

**PLANNING COMMISSION MINUTES
CITY OF FORT ATKINSON
DECEMBER 22, 2015
960TH MEETING**

CALL TO ORDER.

The meeting was called to order by Chairman Trebatoski in the Council Chambers of the Municipal Building at 4:00 pm.

ROLL CALL.

Present: Commissioners Frame, Greenhalgh, Zastrow, City Engineer Andy Selle and City Manager Matt Trebatoski.

Also present: City Attorney Chris Rogers, Building Inspector Brian Juarez and Clerk/Treasurer Michelle Ebbert.

Excused absence: Commissioners Hartwick and Highfield.

APPROVE MINUTES OF NOVEMBER 24, 2015 PLANNING COMMISSION MEETING.

Cm. Frame motioned, seconded by Cm. Zastrow to approve the minutes of the November 24, 2015 Planning Commission meeting. Motion carried.

REVIEW AND APPROVE REQUEST FOR CONDITIONAL USE FOR 715 E. SHERMAN AVENUE TO BE USED AS GENERAL OFFICE, PROFESSIONAL OR EDUCATION USE (CURRENTLY ZONED R-1).

Cm. Zastrow made a motion to approve the request for a conditional use for 715 E. Sherman Avenue to be used as general office, professional or education use. Motion seconded by Cm. Greenhalgh.

Steve Benson, 202 Memorial Drive inquired on the business moving into the property. Dr. Luisier was present to confirm no tenant is scheduled to move into the business. Mr. Benson shared concerns for business employees and customers parking in front of their residents causing disturbances in their refuse and recycling collections and also seasonal leaf pickup. He requests future tenants to not allow parking in front of the adjacent residential properties.

Manager Trebatoski called for the vote; carried unanimously.

ADJOURNMENT

Cm. Zastrow moved, Cm Greenhalgh seconded the motion to adjourn the Planning Commission meeting at 4:06 pm. Motion carried.

Respectfully submitted,

Michelle Ebbert
Clerk/Treasurer