

**CITY COUNCIL MINUTES
FORT ATKINSON, WISCONSIN
AUGUST 21, 2007**

1. CALL MEETING TO ORDER

A regular meeting of the City Council was called to order by President Pro Tem Tesmer at 7:00 p.m. in the Council Chambers of the Municipal Building.

2. ROLL CALL

On call of the roll, members present were:

Jim Simdon
Steve Tesmer
Mark Zastrow

LaVerne Behrens and John Mielke were excused.

Also present were the City Manager, City Engineer, City Attorney and City Clerk/Treasurer.

3. APPROVAL OF MINUTES OF AUGUST 7, 2007 REGULAR COUNCIL MEETING.

Cm. Simdon, seconded by Cm. Zastrow, moved to approve the minutes of the August 7, 2007 regular Council meeting. The motion carried on a voice vote.

4. PUBLIC HEARINGS

None.

5. PETITIONS, REQUESTS AND COMMUNICATIONS

- a. REQUEST TO BLOCK OFF 1100 BLOCK OF MCCOY PARK ROAD FOR NEIGHBORHOOD GATHERING ON AUGUST 30, 2007 FROM 4:00 P.M. TO 10:00 P.M.

Cm. Zastrow, seconded by Cm. Simdon, moved to approve the request to block off the 1100 block of McCoy Park Road for a neighborhood gathering on August 30, 2007 from 4:00 p.m. to 10:00 p.m. The motion carried on a voice vote.

6. RESOLUTIONS AND ORDINANCES

None.

7. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

Cm. Simdon, seconded by Cm. Zastrow, moved to accept and file the Electrical, Building and Plumbing Permit reports for July, 2007; the minutes of the Dwight Foster Public Library Board meeting held June 4, 2007; the minutes of the Dwight Foster Public Library Building Committee closed meeting held July 31, 2007; the minutes of the Water Tower Committee meeting held August 7, 2007; the minutes of the Historic Preservation Commission meeting held August 8, 2007; the minutes of the Historical Society Board meeting held July 19, 2007; and the minutes of the Historical Society Weekly Core Construction Committee meetings held July 30, 2007 and August 6, 2007. The motion carried on a voice vote.

8. UNFINISHED BUSINESS

a. REVIEW AND APPROVE CHANGE ORDER #2 FOR SHERMAN AVENUE PROJECT.

The City Manager stated the change order is made up of the following three components:

1. Removal of lead service at 422 E. Sherman Ave. - \$1,024.29
2. Straightening out of a sanitary sewer wye at Verlo Mattress - \$1,450.00
3. Additional inspection time - \$20,010.00

There are sufficient funds in the contingencies to cover these additional expenses. The Sherman Ave. Sanitary Contingency account would be charged \$1,450.00 and the Sherman Ave. Water Contingency account would be charged \$21,034.29.

The City Engineer answered various general questions relating to the Sherman Avenue project.

Cm. Zastrow, seconded by Cm. Simdon, moved to accept and approve Change Order #2 for the Sherman Avenue project in the amount of \$1,450.00 to be charged to the Sanitary Contingency account and \$21,034.29 to be charged to the Water Contingency account. On call of the roll, the motion carried unanimously.

9. NEW BUSINESS

a. REVIEW ANNUAL REPORT OF JEFFERSON COUNTY ECONOMIC DEVELOPMENT CONSORTIUM.

Dennis Heling, Executive Director of the Jefferson County Economic Development Consortium stated one of the major efforts the Consortium is working on is the development of a comprehensive plan for the County. Much of the work that is being done in each individual community's comprehensive plans

will be incorporated into the economic development comprehensive plan to provide a local voice for each municipality.

Mr. Heling stated some of the benefits of this planning process include:

1. Long-term direction.
2. Creating a higher quality of life through making citizens more productive and higher income earners.
3. Looking at the assets of each community.
4. Stressing the use of existing infrastructure (Industrial parks, highways, rail, etc.).
5. Help determine long and short term positive growth. Ability to plan rather than taking what comes.

The comprehensive plan will focus on the promotion of long-term, diversified business, local growth, entrepreneurship and continued improvement of the workforce.

President Pro Tem Tesmer suggested a case study be added to the Annual Report to illustrate how the Consortium has helped an existing business or a new business and to give a better idea of what really goes on and how the Consortium works. Mr. Heling stated he would be willing to do that and hopes it would be useful.

Cm. Simdon, seconded by Cm. Zastrow, moved to accept and file the Annual Report of the Jefferson County Economic Development Consortium. The motion carried on a voice vote.

10. MISCELLANEOUS

- a. REQUEST TO DESIGNATE SUNDAY, OCTOBER 28, 2007 FROM 2:00 – 5:00 P.M. AS “TRICK-OR-TREAT.”

Cm. Zastrow, seconded by Cm. Simdon, moved to designate Sunday, October 28, 2007 from 2:00 p.m. to 5:00 p.m. as “Trick-or-Treat.” The motion carried on a voice vote.

- b. GRANTING OPERATOR LICENSES.

Cm. Zastrow, seconded by Cm. Simdon, moved to deny Melissa M. Baumann an operator license and to approve the following list of applicants for operator licenses for the 2006-2008 license period:

PROVISIONAL: Marites T. Krance for use at Sal-Mart #2

REGULAR: Edna D. Akins for use at Bienfangs

Nicholas M. Cox “ “ Citgo on the Point
Stacie L. Holler “ “ Soap & Pepper

The motion carried on a voice vote.

c. CITY, SEWER AND WATER FINANCIAL STATEMENTS AS OF JULY 31, 2007.

The City Manager stated there will not be a review of the August statements in September due to their use in the budgeting process for 2008.

In July the City received its Expenditure Restraint, Road Aid and Exempt Computer payments as well as 15% of Shared Revenue from the State. Building Permit revenues are in good shape and the Aquatic Center had a strong month and has brought in over \$100,000 for the year. The City also received contributions to the Museum's operations from the Hoard Trust. Expenditures for the City are at 59% and should be at about 58% at this point in the year. A few accounts are going overdrawn such as snow removal and gasoline for fleet vehicles, but no major fluctuations are expected for the year.

The Sewer and Water construction funds are starting to experience activity as they begin to pay the State and contractors for the Sherman Avenue project. The Sewer Utility is at 62% of revenues and 77% of expenditures, however after taking depreciation out of the expenditures they are actually at about 58%. The expenditures are high due to greater demand by industrial users, which leads to increased operating costs such as chemical and energy consumption.

The Water Utility is at 60% of revenues and 54% of expenses. The status of revenues reflects the new rates and dry conditions the City has been experiencing, however the cash differential is still not beginning to narrow. A large part of the Water Utility's operations are currently being subsidized by the City.

Cm. Zastrow, seconded by Cm. Simdon, moved to accept and file the City, Sewer and Water Financial Statements as of July 31, 2007. The motion carried on a voice vote.

11. CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. VERIFIED CLAIMS.

Cm. Simdon, seconded by Cm. Zastrow, moved the bills in the amounts of \$316,179.69 for the City (Fund 1); \$155,694.51 for the Sewer Utility (Fund 2); \$297,416.44 for the Water Utility (Fund 3); \$92,833.15 for Debt Service (Fund 4); \$112,871.78 for Downtown Economic Development (Fund 13); \$105,000.05 for Sewer Utility Debt Service; \$97,681.83 for Water Utility Debt Service; and \$138,402.37 for Payroll 16 as per Schedule N-52 on file in the office of the City Clerk/Treasurer and as audited and

approved by the Finance Committee be allowed and orders be authorized drawn on the proper funds for their payment. On call of the roll, the motion carried unanimously.

12. ADJOURNMENT

Cm. Zastrow, seconded by Cm. Simdon, moved to adjourn the August 21, 2007 regular City of Fort Atkinson Council meeting at 7:35 p.m. The motion carried on a voice vote.

/s/ Matt Trebatoski
City Clerk/Treasurer