

December 2, 2009

TO: Planning Commission
FROM: Jeffrey L. Woods, P.E.
SUBJECT: Meeting Date

The Planning Commission will meet on **TUESDAY, DECEMBER 8, 2009 at 4:00 P.M.** in the Council Chambers of the Municipal Building. The agenda will be:

1. Review and approve Preliminary Certified Survey Map creating one (1) new parcel adjacent to 201 East Cramer Street.

A copy of the November 24, 2009 minutes as well as the pertinent information for the above items are enclosed herewith.

Sincerely,

Jeffrey L. Woods, P.E.
Secretary

JLW/lc

Enc.

CC: Barb LeDuc
Paul Strohbusch
Hal Koenig
Ric Jones, STC