

**CITY COUNCIL MINUTES
FORT ATKINSON, WISCONSIN
MAY 1, 2007**

1. CALL MEETING TO ORDER

A regular meeting of the City Council was called to order by President Mielke at 7:00 p.m. in the Council Chambers of the Municipal Building.

2. ROLL CALL

On call of the roll, members present were:

LaVerne Behrens
John Mielke
Jim Simdon
Steve Tesmer
Mark Zastrow

Also present were the City Manager, City Engineer, City Attorney and City Clerk/Treasurer.

3. APPROVAL OF MINUTES OF THE FEBRUARY 6, 2007 CLOSED COUNCIL MEETING, THE FEBRUARY 20, 2007 CLOSED COUNCIL MEETING AND THE APRIL 17, 2007 REGULAR COUNCIL MEETING.

Cm. Zastrow, seconded by Cm. Simdon, moved to approve the minutes of the February 6, 2007 Closed Council meeting, the February 20, 2007 Closed Council meeting and the April 17, 2007 Regular Council meeting. The motion carried on a voice vote.

4. PUBLIC HEARINGS

None.

5. PETITIONS, REQUESTS AND COMMUNICATIONS

a. REPORT FROM DEPARTMENT OF NATURAL RESOURCES ON ANNUAL INSPECTION OF WATER UTILITY FACILITIES.

The City Manager stated the report indicates the City's Water Utility is in excellent condition.

Cm. Simdon, seconded by Cm. Tesmer, moved to accept and file the report from the Department of Natural Resources on the annual inspection of the Water Utility's facilities. The motion carried on a voice vote.

6. RESOLUTIONS AND ORDINANCES

None.

7. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. Cm. Zastrow, seconded by Cwmn. Behrens, moved to accept the appointments of the following Committee and Board members by the Council President. The motion carried on a voice vote.

2007/2008 COUNCIL APPOINTMENTS

COMMITTEE/BOARD

MEMBERSHIP

Airport Committee	Mark Zastrow
Board of Electrical Examiners	Steve Tesmer
Cable Television Committee	Mark Zastrow
Dairy Shrine Committee	John Mielke
Finance Committee	Jim Simdon
	Mark Zastrow
Historical Society Board	Steve Tesmer
Jefferson Co. Economic Dev. Corp.	Mark Zastrow
Library Board	Steve Tesmer
License Committee	LaVerne Behrens
	Mark Zastrow
Ordinance Committee	LaVerne Behrens
	Jim Simdon
Park & Recreation Board	Jim Simdon
Planning Commission	LaVerne Behrens
Public Works Committee	Jim Simdon
	Steve Tesmer
Recycling Committee	LaVerne Behrens
School Board & City Council	Steve Tesmer
	Jim Simdon
Special Projects Committee	John Mielke
Tourism Committee	Jim Simdon
Transportation Adv. Committee	John Mielke
Walkway Development Committee	Steve Tesmer
Wastewater Advisory Committee	LaVerne Behrens

The City Manager reviewed the following Committee appointments and reappointments with the Council. Cm. Zastrow, seconded by Cwmn. Behrens, moved to accept the following Board and Committee appointments and reappointments. The motion carried on a voice vote.

- b. Reappointment of Anders Yocom to the Cable Television Committee for a five-year term.
- c. Reappointment of Hugh Wakefield, Larry Whitmore, Jeff Armstrong and Robert Thomas to the Board of Electrical Examiners for one-year terms.
- d. Appointment of Tammy Doellstedt and Greg Greenhalgh for a five-year term and an unexpired term to 2008 to the Historic Preservation Commission.
- e. Appointment of Rita Gray and reappointment of Mark Haubenschild and Helen Rose to the Dwight Foster Public Library Board for three-year terms.
- f. Appointment of Jeanne Schulenburg and reappointment of Kevin Flegner to the Park & Recreation Advisory Board for three-year terms. (***NOTE***: There are two vacancies on this Board, however only one application was received. We will re-advertise for this one opening on the Board.)
- g. Reappointment of Dennis Rybicke to the Planning Commission for three-year terms.
- h. Reappointment of Charles Frandson to the Police and Fire Commission for a five-year term.
- i. Appointment of Gerry Rybicke and reappointment of Julie Nordeen to the Tourism Committee for a three-year terms.
- j. Reappointment of Timm Mephram and Patricia Schwartz to the Board of Zoning Appeals for two-year terms. (***NOTE***: There are two vacancies on this Board, however we did not receive any applications. We will re-advertise for these openings on the Board.)
- k-n. Cm. Zastrow, seconded by Cm. Tesmer, moved to accept and file the minutes of the Historical Society Board meeting held March 15, 2007; the minutes of the Historical Society Weekly Core Construction Committee meetings held March 26, 2007, April 2, 2007 and April 9, 2007; the minutes of the Planning Commission meeting held April 24, 2007; and the minutes of the Climate Protection Ad Hoc Committee meeting held April 2, 2007. The motion carried on a voice vote.

8. UNFINISHED BUSINESS

- a. REVIEW AND APPROVE AGREEMENT FOR REIMBURSEMENT WITH RAMESH SHAH FOR UTILITY OVERSIZING COSTS FOR KOSHKONONG ESTATES (THROUGH THIRD ADDITION).

The City Manager stated the agreement includes a schedule for reimbursements as well as a schedule for the installation of sidewalks by the developer.

Cm. Zastrow, seconded by Cwmn. Behrens, moved to approve the agreement for reimbursement with Ramesh Shah for utility oversizing costs for Koshkonong Estates (through Third Addition). On call of the roll, the motion carried unanimously.

9. NEW BUSINESS

None.

10. MISCELLANEOUS

a. REQUEST TO SET LICENSE COMMITTEE MEETING DATE.

The Council set a License Committee meeting for May 21, 2007 at 4:30 p.m.

b. SPECIAL BEER LICENSE FOR RELAY FOR LIFE RIDE FOR A CURE EVENT ON JULY 14, 2007 TO BE HELD BETWEEN PIZZA HUT AND GOODWILL STORE.

Cm. Simdon, seconded by Cm. Tesmer, moved to approve the special beer license for Relay for Life Ride for a Cure event on July 14, 2007 to be held between Pizza Hut and Goodwill store. The motion carried on a voice vote.

c. REQUEST TO SET PUBLIC WORKS COMMITTEE MEETING DATE.

The Council set a Public Works Committee meeting for May 24, 2007 at 4:00 p.m.

d. GRANTING OPERATOR LICENSES.

Cm. Simdon, seconded by Cm. Tesmer, moved to approve the following list of applicants for operator licenses for the 2006-2008 license period:

REGULARS:	Jaimie L. Burlingame	for use at	Blackhawk Tavern & Salamone's
	Danielle M. Fields	“ “	Stockade
	Edward E. Fischer	“ “	Generals Baseball Team
	LeAnn L. Hoksch	“ “	Velvet Lips Lounge
	Joseph D. Patterson Jr.	“ “	Blackhawk Tavern

The motion carried on a voice vote.

e. **REQUEST TO SET BOARD OF REVIEW MEETING DATE.**

The Council set a Board of Review meeting for May 15, 2007 at 6:45 p.m.

f. **CITY, SEWER AND WATER FINANCIAL STATEMENTS AS OF MARCH 31, 2007.**

The City Manager reviewed the highlights for the first quarter of 2007. The City has begun the collection process for delinquent personal property taxes and is currently at approximately \$14,600 uncollected. The City is doing well with interest earned on investments and is almost at the budgeted amount already for the year.

The City fund is right on target for the first quarter with expenditures around 22% overall. There are two areas of concern however, one of them being the City Garage Building Maintenance account which is over budget and will be discussed at a later meeting. The other item of concern is the Snow and Ice Control account with about \$24,000 remaining for the rest of the year.

The Treasurer's Cash for the Revolving Loan fund is at about \$418,000 and the Water Tower fund has earned \$9,154.37 in interest from the Jeffris Foundation grant money. The TIF funds are just starting to gear up and little activity has taken place so far this year.

The Water Utility is at approximately 24% of budget for revenues and 20% of budget for expenditures. The Wastewater Utility is at about 28% of budget for revenues and 32% for expenditures.

All funds are in good shape for the end of the first quarter.

Cm. Zastrow, seconded by Cm. Simdon, moved to accept and file the City, Sewer and Water Financial Statements as of March 31, 2007. The motion carried on a voice vote.

11. **CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS**

a. **VERIFIED CLAIMS.**

Cm. Simdon, seconded by Cm. Tesmer, moved the bills in the amounts of \$189,193.59 for the City (Fund 1); \$48,477.97 for the Sewer Utility (Fund 2); \$667,850.60 for the Water Utility (Fund 3); \$4,140.00 for the Klement Business

Park (Fund 12); \$125,771.11 for Payrolls #8 & 8a; and \$256,970.22 for Sewer Utility Debt Service as per Schedule N-45 on file in the office of the City Clerk/Treasurer and as audited and approved by the Finance Committee be allowed and orders be authorized drawn on the proper funds for their payment. On call of the roll, the motion carried unanimously.

12. ADJOURNMENT

Cm. Zastrow, seconded by Cwmn. Behrens, moved to adjourn the May 1, 2007 regular City of Fort Atkinson Council meeting at 7:27 p.m. The motion carried on a voice vote.

/s/ Matt Trebatoski
City Clerk/Treasurer