ROLL CALL.

Members present: Commissioners Frame, Zastrow, Hartwick, City Engineer Andy Selle and City Manager Trebatoski.

Excused absence: Commissioners Highfield and Greenhalgh.

Others Present: Clerk/Treasurer Michelle Ebbert and Inspector Brian Juarez.

APPROVE MINUTES OF JUNE 9, 2015 PLANNING COMMISSION MEETING.

Comm. Zastrow moved to approve the June 9, 2015 minutes of the Planning Commission, seconded by Comm. Hartwick and approved.

REVIEW AND APPROVE APPLICATION FOR MOBILE MERCHANTS LICENSE TO OPERATE A PRODUCE STAND IN THE PARKING LOT AT ACE HARDWARE, 10 MADISON AVENUE.

Clerk Ebbert reviewed the submitted application for a mobile merchant to operate at 10 Madison Avenue. Oakdale Farms was operating without a permit as they were unaware of the requirement. Upon request, they ceased operations until they could properly apply. After speaking with Attorney Rogers, a Temporary License was issued to Oakdale Farms after the proper application materials were submitted.

The application was reviewed by the Police Department and Building Inspection Department. Staff recommends approval of the application as all requirements were met and requested documentation submitted.

Comm. Frame made a motion to approve the six month license application for a Mobile Merchants License for Oakdale Farms to operate a produce stand at 10 Madison Avenue. Motion seconded by Comm. Hartwick and carried.

ADJOURNMENT.

Comm. Frame moved to adjourn, seconded by Comm. Zastrow. The Planning Commission meeting was adjourned at 4:06 p.m.

Respectfully submitted,
Michelle Ebbert Clerk/Treasurer